

BURBANK REDEVELOPMENT AGENCY  
FEBRUARY 10, 2004

A regular meeting of the Burbank Redevelopment Agency was held in the City of Burbank Council Chamber, 275 East Olive Avenue, on the above date. The meeting was called to order at 6:36 p.m. by Ms. Murphy, Chairman.

Invocation           The invocation was given by Reverend Ron Degges, Little White Chapel.

Flag  
Salute                The pledge of allegiance to the flag was led by Mr. Dennis Barlow, City Attorney.

ROLL CALL

Present- - - - -   Members Campbell, Golonski, Ramos, Vander Borcht and Murphy.  
Absent - - - - -   Members None.  
Also Present - -   Ms. Alvord, Executive Director; Mr. Barlow, City Attorney; Mrs. Georgino, Assistant Executive Director; and, Mrs. Campos, Secretary.

7:24 P.M.  
Meeting  
Continued            Following the combined oral communications, the Council and Agency held a joint meeting.

Jt. Mtg. w/  
City Council  
RA 42-1  
Review of  
Financial Status,  
Approval of FY  
2003-04 Mid-  
Year Adjustments  
& FY 2004-05  
Budget Preview      Mr. Hanway, Financial Services Director, provided the Council with a review of the City's financial status as of December 31, 2003; five year financial forecast; the budget parameters for Fiscal Year (FY) 2004-05 Budget; State budget impact; and, requested Council approval of mid-year adjustments to the Fiscal Year (FY) 2003-04 Budget.

Mr. Hanway reported that based on the mid-year revenue re-estimates, staff anticipated receiving \$108,678,482 in recurring revenues, noting that this amount is lower than the adopted budget projection. He added that with projected recurring expenditures of \$109,883,908, \$1,205,426 of the Burbank Water and Power Utility Users Tax (UUT) In-Lieu will be used to balance the budget. He also discussed the Undesignated Fund Balance and the revised General Fund revenue estimates. He reported that while Sales Tax, Property Tax, UUT, Transient Parking Tax (TPT) and Transient Occupancy Tax (TOT) revenues have been revised upward, there were reductions in Service Charge, Motor Vehicle In-Lieu and Interest Use of Money revenues.

Mr. Hanway discussed that the mid-year budget adjustments included costs for: fire personnel Memorandum of Understanding increases; State mutual aid and brush fire overtime; Interagency Communications Interoperability System Joint Powers Agreement; furniture for the Emergency Operation Center; brush clearance;

citywide disaster mitigation; literacy grant decrease from original estimate; new mail machine; contract service instructors; PerformArts fees to the American Society of Composers, Authors and Publishers; LiveScan charges; Roller Hockey Rink operation; the Pavelka/Campbell investigation; police personnel overtime; Pavelka memorial; spay/neuter services; veterinary emergency services; Animal Shelter supplies; parking citation contract; improvements at the Buena Vista Street/Winona Avenue/Inters State 5/ San Fernando Road intersection and the State Route 134 westbound off ramp project; Golden State reclaimed water line expansion project; Lake One Unit retrofit project; BLT, Inc. recycling contract; unanticipated litigation claims; and, the underground storage tank repairs.

Next, Mr. Hanway discussed the five year financial forecast and reported that while the City is projecting a growth in revenues, the anticipated appropriations far exceed the revenue growth. He stated that staff anticipated a \$4.5 million budgetary deficit in FY 2004-05 culminating in a \$9.7 million deficit in FY 2008-09. He explained that the deficit is a result of decreases in UUT and In-Lieu Tax revenues; escalating Public Employee Retirement System costs; the Central Library ramp-up; increase in Materials, Supplies and Services (MS&S) costs; and, capital projects and reserves costs. However, he noted that increases in revenues would be realized in Property Tax, Sales Tax, TOT, TPT and Interest Earnings.

Mr. Hanway informed the Council that the FY 2004-05 budget parameters included: no allowable new positions or upgrades unless revenue off-set; positions frozen in FYs 2002-03 and 2003-04 would remain frozen; no allowable increases in MS&S costs unless beyond the department's control; no new capital outlay requests; and, submission of 2 percent and 4 percent budget reduction scenarios. He then discussed the potential revenue enhancements and expense reductions.

Mr. Hanway also reported that the Governor released his FY 2004-05 proposed State Budget on January 9, 2004 and stated that to the dismay of city officials across the State, the Governor proposed to use local government revenues to balance the State budget which faces a \$14 billion deficit. He noted that the total incremental loss to Burbank, should the Governor's current budget proposal be adopted, is roughly \$2.4 million with a \$1.1 million additional loss to the General Fund. He also reported that the State has suspended approximately \$1.1 billion in Proposition 42 Transportation Funds for FY 2004-05, including \$179.5 million in street and road rehabilitation funds for cities and counties. He added that an additional \$189 million in funding for traffic congestion relief is a proposed cut. He stated that staff would

continue to monitor any changes and provide updates when appropriate and that the City's State legislators would be contacted to address any concerns.

Regarding the Hilton Participant Prepayment Note funds, Mr. Hanway reported that the City Attorney's opinion characterized the \$6 million as land sales and could therefore be used in any project or any valid redevelopment purpose. He concluded with staff's recommendation that the Council approve the FY 2003-04 mid-year adjustments.

Motion It was moved by Mrs. Ramos and seconded by Mr. Campbell that "the following resolutions be passed and adopted:"

City Council Reso. Adopted City Council Resolution No. 26,650 Amending the Budget of Fiscal Year 2003-2004 for the Purpose of Mid-Year Adjustments was adopted.

RA 42-1  
FY 2003-04  
Mid-Year  
Adjustment  
Adopted RESOLUTION NO. R-2097:  
A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF BURBANK FOR FISCAL YEAR 2003-2004 FOR THE PURPOSE OF MID-YEAR ADJUSTMENTS.  
The resolutions were adopted by the following vote

Ayes: Members Campbell, Golonski, Ramos, Vander Borght and Murphy.

Noes: Members None.

Absent: Members None.

Motion It was moved by Mr. Golonski and seconded by Mr. Vander Borght that "the following item on the consent calendar be approved as recommended:"

RA 90  
RA 42-4  
Fund Delegation  
for Begin Prog.  
(Lance Site Proj.) RESOLUTION NO. R-2098:  
A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF BURBANK AUTHORIZING ACCEPTANCE OF DELEGATION OF AUTHORITY TO RECEIVE AND ADMINISTER FUNDING UNDER THE BEGIN PROGRAM FOR THE LANCE SITE PROJECT.

RA 60  
RA 42-4  
Fund Delegation  
for Begin Prog. RESOLUTION NO. R-2099:  
A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF BURBANK AUTHORIZING ACCEPTANCE OF DELEGATION OF AUTHORITY TO RECEIVE AND ADMINISTER FUNDING UNDER THE

2/10/04

(Burbank Village Walk Proj.) BEGIN PROGRAM FOR THE VILLAGE WALK PROJECT.

Adopted The consent calendar was adopted by the following vote:

Ayes: Members Campbell, Golonski, Ramos, Vander Borght and  
Murphy.

Noes: Members None.

Absent: Members None.

8:43 P.M. Recess The Agency recessed at this time to permit the City Council to  
continue its meeting. The Agency reconvened at 9:40 p.m. for  
public comment with all members present.

9:50 P.M. Adjournment There being no further business to come before the Agency, the  
meeting was adjourned at 9:50 p.m.

---

Secretary

APPROVED APRIL 6, 2004

---

Chairperson