

BURBANK YOUTH ENDOWMENT SERVICES FUND BOARD
NOVEMBER 19, 2002

A regular meeting of the Youth Endowment Services Fund Board was held in the Council Chamber of the City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 6:35 p.m. by Mr. Laurell, Chairman.

Invocation The invocation was given by Reverend Roby Correa, Magnolia Park United Methodist Church.

Flag
Salute The pledge of allegiance to the flag was led by Police Chief Tom Hoefel.

ROLL CALL

Present - - - - - Directors Golonski (arrived at 7:48 p.m.), Murphy (arrived at 7:48 p.m.), Ramos, Vander Borght and Laurell.

Absent - - - - - Directors None.

Also Present - - Mr. Ovrom, City Manager; Ms. Alvord, Assistant City Manager; Mr. Barlow, City Attorney; Mr. Flad, Assistant Executive Director; and, Mrs. Campos, Secretary.

8:01 P.M.
Meeting
Continued Following a Council report and the combined oral communication, the Council and Youth Endowment Services Fund Board held a joint meeting.

8:01 P.M.
Jt. Mtg. w/
Council
YES 2
Formalizing
Existing Policies
for YES & PAY
Grant Programs Mr. Flad, Park, Recreation and Community Services Director, stated that the Positive Alternatives for Youth (PAY) Program was created on June 22, 1999 and as part of that delegation of authority by the Council, the Youth Endowment Services (YES) Fund Board was authorized to oversee and administer the PAY Grant Program process. He stated that the City Attorney's Office has requested this delegation of authority from the City Council to the Youth Endowment Services Fund Advisory Committee be codified. Mr. Flad further stated approval is also being requested to authorize the YES Fund Advisory Committee to recommend PAY Grant awards to the City Manager and to authorize the City Manager, or his designee, to execute PAY Grant award agreements.

City Council
Reso. Adopted City Council Resolution No. 26,362 Authorizing the YES Fund Advisory Committee to Recommend PAY Grant Awards to the City Manager and Authorizing the City Manager to Execute PAY Grant Award Agreements was adopted.

Motion It was moved by Ms. Murphy and seconded by Mr. Golonski that "the following resolution be passed and adopted:"

11/19/02

YES 2
PAY Grant
Awards
Recommendation

RESOLUTION Y-30:
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE YOUTH ENDOWMENT SERVICES FUND OF THE CITY OF BURBANK AUTHORIZING RECOMMENDATION OF PAY GRANT AWARDS TO THE CITY MANAGER AND AUTHORIZING THE CITY MANAGER TO EXECUTE PAY GRANT AWARD AGREEMENTS.

Adopted

The resolution was adopted by the following vote:

Ayes: Directors Golonski, Murphy, Ramos, Vander Borght and Laurell.
Noes: Directors None.
Absent: Directors None.

8:06 P.M.
Recess

The Board recessed at this time to allow the Redevelopment Agency to continue its meeting. The Board reconvened at 8:20 p.m. to continue its meeting with all members present.

Motion

It was moved by Mrs. Ramos and seconded by Ms. Murphy that "the following items on the consent calendar be approved as recommended:"

Minutes
Approved

The minutes for the regular meetings of June 11, June 18, June 25, July 30 and August 6, 2002 were approved as submitted.

YES 2
Treasurer's
Report

The City Treasurer's report on investment and reinvestment of temporarily idle funds for the third quarters ending September 30, 2002 was noted and ordered filed.

Adopted

The consent calendar was adopted by the following vote:

Ayes: Directors Golonski, Murphy, Ramos, Vander Borght and Laurell.
Noes: Directors None.
Absent: Directors None.

YES 2
Yes Fund

Mr. Flad, Park, Recreation and Community Services Director, stated that in 2000, at a joint meeting of the City Council, the Redevelopment

Appropriation Agency, and the Youth Endowment Services (YES) Fund Board, the allocation process for YES funds was modified. At the direction of the Council, staff allocated one-third of the existing fund balance from the previous year which became the allocation for the next year. He stated that the policy was modified by the Council and currently the entire fund balance is allocated which creates a situation whereby the fund balance is not known until after the budget is approved so each year staff will come before the Board with a request for an accurate appropriation.

Mr. Flad stated that since the amount is not determined prior to adoption of the Fiscal Year (FY) 2002-03 budget, the Financial Services Department determines the available amount of revenue available for allocation to the Yes Fund Grant Program; and for this fiscal year, the amount of restricted-use tax increment revenue from the four redevelopment project areas is \$320,719. He requested the YES Board authorize the Financial Services Director to appropriate \$320,719 for expenditure on the Yes Fund Grant Award Program in order for Park, Recreation and Community Services Department to open its FY 2002-03 YES Fund Grant application period.

Motion It was moved by Ms. Murphy and seconded by Mr. Vander Borght that "the following resolution be passed and adopted:"

YES 2
YES Fund Grant
Prog. Appro. &
Amend FY 2002-
03 Budget

RESOLUTION NO. Y-31:
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE YOUTH ENDOWMENT SERVICES FUND OF THE CITY OF BURBANK APPROPRIATING FUNDS FOR ALLOCATION TO THE YES FUND GRANT PROGRAM AND AMENDING ITS 2002-2003 FISCAL YEAR BUDGET.

Adopted The resolution was adopted by the following vote:

Ayes: Directors Golonski, Murphy, Ramos, Vander Borght and Laurell.
Noes: Directors None.
Absent: Directors None.

8:23 P.M.
Recess The Board recessed at this time to permit the Council to continue its meeting. The Board reconvened at 9:51 p.m. for public comment with all members present.

11/19/02

10:18 P.M.
Adjournment

There being no further business to come before the Board, the meeting was adjourned at 10:18 p.m.

Secretary

APPROVED MAY 13, 2003

Chairperson