

BURBANK HOUSING AUTHORITY  
JUNE 12, 2001

A regular meeting of the Burbank Housing Authority was held in the Fire Training Center, 1845 North Ontario Street, on the above date. The meeting was called to order at 6:31 p.m., by Mr. Kramer, Chairperson.

Invocation           The invocation was given by Dr. Jerry Jones, Burbank Community Church.

Flag  
Salute                The pledge of allegiance to the flag was led by Burbank Police Officer Joe Dean.

ROLL CALL

Present- - - - -   Commissioners Golonski (arrived at 6:44 p.m.), Laurell, Murphy (arrived at 6:44 p.m.), Ramos and Kramer.

Absent - - - - -   Commissioners None.

Also Present - -   Mr. Ovrom, Executive Director; Ms. Alvord, Assistant City Manager; Mr. Barlow, City Attorney; Mrs. Georgino, Assistant Executive Director; and Mrs. Sarquiz, Clerk.

7:11 P.M.  
Jt. Public Hrg. w/  
City Council,  
Redev. Agency,  
Parking Auth. &  
YES Fund Board  
HA 5  
Proposed FY  
2001-02 Annual  
Budget, Citywide  
Fee Schedule &  
Appropriation  
Limit

Chairman Kramer stated that "this is the time and place for the hearing on the proposed budget for the fiscal year 2001-2002 for the City, Housing Authority, Redevelopment Agency, Parking Authority and Youth Endowment Services Fund budgets."

Notice  
Given                The Secretary was asked if notices had been given as required by law. She replied in the affirmative and advised that no written communications had been received.

Staff  
Report              Mr. Hanway, Financial Services Director, reported that the purpose of this public hearing is to obtain public input on the Fiscal Year (FY) 2001-02 proposed Budget, FY 2001-02 proposed Citywide Fee Schedule, and FY 2001-02 proposed Appropriations Limit.

He began by stating that the total source of funds for FY 2001-02 are \$586,179,956, with total appropriations of \$579,449,928. He then summarized the following General

6/12/01

Fund budget highlights: personnel costs associated with negotiated Memorandum of Understandings; materials supplies and services (MS&S) increased by one percent to reflect anticipated rate of inflation; new internal service fund rates; new positions requested by departments totaling \$1,313,228; additional MS&S increases totaling \$330,990; and, capital outlay expenses totaling \$860,768.

Next, Mr. Hanway said that staff was recommending Council funding of the following recurring General Fund positions, programs and/or events which together total \$128,653: Citywide newsletter - \$40,000; Fire Captain upgrade - \$32,125; Senior Assistant City Attorney upgrade - \$13,565; Tournament of Roses additional funding - \$12,450; League of California Cities Grassroots Network - \$11,094; employee morale fund increase - \$9,919; and, Media Center Kid's Spirit Fun Run - \$9,500. He then noted the following recommended General Fund non-recurring items: Youth Solution Summit - \$50,000; and, Disaster Preparedness Program - \$33,632. He said that approval of these items would leave a projected \$144,341 in non-recurring funds available for FY 2001-02.

At this point he discussed that the purpose of the proposed Citywide Fee Schedule is to provide a one-stop listing of all City fees, charges and rates. He said that the Fee Schedule is reviewed and updated annually as part of the budget process in an effort to document all of the fees that have been revised, changed or added during the previous year. He then noted that the permit parking fees were proposed to be increased to \$6 per permit.

Lastly, Mr. Hanway explained that staff was required by State law to establish an appropriation limit each fiscal year. He said that only those revenues received from proceeds of taxes were subject to this limit. He then said that the City's FY 2001-02 appropriation limit is estimated to be \$98,919,348 with the actual amount of the appropriations contained in the budget that is subject to the limit being \$78,880,887. He noted that the difference between the City's appropriation limit and the amount subject to it is \$20,038,461. As a result, he said the City has a significant gap between its legal limit and the actual appropriations subject to the limit.

Hearing  
Closed

There being no response to the Chairperson's invitation for oral comment, the hearing was declared closed.

Motion  
Failed

It was moved by Mr. Golonski, seconded by Mrs. Ramos and failed with Mr. Laurell, Mrs. Murphy and Mr. Kramer voting no

that "the City not increase the permit parking fees from \$3 to \$6 as proposed in the Citywide Fee Schedule."

Motion                    It was moved by Mrs. Murphy, seconded by Mr. Laurell and carried with Mr. Golonski voting no that "the permit parking fee be increased from \$3 to \$4 in the proposed Citywide Fee Schedule."

Following discussion, staff was directed to return with a report that proposes increases in the dog impound fees.

7:43 P.M.  
Recess                    The Authority recessed at this time to permit the City Council to continue its meeting. The Authority reconvened at 11:00 p.m. for public comment with all members present.

11:28 P.M.  
Adjournment            There being no further business to come before the Authority, the meeting was adjourned at 11:28 p.m.

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Clerk

APPROVED JULY 31, 2001

Chairperson