

BURBANK HOUSING AUTHORITY  
JUNE 17, 2003

A regular meeting of the Burbank Housing Authority was held in the Council Chamber of the City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 6:40 p.m., by Mrs. Murphy, Chairperson.

The invocation was given by Chaplain John Arnold, Providence Saint Joseph's Medical Center.

The pledge of allegiance to the flag was led by Mr. Gino Gaudio, Project and Real Estate Manager.

ROLL CALL

Present- - - - - Commissioners Campbell, Golonski, Ramos, Vander Borght and Murphy.

Absent - - - - - Commissioners None.

Also Present - - Ms. Alvord, Executive Director; Mr. Newsham, Assistant City Manager; Mr. Barlow, City Attorney; Ms. Georgino, Assistant Executive Director; and Mrs. Campos, Clerk.

9:01 P.M. Meeting Continued Following a City Council and Redevelopment Agency joint public hearing, a Council report and the combined oral communications, the Council, Redevelopment Agency, Housing Authority, Parking Authority and Youth Endowment Services Fund Board held a joint meeting.

9:01 P.M. Jt. Mtg. w/ Council, Redev, Parking & YES HA 2 Adoption of FY 03-04 Annual Budget, Fee Sch. & Appro. Limit Mr. Hanway, Financial Services Director, presented the proposed Fiscal Year 2003-04 Annual Budget to the Council, Redevelopment Agency, Housing Authority, Parking Authority and Youth Endowment Services (YES) Fund Board for adoption, in conjunction with the Citywide Fee Schedule and Appropriations Limit. He stated pursuant to the City Charter, a public hearing was properly noticed and conducted on June 10, 2003 at which time the Council received public comment, and provided direction to staff as to what should be incorporated into the Adopted Annual Budget, including the elimination of the Transient Parking Tax increment from 10 to 12 percent and the related \$300,000 projected revenue which has been off-set by the Burbank Water and Power Set-Aside Fund.

Mrs. Ramos expressed concern regarding the Police Department's elimination of funding for the Probation Officer at the Outreach Center. She acknowledged the challenge in balancing the budget but noted this was a very key program, and stated the probation officer made over 6,000 contacts with the community over a year. She requested that funds be set aside to continue funding this position pending the County's budget process.

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Mr. Campbell inquired whether the State Citizen Option for Public Safety (COPS) grant funds could be used to fund the position, and Chief Hoefel responded that such use would be inappropriate.

Mr. Golonski was supportive of Mrs. Ramos' suggestion and also requested the Council set aside \$750,000 of the available one-time funds, in the form of a matching grant fund, to assist the Burbank Unified School District (BUSD).

Mr. Vander Borcht noted the quality of the public school system was paramount to the value and functions of the community and expressed support for putting the matter on a future agenda for consideration.

Mr. Campbell indicated support for Mr. Golonski's request but noted the current budgetary challenges facing the City and stated while he would consider several ways of assisting the BUSD, he was not willing to make a commitment at this time.

Mrs. Ramos stated she was not supportive of setting aside funds at this time but acknowledged the need to initiate discussion on the issue.

Mayor Murphy stated she was not supportive of the proposal, and noted the City's non-recurring expenses to the BUSD are becoming recurring, since a new program is considered every year. She stated she was willing to help the BUSD in other ways and noted the City's prior efforts for joint ventures and synergies to reduce costs which were turned down by the School Board. She stated her preference to wait on the School Board's actions regarding their budget as well as their commitment to energy conservation and joint ventures with the City. She noted the City has undergone a very difficult budget reduction process making it extremely difficult to put more money aside for the School District.

Mr. Vander Borcht requested the City's Joint Use Agreement with the School District be reviewed to ascertain whether the City is meeting its responsibility in maintaining the School District's infrastructure which is used by the community at large.

Mr. Golonski requested this matter be brought back prior to the July 16, 2003 joint Council/School Board meeting.

Motion	It was moved by Mr. Vander Borght and seconded by Mr. Campbell that "the following resolutions be passed and adopted:"
City Council Reso. Adopted	The Council Resolution No. 26,503 Adopting the Budget for Fiscal Year 2003-2004, Providing for the Transfer of Revenue from the Burbank Water and Power Department to the General Fund, and Making Appropriations for Amounts Budgeted was adopted.
City Council Reso. Adopted	The Council Resolution No. 26,504 Determining and Establishing the City's Appropriations Limit for Fiscal Year 2003-2004 was adopted.
City Council Reso. Adopted	The Council Resolution No. 26,505 Amending the Budget for Fiscal Year 2002-2003 Providing for the Purpose of Making Appropriations for Amounts Delineated was adopted.
City Council Reso. Adopted	The Council Resolution No. 26,506 Adopting the Burbank Fee Resolution was adopted.
Redev. Agency Reso. Adopted	The Redevelopment Agency Resolution No. R-2069 Adopting the Budget for Fiscal Year 2003-2004 was adopted.
HA 2 Adopt Budget FY 03-04	<u>RESOLUTION NO. H-181:</u> A RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF BURBANK ADOPTING THE BUDGET FOR FISCAL YEAR 2003-2004.
Parking Auth. Reso. Adopted	The Parking Authority Resolution No. P-60 Adopting the Budget for Fiscal Year 2003-2004 was adopted.
YES Fund Board Reso. Adopted	The Youth Endowment Services Fund Board Resolution No. Y-33 Adopting the Budget for Fiscal Year 2003-2004 was adopted.
Adopted	The resolutions was adopted by the following vote:  Ayes: Commissioners Campbell, Golonski, Ramos, Vander Borght and Murphy. Noes: Commissioners None. Absent: Commissioners None.

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- 9:48 P.M.  
Recess                    The Housing Authority, Parking Authority, Youth Endowment Services Fund Board and City Council recessed at this time to allow the Redevelopment Agency to continue its meeting. The Housing Authority reconvened at 9:48 p.m. to continue its meeting.
- Motion                    It was moved by Mrs. Ramos and seconded by Mr. Campbell that "the following item on the consent agenda be approved as recommended:"
- Minutes  
Approved                The minutes for the regular meetings of February 18 and April 1, 2003 were approved as submitted.
- Adopted                    The consent agenda was adopted by the following vote:  
  
Ayes:            Commissioners Campbell, Golonski, Ramos, Vander Borght and Murphy.  
Noes:            Commissioners None.  
Absent:        Commissioners None.
- 9:49 P.M.  
Recess                    The Authority recessed at this time to permit the City Council to continue its meeting. The Authority reconvened at 9:55 p.m. for public comment with all members present.
- 10:05 P.M.  
Adjournment            There being no further business to come before the Authority, the meeting was adjourned at 10:05 p.m.

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s/Margarita Campos  
Clerk

APPROVED AUGUST 19, 2003

s/Stacey Murphy

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Chairperson