

BURBANK YOUTH ENDOWMENT SERVICES FUND BOARD
JULY 29, 2003

A regular meeting of the Youth Endowment Services Fund Board was held in the Council Chamber of the City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 6:32 p.m. by Ms. Murphy, Chairman.

Invocation The invocation was given by Mr. Jef Vander Borght, City of Burbank Council Member

Flag The pledge of allegiance to the flag was led by Gina Scarlata,
Salute Girls Scout.

ROLL CALL

Present - - - - - Directors Campbell, Golonski, Ramos, Vander Borght and Murphy.

Absent - - - - - Directors None.

Also Present - - Ms. Alvord, City Manager; Mr. Newsham, Acting Assistant City Manager; Mr. Barlow, City Attorney; Mr. Flad, Assistant Executive Director; and, Mrs. Campos, Secretary.

11:13 P.M. Following a City Council report, combined oral communication,
Meeting the Joint Meeting of the City Council and Redevelopment
Continued Agency and the Council reports, the Council, Redevelopment Agency, Parking Authority and Youth Endowment Services Fund Board held a joint meeting.

Jt. Mtg. w/ Mr. Hanway, Financial Services Director, requested approval to
Council, Redev. & carry over continuing appropriations from Fiscal Year (FY) 2002-
Parking Auth. 03 to the FY 2003-04 budget for the City, Redevelopment
YES 2 Agency, Parking Authority, and Youth Endowment Services
Request for (YES) Fund. He stated at the end of each fiscal year,
Continuing departments review their budgeted appropriations and submit
FY 02-03 Appro. requests for manual carryovers (unencumbered funds) to the
 Financial Services Department in mid-June. He noted due to the
 budgetary problems that the City is projected to be facing for
 the next five years, it was decided that the Executive Team
 would review the final list and make the determination as to
 what carryover requests would be submitted to the
 Council/Agency/Authority/YES Fund Board for consideration. He
 explained the carryover appropriations are requested on an
 annual basis by the departments for a variety of reasons, but are
 most commonly in the following general areas: ongoing capital
 projects; delayed program implementation; continuing
 operations, including projects and studies; outstanding invoices;
 and restricted dollars for a specific purpose. He added this year,
 some of the major carryover requests were for ongoing capital
 projects and include: the Chandler Bikeway Project; Avon Street
 Connect – Empire Beautification Project; street improvements for

Bid Schedules that have been awarded and the work may or may not have commenced yet; building improvements such as the work associated with the Development and Community Services Building; and, park projects such as the Robert Ovrrom Park and the Walk of Fame at George Izay Park.

Mr. Vander Borgh requested clarification on the Public Works Department line item regarding bridge barrier rail replacement, and Mr. Feng, Public Works Director, noted the City was currently in non-conformance with the mandated standard height for bridge rails, and explained the funds would be used for replacing the bridge barriers on Magnolia Boulevard, Olive Avenue and Burbank Boulevard.

Mr. Vander Borgh also expressed concern on the planned improvements at the Central Library considering the possible replacement of the facility, and Mrs. Cohen, Library Services Director, responded the Library was in dire need of some repairs pending the potential opening of the new library in February 2007.

Motion It was moved by Mr. Golonski and seconded by Mr. Campbell that "the following resolutions be passed and adopted:"

City Council
Reso. Adopted City Council Resolution No. 26,533 Amending the Fiscal Year 2003-2004 Budget for the Purpose of Continuing Appropriations from Fiscal Year 2002-2003 was adopted.

Redev. Agency
Reso. Adopted Redevelopment Agency Resolution No. R-2078 Amending the Fiscal Year 2003-2004 Budget for the Purpose of Continuing Appropriations from Fiscal Year 2002-2003 was adopted.

Parking Auth.
Reso. Adopted Parking Authority Resolution No. P-61 Amending the Fiscal Year 2003-2004 Budget for the Purpose of Continuing Appropriations from Fiscal Year 2002-03 was adopted.

YES 2
Amend FY 03-
04 Budget for
Continue FY 02-
03 Appro. RESOLUTION NO. Y-34:
A RESOLUTION OF THE YOUTH ENDOWMENT SERVICES FUND OF THE CITY OF BURBANK AMENDING THE FISCAL YEAR 2003-2004 BUDGET FOR THE PURPOSE OF CONTINUING APPROPRIATIONS FROM FISCAL YEAR 2002-2003.

Adopted The resolutions were adopted by the following vote:

7/29/03

Ayes: Directors Campbell, Golonski, Ramos, Vander Borght and Murphy.

Noes: Directors None.

Absent: Directors None.

Jt. Mtg. w/
Council & Redev.
YES 2
YES Fund Adv.
Committee
Funding
Recommendation

Mrs. Stein, Deputy Director, Park, Recreation and Community Services Department, requested the Council, Redevelopment Agency Board and the Youth Endowment Services Fund (YES) Board approve a recommendation from the YES Grant Advisory Committee to grant awards for the Fiscal Year (FY) 2002-03 YES Fund Grant Awards Program. She stated the Program started in 1998 and since then modifications to the process and application have been recommended and approved, including the allocation of fund balances at the end of the fiscal year to the Robert Ovrom Park project. She added for the FY 2002-03, \$320,719 was available and requested approval for 16 projects for a combined total of 241,640 including: \$12,683 to the Burbank Family YMCA for child care facility improvements; \$16,104 to Jordan Middle School for auditorium improvements; \$9,007 to the Burbank Little League for athletic field improvements; \$13,000 to Jefferson Elementary School for a shade structure; \$25,000 to Luther Burbank Middle School for a lunch shelter; \$10,000 to John Burroughs High School for a girls softball batting cage; \$5,626 to Disney Elementary School for a sound system; \$6,000 to the City of Burbank Park, Recreation and Community Services Department for repairing the Olive Recreation Center dance floor; \$1,250 to the Burbank Tennis Center for a storage shed; \$15,000 to the Burbank Unified School District (BUSD) for field improvements at John Burroughs High School, \$10,000 for lighting at Burbank High School, \$10,000 to replace light fixtures at the John Burroughs High School baseball field, \$8,000 to replace light fixtures at the John Burroughs High School tennis courts, and \$10,000 to replace light fixtures at John Burroughs High School Memorial Field; \$45,000 to the Park, Recreation and Community Services Department to install new playground equipment at Robert Lundigan Park, and \$45,000 to install new playground equipment at Vickroy Park; with the remaining \$79,049 to be allocated to the Robert Ovrom Park project for a total appropriation of \$320,719.

Motion

It was moved by Mrs. Ramos and seconded by Mr. Vander Borght that "the following resolutions be passed and adopted:"

City Council
Reso. Adopted

City Council Resolution No. 26,534 Authorizing Certain Youth Endowment Services Expenditures was adopted.

Redev. Agency Reso. Adopted Redevelopment Agency Resolution No. R-2079 Authorizing Certain Youth Endowment Services Expenditures was adopted.

YES 2 RESOLUTION NO. Y-35:
Approved Grant A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
Awards of YES YOUTH ENDOWMENT SERVICES FUND OF THE CITY OF
Funds & Amend BURBANK APPROVING GRANT AWARDS OF YES FUNDS TO
FY 02-03 Budget FIVE RECEIPIENTS AND AMENDING FISCAL YEAR 2002-2003
BUDGET FOR THE PURPOSE OF APPROPRIATING FUNDS FOR
THE YES FUND GRANT RECIPIENTS.

Adopted The resolutions were adopted by the following vote:

Ayes: Directors Campbell, Golonski, Ramos, Vander Borght
 and Murphy.
Noes: Directors None.
Absent: Directors None.

11:27 P.M. The Board recessed at this time to permit the Council to
Recess continue its meeting. The Board reconvened at 11:32 p.m. for
 public comment with all members present.

11:41 P.M. There being no further business to come before the Board, the
Adjournment meeting was adjourned at 11:41 p.m.

s/Margarita Campos
Secretary

APPROVED NOVEMBER 18, 2003

s/Stacey Murphy
Chairperson