

BURBANK PARKING AUTHORITY
JUNE 20, 2006

A regular meeting of the Parking Authority was held in the Council Chamber of the City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 6:34 p.m. by Mr. Campbell, Chairman.

Invocation The invocation was given by Pastor Paul Clairville, Westminster Presbyterian Church.

Flag Salute The pledge of allegiance to the flag was led by John Hames.

ROLL CALL

Present- - - - Members Golonski, Gordon, Ramos, Vander Borgh and Campbell.

Absent - - - - Members None.

Also Present - Ms. Alvord, Executive Director; Mr. Barlow, City Attorney; and, Mrs. Campos, Secretary.

8:54 P.M.
Meeting
Continued Following a report, public hearing and the combined oral communications, the City Council, Redevelopment Agency, Housing Authority, Parking Authority and Youth Endowment Services Fund Board held a joint meeting.

Jt. Mtg. w/
City Council,
Redev. Agency,
Housing Auth. &
YES Fund Board
PA 2
Adoption of FY
06-07 Annual
Budget,
Citywide Fee
Sch. & Appro.
Limit Mr. Torrez, Financial Services Director, requested the Council, Redevelopment Agency Board, Housing Authority, Parking Authority and Youth Endowment Services Fund Board adopt the Fiscal Year 2006-07 Citywide budget, Fee Schedule and Appropriations Limit. He stated that the proposed resolutions incorporate all the changes that the Council has directed during the several budget study sessions and the public hearing held on June 6, 2006. He elaborated that the changes included additions to the recurring and non-recurring budgets, a reduction of the green curb striping fee and the smoothing of sewer and refuse rate increases. He also added that per Council direction, Lifeline customer rates will be maintained and noted that the Council has received a report with staff's recommendations regarding the allocation of the additional \$1 million to the infrastructure reserve fund.

Following deliberation, there was consensus to approve staff's recommendation regarding the allocation of the additional \$1 million in the infrastructure reserve fund, with direction that staff find alternate funding for the Police/Fire Headquarters repairs and allocate the associated \$300,000 to the sidewalk repairs and street resurfacing category.

6/20/06

Dr. Gordon expressed support for the budget with the exception of the utility rate increases.

Council Reso. Adopted Council Resolution No. 27,256 Adopting the Budget for Fiscal Year 2006-2007 and Making Appropriations for Amounts Budgeted was adopted.

Council Reso. Adopted Council Resolution No. 27,257 Determining and Establishing the City's Appropriations Limit for Fiscal Year 2006-2007 was adopted.

Council Reso. Adopted Council Resolution No. 27,258 Adopting the Burbank Fee Resolution was adopted.

Redev. Agency Reso. Adopted Redevelopment Agency Resolution No. R-2160 Adopting the Budget for Fiscal Year 2006-2007 was adopted.

Housing Auth. Reso. Adopted Housing Authority Resolution No. H-190 Adopting the Budget for Fiscal Year 2006-2007 was adopted.

PA 2 Adoption of FY 06-07 Budget RESOLUTION NO. P-70:
A RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF BURBANK ADOPTING THE BUDGET FOR FISCAL YEAR 2006-2007.

YES Fund Board Reso. Adopted Youth Endowment Services Fund Board Resolution No. Y-45 Adopting the Budget for Fiscal Year 2006-2007 was adopted.

Adopted The resolutions were adopted by the following vote:

Ayes: Members Golonski, Ramos, Vander Borgh and Campbell.

Noes: Member Gordon.

Absent: Members None.

10:14 P.M. Dr. Gordon left the meeting at this time due to a potential conflict with this item.
Dr. Gordon
Left the Meeting

10:14 P.M.
Jt. Mtg. w/
City Council
PA 4
Magnolia Park
PBID

Ms. Stewart, Downtown Manager, Community Development Department, requested the Council and Parking Authority accept the submission of a petition from Magnolia Park property owners and authorize initiation of proceedings to form the Magnolia Park Property-Based Business Improvement District. (PBID). She reported that in October 2003, staff conducted several focus group meetings to determine the present and future needs for Magnolia Park as perceived by the residents, property owners, merchants and other stakeholders. She explained that the desired outcome was to achieve a road map that would allow the area to fulfill its potential, developed by and for its residents and businesses. She added that in January 2004, the focus group findings were presented to the Council and staff was directed to share the findings with the Magnolia Park Community Advisory Committee (CAC) and develop a strategy to carry out the various components of the findings. She added that the Magnolia Park CAC requested that the neighboring community be surveyed to ensure that the focus group findings reflect the views of the neighborhood. She reported that in September 2004, staff presented the Magnolia Park Action Plan (Action Plan) that included the results from the five survey groups, a 3,000-resident survey and input from the Magnolia Park CAC. She added that the Action Plan findings recommended numerous improvements and programs such as retail leasing, parking, promotions and events, and other miscellaneous improvements. These various activities were recommended to be funded by a PBID.

Ms. Stewart informed the Council and the Board that a Steering Committee (Committee) was subsequently formed to work with staff and Downtown Resources to develop the Magnolia Park Management District Plan. The Committee met monthly and numerous property owner meetings were conducted to develop a Draft Management Plan. In addition, she stated that three large-group public meetings were conducted with property owners to share the Draft Plan and receive feedback and subsequently, a Final District Plan was made available to the property owners as well as a bullet point brochure outlining the improvements in the Plan. Also, she stated that two public meetings were held in the petition drive and a letter with the accompanying petition was sent to the property owners on two occasions.

Ms. Stewart reported that property owners representing more than 50 percent of the proposed District have signed a petition to initiate the special assessment proceedings. She then identified and discussed the: District boundaries which include commercial properties along Burbank Boulevard and Hollywood Way, bounded by Chandler Boulevard to the North, Clark Avenue to the South, the City limits to the west and Buena

Vista Street to the East; proposed service and improvements; total District budget of \$250,000 per year with a maximum three percent increase per year; and, assessment formulas for Zones 1 and 2, noting that the residential and tax-exempt properties are not subject to the assessment.

Ms. Stewart noted that if approved, ballots will be sent out to all property owners within the proposed District to vote on whether to approve the formation of the PBID and the City will be authorizing the setting of a noticed public hearing, at which meeting the Council will accept the ballots and consider final approval of the PBID. She added that should the Council approve the proposed PBID, the Parking Authority would be assessed \$1,807 per year for five years, or a total of \$9,035 for the parking lots it owns in the District. In addition, per a license agreement with the Los Angeles Department of Water and Power (LADWP), the Parking Authority is required to pay their assessment for a property used as a public parking lot in the amount of \$1,518 per year or \$7,590 over five years.

Ms. Stewart summarized that a comprehensive strategy for improvements for the Magnolia Park area will require a broad level of property and business owner support, including a dedicated funding source to be successfully implemented. She added that the proposed PBID offers a voice to owners and businesses, backed up with funding to support a vital retail area.

Mr. Golonski requested staff review the placement of tree wells on Magnolia Boulevard, noting that the tree wells are narrowing the sidewalk excessively at some locations.

Motion It was moved by Mr. Golonski and seconded by Mrs. Ramos that "the following resolutions be passed and adopted:"

Council Reso. Adopted Council Resolution No. 27,259 To Form the Magnolia Park Property and Business Improvement District Pursuant to the Property and Business Improvement District Law of 1994 was adopted.

PA 4 Authorization to Vote for Mag. Park BPID RESOLUTION NO. P-71:
A RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF BURBANK AUTHORIZING THE EXECUTIVE DIRECTOR TO VOTE IN FAVOR OF A MAGNOLIA PARK PROPERTY AND BUSINESS IMPROVEMENT DISTRICT PURSUANT TO THE PROPERTY AND BUSINESS IMPROVEMENT DISTRICT LAW OF 1994.

Adopted The resolutions were adopted by the following vote:

 Ayes: Members Golonski, Ramos, Vander Borght and
 Campbell.
 Noes: Members None.
 Absent: Members None.
 Recused: Member Gordon.

10:29 P.M. Dr. Gordon returned to the meeting at this time.
Dr. Gordon
Returned

10:29 P.M. The Authority recessed at this time to permit the City Council to
Recess continue its meeting. The Authority reconvened at 11:01 p.m.
 for public comment with all members present.

11:02 P.M. There being no further business to come before the Authority
Adjournment Board, the meeting was adjourned at 11:02 p.m.

Margarita Campos, CMC
Secretary

APPROVED AUGUST 22, 2006

Chairperson