

BURBANK YOUTH ENDOWMENT SERVICES FUND BOARD
APRIL 17, 2007

A regular meeting of the Youth Endowment Services Fund Board was held in the Council Chamber of the City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 6:34 p.m. by Mr. Campbell, Chairman.

Invocation The invocation was given by Rabbi Mervin Tomsy Rabbi Emeritus, Burbank Temple Emanu El.

Flag Salute The pledge of allegiance to the flag was led by Ruth and Ray Marks.

ROLL CALL

Present- - - - Directors Golonski, Gordon, Ramos, Vander Borght and Campbell.

Absent - - - - Directors None.

Also Present - Ms. Alvord, Executive Director; Mr. Barlow, City Attorney; Mr. Hansen, Assistant Executive Director; and, Mrs. Campos, Secretary.

11:14 P.M.
Meeting
Continued Following a report, a joint public hearing, a public hearing and the combined oral communications, the City Council, Redevelopment Agency and Youth Endowment Services Fund Board held a joint meeting.

Jt. Mtg. w/City
Council & Redev
Agency
YES 2
MOU w/BUSD
for Coop. Jt.
Use & Improv.
of Rec. Facilities Ms. Alvord, City Manager, requested the Council adopt a Memorandum of Understanding for Cooperative Joint Use and Improvement of Recreation Facilities between the City and the Burbank Unified School District (BUSD) and to appropriate funds related to these improvements. She reported that a joint meeting of the Council and Board of Education was held on January 31, 2007, at which time there was discussion and consideration of funding improvements to Jordan Middle School, John Burroughs High School and Burbank High School athletic facilities. She explained that the installation of high quality all-weather synthetic track and field surfaces and various support facilities are recommended for both high schools. In addition, the replacement of the stadium seating at John Burroughs High School Memorial Field was also recommended.

Ms. Alvord reported that staff received direction from the Council and Board of Education to: obtain input from residents near Jordan Middle School concerning the proposed improvements; and, return with the identified funding appropriations. She noted that staff initiated the necessary neighborhood and community outreach efforts with notices sent to 1,500 residents living in the area, representatives of local soccer organizations as well as participants of the Vikings Football Program. She noted that although the Steering Committee was not recommending the installation of field lights at Jordan Middle School at this time, the architect would be asked to look at any necessary infrastructure that could make

lighting a future phase. She stated that specifically, the Steering Committee wanted to ensure that if lights are approved in a future phase, damage is not done to the first phase improvements. She noted that the recommended funding for the Jordan Middle School project is \$2 million from the Youth Endowment Services Fund and added that the Council directed staff to bring back a funding appropriation in the amount of \$9,650,000, including \$9 million in City funds and \$650,000 in money owed to the BUSD for joint use for the Burbank and John Burroughs High School projects.

Ms. Alvord informed the Council that subsequent to the joint meeting, the Steering Committee received a proposal from coaches, players and supporters of the Burbank High School Baseball Program for consideration of enlarging and improving the baseball field in conjunction with the track and field improvement project. She stated that City and BUSD staff, along with the members of the Steering Committee, considered this proposal and an architect review of the scope of work determined that the improvement would cost approximately \$350,000. She acknowledged that while the Steering Committee recognizes the limitations of the existing baseball field, there were reservations about moving forward with the proposed changes. She noted that a discussion of this proposal is slated for the April 19, 2007 meeting of the Board of Education.

Ms. Alvord summarized that the Steering Committee recommended moving forward with the preparation of plans for the improvements at Burbank High School to include: a new restroom facility for use by the public during non-school hours; new track and field facilities with synthetic surfaces; and, added field lighting. The Committee also recommended moving forward with the John Burroughs High School improvements. She then elaborated on the anticipated timeline which would begin with the Burbank High School improvements. She also stated that if approved, the Jordan Middle School improvements would begin this summer. She noted the establishment of a Project Oversight Committee consisting of the City Manager, BUSD Superintendent, two BUSD members, two Council Members and two at-large community members, one each appointed by the Council and Board of Education. She noted the existence of a \$3 million funding gap, \$1 million of which will be covered by a community-wide fundraising effort.

With the aid of overhead diagrams, Mr. Johnson, Assistant Public Works Director/Traffic Engineer, elaborated on the traffic data gathered and the proposed parking lot on Shelton Street to address traffic issues around Jordan Middle School.

- Motion It was moved by Mr. Vander Borgh and seconded by Mrs. Ramos that “the following resolutions be adopted, with direction that lighting not be considered as a future phase and no infrastructure be installed.”
- City Council Reso. Adopted City Council Resolution No. 27,452 Approving the Memorandum of Understanding Agreement for Cooperative Joint Use and Improvement of Recreation Facilities Between the City of Burbank and the Burbank Unified School District was adopted.
- City Council Reso. Adopted City Council Resolution No. 27,453 Amending the Fiscal year 2006-2007 Annual Budget by Appropriating \$11,326,472 for the Burbank Unified School District Athletic Facilities Projects was adopted.
- Redev. Agency Reso. Adopted Redevelopment Agency Resolution No. R-2180 Authorizing the Redesignation of Certain Youth Endowment Services Expenditures for the Jordan Middle School Project and Amending the Fiscal Year 2006-2007 Annual Budget by Appropriating \$2,000,000 for the Robert “Bud” Ovrom Park Project was adopted.
- YES 2
Approved
Redesignation.of
Funds for Jordan
Middle School
Project
- RESOLUTION NO. Y-49:
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE YOUTH ENDOWMENT SERVICES FUND OF THE CITY OF BURBANK APPROVING THE REDESIGNATION OF \$2,000,000 FOR THE JORDAN MIDDLE SCHOOL PROJECT.
- Adopted The resolutions were adopted by the following vote:

Ayes: Directors Golonski, Gordon, Ramos, Vander Borgh and Campbell.
Noes: Directors None.
Absent: Directors None.
- 12:46 A.M.
Recess The Board recessed at this time to permit the City Council to continue its meeting. The Board reconvened at 1:00 a.m. for public comment with all members present.
- 1:00 A.M.
Adjournment There being no further business to come before the Board, the meeting was adjourned at 1:00 a.m.

4/17/07

Margarita Campos, CMC
Secretary

APPROVED DECEMBER 11, 2007

Chairperson