

BURBANK REDEVELOPMENT AGENCY
NOVEMBER 1, 2005

A regular meeting of the Burbank Redevelopment Agency was held in the City of Burbank Council Chambers, 100 East Olive Avenue, on the above date. The meeting was called to order at 5:18 p.m. by Mr. Vander Borght, Chairman.

CLOSED SESSION

Present- - - - - Members Campbell, Golonski, Ramos and Vander Borght.
Absent - - - - - Members None.
Also Present - Ms. Alvord, Executive Director; Mr. Barlow, City Attorney; and, Mrs. Campos, Secretary.

5:18 P.M. Recess The Agency recessed at this time to the City Hall Basement Lunch Room to hold a Closed Session on the following:

Conference with Legal Counsel – Anticipated Litigation (Redevelopment Agency vs. Plaintiff):
Pursuant to Govt. Code §54956.9(c)
Number of potential case(s): 1

Regular Meeting Reconvened in Council Chambers The regular meeting of the Redevelopment Agency of the City of Burbank reconvened at 6:49 p.m. by Mr. Vander Borght, Chairman.

Invocation The invocation was given by Pastor Ron White, American Lutheran Church.

Flag Salute The pledge of allegiance to the flag was led by Police Sergeant Darin.

ROLL CALL

Present- - - - - Members Campbell, Golonski, Ramos and Vander Borght.
Absent - - - - - Members None.
Also Present - - Ms. Alvord, Executive Director; Mr. Barlow, City Attorney; Mrs. Campos, Secretary; and, Mrs. G.

10:46 P.M. Meeting Continued Following a Public Hearing, the combined oral communications and the Redevelopment Agency held a joint meeting.

RA 40
 Jt. Mtg. w/the
 City Council
 Draft Agrmt. w/
 Burbank
 Community
 Foundation

Ms. Frausto, Community Coordinator, Community Development Department, requested approval from the Council/Redevelopment Agency Board (Board) to reach an agreement with the Burbank Community Foundation (BCF) for the use of the Foundation. She explained that the BCF was incorporated as a non-profit in 2000 with the mission of supporting and advancing the educational and cultural interests of the Burbank community. She noted that over the past five years, the BCF has provided scholarships to high school seniors and sponsored a few grammar school children. She added that the original intent of the BCF was to be a community-run organization managed by the Board of Directors with a City Manager as a Director. She stated that since that time, the Board has considered expanding its role but has not had sufficient funds to hire an Executive Director nor expand its services. She reported that BCF funds have been acquired through the contributions of individuals and donations from occasional solicitations, but no public fundraising has been conducted nor have formal donation programs been implemented. She noted the potential to raise funds through unexplored charitable donation programs, capacity building and technical assistance for the non-profit organizations. She stated that expanding services and programs for the benefit of the Burbank community is a priority for the City and the Board.

Ms. Frausto reported that over the past year, City staff and the Board of Directors have explored ways of making a bigger impact in Burbank and reached a decision to have the City play an active and formal role in the Foundation through the proposed Agreement. The Agreement will delineate the City's and the Board of Director's roles and responsibilities. The Board of Directors will remain an independent body and continue to fundraise and allocate funds to programs and services. She stated that the Executive Director shall be a City employee designated by the City Manager and will have additional support staff on an as-needed basis and will incur the costs of the Foundation's responsibilities, administration and operation of the Foundation. The Agreement will list two new positions on the Board of Directors: 1) Water and Power; and, 2) Community Development Director. She noted that other municipalities, such as Long Beach, have used similar models successfully.

Ms. Frausto informed the Council/Board that the proposed process by which the City will plan on expanding opportunities is to develop an Employee Payroll Fund which employees will have an opportunity to give to the Foundation.

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employees will have an opportunity to give to the Foundation a designate a recipient charitable organization. She noted that Deduction Program is successful within the City, the Foundation will and public businesses located in Burbank. She reported that there City's General Fund.

Staff was directed to return with additional information.

11:07 P.M.
Recess

The Agency recessed at this time to permit the City Council to continue reconvened at 11:48 p.m. for public comment with all members present

11:49 P.M.
Adjournment

There being no further business to come before the Agency, the meeting adjourned at 11:49 p.m.

Secretary

APPROVED DECEMBER 13, 2005

Chairperson