

## PARK, RECREATION AND COMMUNITY SERVICES BOARD MINUTES THURSDAY, NOVEMBER 13, 2008

A regular meeting of the Park, Recreation and Community Services Board was held in the Council Chambers in City Hall of Burbank 275 East Olive Avenue, Burbank, California. The meeting was called to order at 6:15 pm by Garen Yegparian, Chairperson.

### ROLL CALL

**Present .....** Members Yegparian, Layfer, Ferguson, and Talamantes                      **Absent...** Member Prouty  
**Staff Present...** Deputy Directors Linda Oseransky, Marisa Garcia, Teri Stein, Jan Bartolo; Recreation Managers Kristen Smith and Gwen Indermill, Recreation Supervisor Cathryn Villalobos; Recording Secretary Jessica Sandoval

### APPROVAL OF MINUTES

Minutes approved for October (with one alteration per Mr. Yegparian)

### PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited

### WRITTEN COMMUNICATIONS

None

### ORAL COMMUNICATIONS

Mickey DePalò spoke on the request to rename Pacific Park in honor of Larry Maxam, recipient of the Medal of Honor.

### ANNOUNCEMENTS

Upcoming events were announced. The passing of two former employees.

### NEW BUSINESS

#### 1. Starlight Bowl 2008 Season Review

Kristen Smith, Recreation Manager and Cathryn Villalobos, Recreation Supervisor provided an overview of the 2008 Starlight Bowl Season including lineup, marketing, sponsorship programs, attendance, revenue, operations, survey results and potential changes for the 2009 season.

The Boardmembers shared their experiences at the Bowl and suggested ideas for the 2009 season.

**ACTION** Note and File

#### 2. Aquatics 2008 Season Review

Ms. Indermill presented a review of this year's aquatics season including marketing, the website, registration, staff training, swim programs, attendance, events, operations, survey results, and facility challenges.

**ACTION** Note and File

#### 3. Facility Naming Request for Pacific Park

Ms. Stein reported on the request for naming, the individual and the procedures to be followed per the Ordinance.

The Boardmembers reflected on the significance of this individual's accomplishments and were supportive of the renaming. A motion was made by Mr. Ferguson that the Park, Recreation and Community Services Board recommend to City Council that Pacific Park be re-named Maxam Memorial Park. Passed 4-0.

**ACTION** Recommend to City Council that Pacific Park be re-named Maxam Memorial Park.

#### 4. Youth Task Force Liaison Re-Appointment

A motion was made to nominate Mr. Talamantes as Youth Task Force liaison and Mr. Layfer as the alternate. Passed 4-0.

**ACTION** Appoint Mr. Talamantes as Youth Task Force liaison and Mr. Layfer as alternate.

#### 5. Going Dark in December

The Board briefly discussed going dark in December. They asked to be updated of any City Council actions affecting the department and to be contacted if any items pertinent to the Department were to go before Council in December (such as the Pacific Park renaming request or biking issue at the skate park).

**ACTION** The Park, Recreation and Community Service Board Meeting will go dark in the month of December

**OLD BUSINESS**

**1. Aquatics Steering Committee**

Ms. Garcia reported that the Committee went on a tour of facilities on October 20<sup>th</sup> and visited three city-run facilities (Santa Clarita, San Fernando and La Mirada). The tour was beneficial for staff, committee members and the architects who attended. A follow-up meeting is being scheduled to discuss the communities and committee’s input regarding design options and feasibility.

**ACTION** Note and File

**2. City Council Agenda Items**

Mr. Dasté reported on the upcoming Gross Park shade structure and new play equipment item. He noted that staff was currently working out some legal issues but are fully aware that the project needs to get done in time for the summer day camps.

**ACTION** Note and File

**REPORTS**

**1. Burbank Youth Task Force**

Mr. Layfer reported that, at the last Task Force meeting, Ms. Stein, Ms. Reinke and Ms. Ramos discussed their recent trip to Washington, D.C. (America’s Promise Alliance). Ms. Stein added that this national forum was an opportunity to share and gather ideas from other organizations. The Task Force would be looking at the Alliance’s five promises.

**ACTION** Note and File

**2. Cultural Arts Masterplan**

Mr. Ferguson reported that Burbank’s cultural assets were identified at the first Cultural Arts Masterplan meeting. After brainstorming, the group also concluded that there was no hub or centralized location to view the City’s vast amount of cultural assets. The next meeting would take place on November 19 and the next Art in Public Places meeting would take place on November 20<sup>th</sup>.

**ACTION** Note and File

**3. Golf Course Greens Committee**

Mr. Talamantes reported that the Greens Committee members are anxiously awaiting the facilities grand opening. Ms. Garcia announced that the grand opening event would take place on January 5<sup>th</sup> and invitations would be mailed out shortly. The Concessionaire and Golf Pro would be moving into the facility in December.

**ACTION** Note and File

**ADDITIONAL COMMENTS FROM AUDIENCE**

None

**ADDITIONAL COMMENTS FROM BOARD AND STAFF**

Mr. Yegparian followed up on a previous request regarding funding for trails related items during the budget process. Mr. Dasté proposed changing the Board minutes from verbatim to sense minutes. Mr. Dasté informed the Board that a new Administrative Officer, Johnathan Frank, had been hired to replace Ms. Garcia. Mr. Ferguson commented on the Veterans Day Ceremony and on the RSVP volunteer recognition. Mr. Talamantes announced high school football games. Mr. Yegparian announced upcoming hikes and asked staff to follow up on bike racks at the Nature Center. He was also advised by a Councilmember to revisit the issue of bringing items to Park Board prior to Council after Council elections. Mr. Layfer expressed condolences to Don Sobiech’s family.

**ADJOURNMENT**

The meeting adjourned at 9:19 p.m in memory of Don Sobiech and Kathleen Smith.

**CHAIR:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**SECRETARY:** \_\_\_\_\_

**Date:** \_\_\_\_\_