

BURBANK PARKING AUTHORITY
AUGUST 19, 2003

A regular meeting of the Parking Authority was held in the Council Chamber of the City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 6:37 p.m. by Mrs. Ramos, Vice Chair.

Invocation The invocation was given by Chaplain Jon Arnold, Providence Saint Joseph Medical Center.

Flag The pledge of allegiance to the flag was led by Police Captain
Salute Skvarna.

ROLL CALL

Present - - - - - Members Campbell, Golonski, Ramos, and Vander Borght.

Absent - - - - - Member Murphy.

Also Present - - Ms. Alvord, Executive Director; Mr. Barlow, City Attorney; Mr. Feng, Assistant Executive Director; and Mrs. Campos, Secretary.

7:13 P.M. Vice Chair Ramos stated that "this is the time and place for the
Jt. Hearing with hearing to confirm the Engineer's Report and the levy of the
Council annual assessment for the public facility located at 133 East
PA2 Orange Grove. The property owners that would be assessed
Downtown are AMC, Islands Restaurant, Panda Inn, Richard Henson and
Public Facility the Parking Authority. This is a joint hearing of the City Council
Maint. Assess. and the Parking Authority. The City Council is the body that
District No. 1 decides whether or not to impose the assessment. The Parking
 Authority is one of the parcel owners, and as such, has the
 right to vote on the assessment under Proposition 218."

Notice The Secretary was asked if notices had been given as required
Given by law. She replied in the affirmative and advised that three
 ballots were received, one including a piece of correspondence
 from Islands Restaurant.

Staff Ms. Teel, Administrative Analyst, Public Works Department,
Report reported the Downtown Public Facility Maintenance
 Assessment District No. 1 (District) was established in 1993
 to pay for improvements to, and maintenance of, the five-level
 505-space City-owned parking structure (commonly referred
 to as the AMC parking structure) located at 133 East Orange
 Grove Avenue. She stated pursuant to the 1972 Landscape
 and Lighting Act, each fiscal year that maintenance district
 assessments are levied, an Engineer's Report containing the
 following information must be prepared: 1) improvements,
 maintenance and services assessed; 2) district boundaries; 3)
 annual cost estimate; 4) method of apportioning costs in

proportion to the estimated benefit received; 5) assessment amount for each parcel; and, 6) method of levying the assessment. She stated on June 17, 2003, the Council adopted Resolution No. 26,513 approving the Engineer's Report and declaring the intention to levy and collect assessments for the City of Burbank Downtown Public Facility Maintenance Assessment District No. 1 for Fiscal Year (FY) 2003-04. Subsequently, ballots and 45-day notices for the public hearing were sent certified mail to each parcel owner, who had until the close of the public hearing to submit their ballots or give public testimony prior to tabulating ballots. She concluded the existing flat rate assessment in effect since 1999 was sufficient to meet FY 2003-04 estimated costs.

Hearing
Closed

There being no response to the Vice Chair's invitation for oral comment, the hearing was declared closed.

Mr. Vander Borcht inquired as to the effect of the new AMC parking structure and Ms. Teel responded any new structure to be incorporated would require a change in the district boundaries. Mr. Feng, Public Works Director, clarified the new parking structure would be separate from this agreement. Mrs. Georgino, Community Development Director, explained the parking structure would be owned by the City and would become part of the assessment district once it was completed. She further explained the funding methodology.

Mr. Vander Borcht also inquired as to any agreements that would preclude the Parking Authority from charging for parking in the downtown area. Mrs. Georgino responded the agreement did not preclude the Authority from charging for parking, and noted the advantages to charging a minimal amount for parking, such as for security purposes, and added AMC was already paying a yearly fee in the amount of \$150,000 for maintenance of the parking structure.

Mr. Campbell clarified the Authority would review all options, not the single option to charge for parking in the downtown.

Mrs. Ramos inquired whether the Authority had any comments on the letter submitted by Islands Restaurant and Mr. Golonski noted the concerns would be addressed by the Public Works Department as they pertained to signage and maintenance, and requested staff to report to the Authority upon resolution of the issues.

8/19/03

Motion It was moved by Mr. Golonski and seconded by Mr. Vander Borgh that "the following resolution be passed and adopted:"

PA 2 RESOLUTION NO. P-60:
Downtown A RESOLUTION OF THE PARKING AUTHORITY OF THE CITY
Public Facility OF BURBANK APPROVING ITS PORTION OF THE PROPOSED
Maint. Assess. ASSESSMENT FOR THE CITY OF BURBANK DOWNTOWN
District No. 1 PUBLIC FACILITY MAINTENANCE ASSESSMENT DISTRICT
Parking NO. 1 FOR FISCAL YEAR 2003-2003.

Adopted The resolution was adopted by the following vote:

Ayes: Members Campbell, Golonski, Ramos, and Vander Borgh.

Noes: Members None.

Absent: Member Murphy.

Declaring the Results Mrs. Campos, Secretary, declared the ballot results and stated there were two ballots in favor of the assessment and one blank ballot.

Motion It was moved by Mr. Golonski and seconded by Mr. Campbell that "the following resolution be passed and adopted:"

Council Reso. Council Resolution No. 26,540 Confirming the Engineer's
Adopted Report, Confirming Diagram and Assessment, Ordering Improvements and Levying the 2003-2004 Fiscal Year Assessment for the City of Burbank Downtown Public Facility Maintenance Assessment District No. 1 was adopted.

8:26 P.M. Following the combined oral communications, the Council,
Meeting Redevelopment Agency, and Housing Authority meetings were
Continued recessed to allow the Parking Authority to continue its meeting.

Motion It was moved by Mr. Golonski and seconded by Mr. Campbell that "the following items on the consent calendar be approved as recommended:"

Minutes The minutes for the regular meetings of May 13, June 10, and
Approved June 17, 2003 were approved as submitted.

