

TUESDAY, JANUARY 16, 2007

A regular meeting of the Council of the City of Burbank was held in the Council Chamber of the City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 5:02 p.m. by Mr. Campbell, Mayor.

CLOSED SESSION

Present- - - - Council Members Golonski, Gordon, Vander Borgh and Campbell.  
Absent - - - - Council Member Ramos.  
Also Present - Ms. Alvord, City Manager; Mr. Barlow, City Attorney; and, Mrs. Campos, City Clerk.

Oral Communications There was no response to the Mayor's invitation for oral communications on Closed Session matters at this time.

5:03 P.M. Recess The Council recessed at this time to the City Hall Basement Lunch Room/Conference Room to hold a Closed Session on the following:

Conference with Legal Counsel – Existing Litigation:

Pursuant to Govt. Code §54956.9(a)

**Name of Case:** City of Burbank v. Tsay

**Case No.:** EC042311

**Brief description and nature of case:** Collection of Transient Occupancy Tax from Ramada Inn.

Conference with Legal Counsel – Anticipated Litigation:

Pursuant to Govt. Code §54956.9(b)(1)

**Number of potential case(s):** 1

5:36 P.M. Study Session Traffic Congestion Study Session.

Present- - - - Council Members Golonski, Gordon, Ramos, Vander Borgh and Campbell.  
Absent - - - - Council Members None.  
Also Present - Ms. Alvord, City Manager; Mr. Barlow, City Attorney; and, Mrs. Campos, City Clerk.

Mr. Johnson, Assistant Public Works Director/Traffic Engineer, gave an overview of the traffic congestion causes in the Southern California region and specifically in Burbank. He explained that traffic congestion is mainly caused due to bottlenecks, incidents, environmental factors, construction activity, events and signal timing.

Mr. Johnson then discussed the City's current congestion levels, noting that over the last 10 years congestion has increased mainly due to: the increased number of cars; traffic signals being more complicated due to the addition of left turn phases; and, traffic peak periods which are not defined but spread over more than four or

five hours each day. He gave an update on the City's signalization upgrade project and explained the ways in which traffic signals function. He also, noted the changes in travel habits in the Los Angeles area over the years, with 71 percent of individuals now driving alone.

Mr. Johnson gave the following suggestions for congestion mitigation: spotting physical improvements on both local streets and freeways; improved traffic signal timing which may include additional timing plans, a two-year revision schedule, automatic timing plan change and timing plans for incidents; incident monitoring 24 hours a day and responding to incidents in a timely manner; inter-jurisdiction coordination with neighboring cities; providing traveler information such as through the Los Angeles County Commute View which provides congestion information on the freeways and City streets; and, system maintenance to properly man the Traffic Management Center with additional maintenance personnel.

Mr. Golonski requested clarification with regard to the interaction of the traffic plans (a.m. peak, mid-day and p.m. peak) with the fixed time, two-phase and multi-phase signals. He suggested proceeding with a pilot project on Hollywood Way.

Mr. Vander Borcht requested that staff explore the possibility of providing live traffic personnel in construction zones and suggested that traffic signals be programmed to allow for a protective permissive left turn only when there are two or more cars in que. He also requested an update on the status of the State Route 134 on-ramp project at Alameda Avenue.

Mrs. Ramos identified further developing timing plans and system maintenance as the main issues. She also inquired as to the status of the City's efforts in maintaining system detector loops and upgrading or retrofitting signals. She also asked whether additional funding is needed for infrastructure or additional maintenance personnel, and requested an update on the signal upgrade project.

Dr. Gordon stated that the information provided indicated that overall, the traffic volume has increased even outside the peak hours. He inquired as to whether historical traffic count information on various streets, particularly the major arterials, can be made readily available.

Mr. Campbell requested clarification with regard to designing intersections to provide a Level Of Service (LOS) D and the associated costs of designing intersections for higher LOS. He noted the challenge in finding a balance for providing traffic

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improvements to Burbank residents without attracting additional cut-through traffic.

Regular Meeting  
Reconvened in  
Council  
Chambers

The regular meeting of the Council of the City of Burbank was reconvened at 6:36 p.m. by Mr. Campbell, Mayor.

Invocation

The invocation was given by Ron White, American Lutheran Church.

Flag Salute

The pledge of allegiance to the flag was led by Bob Kramer, Community Assistance Coordinator.

ROLL CALL

Present- - - -

Council Members Golonski, Gordon, Vander Borgh, Ramos and Campbell.

Absent - - - -

Council Members None.

Also Present -

Ms. Alvord, City Manager; Mr. Barlow, City Attorney; and, Mrs. Campos, City Clerk.

Reporting on  
Council Liaison  
Committees

Mrs. Ramos reported that the Metropolitan Transportation Authority San Fernando Valley Service Sector Governance Council will be considering several metro-connection service changes at an upcoming public hearing. She requested the information be made available on Channel 6 and the neighboring cities be informed. She also reported on attending the League of California Cities/Los Angeles Division meeting at which an air quality management draft plan was presented. She stated that the plan will be adopted next month and the public is encouraged to provide input. She stated that an executive summary is available for anyone interested.

Dr. Gordon reported on attending the Environmental Oversight Committee meeting with Mr. Campbell.

Mr. Campbell also commented on the Environmental Oversight Committee meeting.

Item  
moved up on  
Agenda

Dr. Gordon requested that the item regarding "Council Direction Regarding the Traffic Congestion Study Session" be moved up on the agenda. The Council concurred.

406  
Airport  
Authority  
Report

Commissioner Brown reported on the Airport Authority meeting of January 16, 2006. He stated that the Authority: approved a contract for the construction design work for the extension of Taxiway D; and, a Professional Services Agreement for rental car

facility consultant services.

7:06 P.M.  
1703  
602  
Public Hearing  
Project No. 2006-  
126  
3030 Clybourn  
Avjet

Mayor Campbell stated that “this is the time and place for a hearing on Project No. 2006-126, Development Review concerning the construction of an airplane hangar, office and storage area at 3030 Clybourn Avenue. The applicant, Avjet Corporation, has appealed the matter to the Council, and desires that the Council approve the project and overturn the Planning Board’s decision.”

Meeting  
Disclosures

Mr. Campbell reported that he met with the applicant together with Mr. Vander Borght.

Mr. Golonski and Mrs. Ramos also reported on previous meetings with the applicant and architect.

Notice  
Given

The City Clerk was asked if notices had been given as required by law. She replied in the affirmative and advised that the City Clerk’s Office received copies of e-mails sent directly to the Council commenting on an article which appeared in the Burbank Leader on the project.

Staff Report

Mr. Forbes, Senior Planner, Community Development Department, requested the Council consider a Development Review application by Avjet Corporation to construct an aircraft hangar with office space at the Bob Hope Airport. The proposed hangar would be located at 3030 Clybourn Avenue on the west side of the Airport. With the aid of a visual map, he identified the project site and described the associated zoning.

Mr. Forbes reported that on August 31, 2006, the Community Development Director approved Project No. 2006-126, Development Review. This decision was appealed to the Planning Board which held a public hearing on the matter on November 6, 2006. He stated that the Board’s deliberations focused on the fact that the project site is partially zoned Airport and M-2 General Industrial. He noted that the Board considered whether the office portion of the project should be considered an office use and therefore permitted in the M-2 Zone, or considered an Airport use incidental to the hangar, and therefore prohibited in the M-2 Zone. The Board also considered whether the project is allowed under the terms of the Development Agreement (Agreement) between the City and the Burbank-Glendale-Pasadena Airport Authority that governs the use and development of the project site. He reported that the Board voted 3-2 to uphold the appeal and deny the

application. He elaborated that the two dissenting Board members indicated that they believed they did not have adequate information on which to make a decision.

Mr. Forbes added that the project applicant subsequently filed an appeal of the Board's decision and has submitted revised project plans. With a visual aid, he elaborated on the revised plans, whose modified design moved the proposed building entirely out of the M-2 Zone and into the Airport zone, including the office and aircraft hangar components. He explained that the revised plans include approximately 12,500 square feet of two-story office space, and 51,000 square feet of aircraft storage space, which will be used to store privately-owned and operated aircraft and not be used for commercial carrier aircraft. He noted that the only improvements located in the M-2 Zone are landscaping, a driveway leading from Clybourn Avenue to the parking area, and a pedestrian path from the sidewalk and parking area to the front door of the building. He stated that although the driveway and pedestrian path are being used to access an Airport use located in the Airport zone, the improvements are not considered uses for zoning purposes and are therefore allowed on the M-2 Zoned portion of the property.

Mr. Forbes reported that at the Board hearing, there was discussion about the terms of the Agreement pertaining to the area allowed for general aviation purposes at the Airport. He noted that Section 3.8(d) of the Agreement provides that the Airport may not increase the cumulative gross square footage of Airport property allocated to general aviation uses beyond the area indicated in the Agreement. He stated that the proposed project site is included within the area identified in the Agreement for general aviation; therefore, the project would not increase the area for general aviation uses beyond that identified in the Agreement and is consistent with the Agreement.

Mr. Forbes informed the Council that per the Burbank Municipal Code, the subject application must be acted upon through a ministerial process and must be approved if the project is found to comply with all applicable Code requirements. He stated that staff believes that the proposed project is consistent with all zoning requirements and the Agreement as currently proposed, and recommended the Council approve the application.

Applicant

Mr. Dan Bianca, J.R. Miller & Associates, project architect, identified: the location of the project; the current site plan; the application considered by the Planning Board and the changes made to eliminate office uses and parking in the M-2 Zone; the overall hangar and office floor plan; and, the project's aesthetics and landscape plan. He stated that the project will be one of the first Leadership in Energy and Environmental Design (LEED) certified private hangars in the nation, and will also provide a model

hangar for the Airport.

Citizen Comment            Appearing to comment were: Don Elsmore, Carolyn Berlin, Phil Berlin, Rose Prouser and David Piroli, in opposition to the project. Also appearing to comment was Margaret Sorthun, in support of the project and LaVerne Thomas, requesting clarification on the LEED certification.

Rebuttal                      Mr. Mark Foulkrod, Chairman and Chief Executive Officer for Avjet Corporation, responded to citizen comments regarding the number of passengers carried by private jets and stated that a Boeing 737 is certified to hold 18 passengers, a 757 holds 23 passengers and the Gulfstreams, on average, hold 12 to 13 passengers. As such, there will be no large numbers of travelers coming to the facility, and the office spaces are strictly in support of the pilots and maintenance personnel, in addition to providing meeting rooms for passengers.

Mr. Bianca responded to public comment with regard to the project seeking to achieve LEED certification, which would make the building environmentally friendly, minimizing the resources used to construct and operate the project.

7:48 P.M. Hearing Closed            There being no further response to the Mayor's invitation for oral comment, the hearing was declared closed.

Council Deliberations            The Council requested additional clarification and commented on the City's zoning practices regarding split zones; the previous use at the subject site; location of the driveway and pedestrian path in the M-2 Zone and whether the use is consistent with neighboring property uses; the implication of a Zone Text Amendment; whether the office portion supports the hangar use; the adequacy of the proposed parking; the possibility of any future reconfiguration; the proposal being consistent with the provisions of the Airport Development Agreement; the approval of the project not adding to noise since the planes already exist on site; and, the project seeking LEED certification.

Motion                        It was moved by Mrs. Ramos and seconded by Mr. Vander Borgh that "the following resolution be passed and adopted:"

1703  
602  
Project No. 2006-126  
3030 Clybourn            RESOLUTION NO. 27,398:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING PROJECT NO. 2006-126 DEVELOPMENT REVIEW (3030 Clybourn Avenue - Applicant/Appellant: Avjet Corporation).

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Avjet

Adopted

The resolution was adopted by the following vote:

Ayes: Council Members Golonski, Ramos, Vander Borght and Campbell.

Noes: Council Member Gordon.

Absent: Council Members None.

8:52 P.M.  
1705  
602  
Public Hearing  
Appeal Project  
No. 2006-31  
103 N. Whitnall  
Hwy.

Mayor Campbell stated that "this is the time and place for the hearing on the appeal of the Planning Board's decision approving Project No. 2006-31, a Special Development Permit as applied for by Ross Gunnell. The Permit was approved by the Planning Board on July 24, 2006."

Meeting  
Disclosures

Mrs. Ramos reported on a previous meeting with Mr. Gunnell and stated she also visited the site.

Dr. Gordon also reported that he met with Mr. Gunnell and visited the site.

Mr. Vander Borght stated that he has visited the site but did not meet with Mr. Gunnell.

Notice  
Given

The City Clerk was asked if notices had been given as required by law. She replied in the affirmative and advised that the City Clerk's Office received one email in opposition to the project.

Staff Report

Mr. Velasco, Assistant Planner, Community Development Department, requested the Council consider an appeal of the Planning Board's decision to conditionally approve a Special Development Permit. He noted that the approval permitted the 0.49 Floor Area Ratio (FAR) with conditions. He added that the Community Development Director's decision to approve the project was appealed by the applicants to the Planning Board. He stated that the Board upheld the Director's decision and the matter has been further appealed by the applicants to the Council.

By way of background, Mr. Velasco informed the Council that in March 2004, a permit with plans was issued for a 413- square foot addition, extending the living room, kitchen and bedroom on the first floor of the property. He stated that the permit included a 506-square foot attached garage at the rear of the property with access

off the alley but did not show the porte-cochere or front driveway. He added that on February 18, 2005, the Building Division issued a Notice to Stop Work for un-permitted construction of the second floor as well as the three-foot second floor setback that is short of the required five feet. He added that the original permit was never finalized as a result of the un-permitted construction.

Mr. Velasco further stated that the property owner continued construction while attempting to get plans approved over the next several months but the plans were never to a level that the Building Division could approve. On February 22, 2006, the appellant applied for a Special Development Permit to legalize a 991-square foot portion of the 1,223-square foot second floor, which would result in a 0.49 FAR. The applicant proposed that the remainder of the second floor, approximately 232 square feet, be walled off and made attic space.

Mr. Velasco reported that on April 20, 2006, the Community Development Director approved, with conditions, the Special Development Permit application allowing an FAR of 0.49. He stated that the property would have a 0.54 FAR with the attic; therefore, a Condition of Approval was added to remove the attic/storage space so that the house would not appear as massive, and to be more compatible with neighboring properties. In addition, the applicant's request for a 0.49 FAR would be met. He stated that a condition was also added to ensure removal of the driveway and porte-cochere, to comply with the originally-approved plans. This condition was appealed to the Planning Board, which held a hearing on the matter on July 24, 2006. During deliberations, the Board stated that the conditions seemed appropriate considering the property owners subjected themselves to enforcement when they decided to add a second story without permits. He also noted the Board's opinion that the porte-cochere was in severe disrepair and should be removed, and that if the applicant wanted to build a new porte-cochere and keep the driveway, a separate request should be filed for the Board's consideration. He stated that the Board voted 4-0 to deny the appeal and uphold the Director's decision, and requested the Council deny the appeal and uphold the Board's decision to approve the Special Development Permit with all Conditions of Approval placed on the project.

#### Applicant

Mr. Ross Gunnell, applicant/appellant, gave a background on the project, noting that the property is on a substandard lot and therefore qualifies for a Special Development Permit. He also elaborated on the changes made to the project over the months and emphasized the need for a driveway and porte-cochere since the property is commercially-adjacent, with limited parking availability in the neighborhood. He urged the Council to approve the Special Development Permit application.

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Citizen Comment    Appearing to comment were: LaVergne Rosow, in support of encouraging off-street parking; and, Zorica Tanaskovic and Rose Prouser, in support of the project.

Rebuttal             Mr. Gunnell made rebuttal comments with regard to parking impacts that may result from a larger home and emphasized the need for the driveway to provide additional parking space for the home. He also noted the length of time it has taken to obtain the necessary permits so far.

9:35 P.M.  
Hearing  
Closed                There being no further response to the Mayor's invitation for oral comment, the hearing was declared closed.

Council  
Deliberation        Mrs. Ramos expressed support for allowing the project to proceed with the driveway maintained. She also suggested considering allowing driveways in commercially-adjacent zones to provide for additional parking.

Dr. Gordon noted the potential safety issues and expressed support for allowing the project to proceed with the driveway maintained. He also supported allowing the porte-cochere to be rebuilt in compliance with Building Codes.

Mr. Vander Borgh stated he could not support a project which started off on the wrong foot. He noted that the original permit was for a one-floor structure and the construction of a two-story home was willfully done without proper permits. He noted that the driveway and porte-cochere became non-conforming once a new garage was approved. He suggested the applicant agree to remove the driveway, proceed with the project and apply for a variance for the driveway.

Mr. Golonski noted that although the bulk of the problems were created by the owners pulling permits for a one-floor structure and building a two-story addition, the applicant has made an attempt to get approved plans for portions of the second story. He stated that he viewed the driveway as a legal non-conforming use which should be maintained. He was not in favor of allowing the porte-cochere to be reconstructed since it was not destroyed and suggested submitting plans to build a new one. In the meantime, the porte-cochere and attic space would have to be removed as a Condition of Approval for the Special Development Permit.

Mr. Campbell agreed with Mr. Vander Borgh's comments and inquired of staff if the applicant was aware that the driveway and

porte-cochere would become non-conforming prior to the new garage approval. Mrs. Forbes, Deputy City Planner, noted that the driveway and porte-cochere were never shown on the plans approved for the new garage and staff's assumption was that they were being removed.

Motion It was moved by Mr. Golonski and seconded by Mrs. Ramos that "the following resolution be passed and adopted, with a change in the Conditions of Approval that the driveway be maintained as legal non-conforming, with the understanding that the applicant could apply for permits for a new carport."

1705  
602  
Appeal Project  
No. 2006-31  
103 N. Whitnall  
Hwy.

RESOLUTION NO. 27,399  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING PROJECT NO. 2006-31 SPECIAL DEVELOPMENT PERMIT (Applicant/Appellant: Ross Gunnell, 103 Whitnall Highway).

Adopted The resolution was adopted by the following vote:

Ayes: Council Members Golonski, Gordon and Ramos.  
Noes: Council Members Campbell and Vander Borgh.  
Absent: Council Members None.

Reporting on  
Closed Session Mr. Barlow reported on the items considered by the City Council during the Closed Session meeting.

Initial Open  
Public Comment  
Period of Oral  
Communications Mr. Campbell called for speakers for the initial open public comment period of oral communications at this time.

Citizen  
Comment Appearing to comment were: Don Elsmore, on Airport issues; Robert Phipps, requesting a smoking ban; Michelle Feather, on malfunctions of the videostreaming system; James Schad, inquiring whether developers are required to provide child care facilities and on the Hilton Development Agreement; Esther Espinoza, reciting a quote; Eden Rosen, on eviction notices being given to all residents of the Burbank Gardens, the size of sidewalks and oil-stained sidewalks caused by a business on Olive Avenue at Victory

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Boulevard; LaVerne Thomas, on the need for historic traffic counts for Burbank streets; and, David Piroli, on the Council's deliberation with regard to Project No. 2006-126.

- Staff Response Members of the Council and staff responded to questions raised.
- Agenda Item Oral Communications Mr. Campbell called for speakers for the Agenda Item oral communications at this time.
- Citizen Comment Appearing to comment were: Don Elsmore, on Airport issues; Esther Espinoza, on traffic congestion; Susan Aprahamian and Sharon Springer, on the Tujunga Avenue traffic issues; Rose Prouser, on Project No. 2006-126; Eden Rosen, on traffic congestion; David Piroli, on traffic congestion and the importance of traffic count records; and, LaVerne Thomas, on the determination of regionally-significant arterials and in support of maintaining historical traffic counts.
- Staff Response Members of the Council and staff responded to questions raised.
- Item Postponed The item regarding "Council Direction Regarding the Traffic Congestion Study Session" was moved to a future date.
- Motion It was moved by Mr. Vander Borcht and seconded by Dr. Gordon that "the following items on the consent calendar be approved as recommended."
- 703 Lease Agreement-Sprint PCS Cellular phone antennas at Valley Park RESOLUTION NO. 27,400:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING A TEN YEAR LEASE AGREEMENT BETWEEN THE CITY OF BURBANK AND SPRINT PCS, LLC AUTHORIZING SPRINT TO INSTALL CELLULAR PHONE ANTENNAS AT VALLEY PARK.
- 1601-1 804-3 State Agmt-Victory RESOLUTION NO. 27,401:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING AN AMENDMENT TO THE LOCAL AGENCY-

Blvd. Enhanced Class III Bikeway STATE AGREEMENT BETWEEN THE CITY OF BURBANK AND THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE VICTORY BOULEVARD ENHANCED CLASS III BIKEWAY.

1601-1  
804-3  
Amendment to State Agmt.- Beachwood-Sparks Enhanced Class III Bikeway

RESOLUTION NO. 27,402:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING AN AMENDMENT TO THE LOCAL AGENCY-STATE AGREEMENT BETWEEN THE CITY OF BURBANK AND THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE BEACHWOOD-SPARKS ENHANCED CLASS III BIKEWAY.

104  
102-1  
Approving PSA-Granicus, Inc. Electronic Archival of Council Meetings

RESOLUTION NO. 27,403:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING AND AUTHORIZING EXECUTION OF THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF BURBANK AND GRANICUS, INC., FOR ELECTRONIC ARCHIVAL AND PLAYBACK OF CITY COUNCIL MEETINGS, AND AMENDING THE FISCAL YEAR 2006-2007 BUDGET TO APPROPRIATE \$41,216.00 TO PROVIDE FUNDING FOR SAID AGREEMENT.

Adopted The consent calendar was adopted by the following vote:

Ayes: Council Members Golonski, Gordon, Vander Borgh, Ramos and Campbell.  
Noes: Council Members None.  
Absent: Council Members None.

202-2  
Civil Service Board Appt.

Mrs. Campos, City Clerk, requested the Council make an appointment to fill an unexpired term on the Civil Service Board ending on June 1, 2009. She stated that the vacancy was created by the resignation of Board Member Nance Walker-Bonnelli, who relocated from the City.

Mrs. Campos reported that on November 6, 2006, the City Clerk's Office began advertising and accepting applications for the vacancy. Notices were sent to the newspapers and placed on the City's website and the Channel 6 Scroll in order to obtain qualified candidates, and as of the January 5, 2007 deadline, four applications were received from: David B. Ahern; Linda E. Barnes; Malcolm S. Kelman; and, Nathan Schlossman. She recommended the Council consider the applications submitted and make one appointment to fill the unexpired term.

Following a vote of the Council, Mr. Nathan Schlossman was

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selected to fill the unexpired term on the Civil Service Board, ending June 1, 2009.

102-1  
System  
Implementation  
Agmt/Software  
Tech.-Oracle  
Corp.

Ms. Ghazikhanian, Assistant Information Technology Director/Systems Manager, requested Council approval to proceed with the implementation of Human Resources (HR)/ Payroll, Budget, Work Order/Asset Management (WOAM) software applications, including an upgrade and retrofitting of the current Oracle Financial applications to version 12. She also requested approval of: a System Implementation Agreement between the City and Application Software Technology Corporation (AST); a License and Services Agreement between the City and Oracle Corporation; and, an amendment to the Fiscal Year (FY) 2006-07 Budget.

By way of background, Ms. Ghazikhanian reported that the City's current HR/Payroll and WOAM systems are more than 25 years old, outdated and running on mainframe technology. She added that the annual budget is currently processed manually using Excel spreadsheets and some mainframe applications and reports. She stated that staff has determined that replacement of the HR/Payroll, Budget and WOAM functions are merited based on: numerous shortcomings of the current system including the inability to address the additional functionality required for the growing business needs of the City; the inability to support technological advances and to address audit requests seamlessly without going through extensive research; and, the limited capability for managers to access needed data across departments.

Ms. Ghazikhanian informed the Council that in 1999, staff implemented Oracle financial modules that included General Ledger, Accounts Payable, Accounts Receivable, Project/Grant Accounting, Fixed Assets, Inventory and Purchasing; HR/Payroll and Budget modules were to be implemented in phases but were placed on hold due to outstanding issues. She added that during the FY 2004-05 Budget process, the Council directed staff to go forward with the Oracle 11i technical upgrade for core financials which was successfully completed in August 2005. During the upgrade, a parallel effort also commenced to select a consulting firm to: document business requirements; create a comprehensive Request For Proposals (RFP) for HR/Payroll, Budget, and WOAM applications with optional Financials; and, participate in the RFP process through contract negotiations. She reported that after an extensive selection process, the Government Financial Officers Association (GFOA), with a utility

specific sub-contractor Virchow Krause & Company (VK) was selected. She noted that representatives from various departments along with GFOA and VK undertook an extensive effort that included: a thorough review and documentation of the City's business requirements; attending and evaluating vendor software demonstrations and follow-up discovery sessions; and, site visits and conference calls to cities currently using the software.

Ms. Ghazikhanian reported that based on the evaluations received from the participating departments, Oracle HR/Payroll, Budget and WOAM applications were selected. She stated that Oracle not only meets the City's business requirements but will also integrate most seamlessly with the current financial application. She then discussed the benefits of the Oracle system and the suggested implementation phases. With regard to the financial impact, she stated that the total cost of the project is \$9,974,370 and \$3,465,172 was previously appropriated; therefore, the net appropriation requested is \$6,509,198.

Motion It was moved by Mr. Golonski and seconded by Mr. Vander Borgh that "the following resolutions be passed and adopted."

102-1 RESOLUTION NO. 27,404:  
 Amend FY 06-07 A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK  
 Budget-Appr. AMENDING THE FISCAL YEAR 2006-07 BUDGET AND  
 Funds for APPROPRIATING FUNDS IN THE AMOUNT OF \$6,509,198 TO  
 information THE INFORMATION SYSTEMS REPLACEMENT FUND FOR  
 system replace.- THE ORACLE UPGRADES AND REPLACEMENTS.  
 Oracle upgrades

102-1 RESOLUTION NO. 27,405:  
 System A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK  
 Implementation APPROVING AND AUTHORIZING EXECUTION OF THE  
 Agmt/Appl SYSTEM IMPLEMENTATION PROFESSIONAL SERVICES  
 Software Tech.- AGREEMENT BETWEEN THE CITY OF BURBANK AND  
 Oracle Software. APPLICATIONS SOFTWARE TECHNOLOGY CORPORATION  
 FOR THE IMPLEMENTATION OF ORACLE SOFTWARE .

102-1 RESOLUTION NO. 27,406:  
 System License A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK

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& Service  
Agmt/Oracle-  
Oracle Software

APPROVING AND AUTHORIZING EXECUTION OF THE LICENSE AND SERVICES AGREEMENT BETWEEN THE CITY OF BURBANK AND ORACLE FOR THE PURCHASE OF ORACLE SOFTWARE .

Adopted

The resolutions were adopted by the following vote:

Ayes: Council Members Golonski, Gordon, Vander Borght, Ramos and Campbell.

Noes: Council Members None.

Absent: Council Members None.

9:52 P.M.  
Mr. Campbell left  
the Chamber

Mr. Campbell left the Chamber at this time.

1402  
Tujunga Ave.  
Meeting Results

Mr. Johnson, Assistant Public Works Director/Traffic Engineer, reported that on June 6, 2006, the Council directed staff to modify the existing traffic controls on Tujunga Avenue between Sunset Canyon Drive and Via Montana. The modifications included stop controls, electronic speed signage and centerline delineators. He added that the installation of the delineators on October 24, 2006 generated considerable commentary from residents, which prompted staff to hold a meeting with the residents in late November. He noted that the meeting was attended by approximately 25 residents and concluded with the following three recommendations for consideration by the Council: remove the delineators; collect more traffic and speed data; and, convene a neighborhood committee to study the issues and solutions.

Staff was directed to form a neighborhood committee with members from lower, middle, and upper residential areas to discuss other possible traffic calming measures.

Final Open  
Public Comment  
Period of Oral  
Communications

There was no response to the Vice Mayor's invitation for speakers for the final open public comment period of oral communications at this time.

12:15 A.M.  
Adjournment

There being no further business to come before the Council, the meeting was adjourned at 12:15 a.m.

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Margarita Campos, CMC  
City Clerk

APPROVED JUNE 19, 2007

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Mayor of the Council  
of the City of Burbank