

# Enterprise Enrollment (indirect)

# State and Local

Microsoft Business Agreement number (if applicable) <i>Reseller or Microsoft affiliate to complete</i>		Reseller purchase order number <i>Reseller to complete</i>	
Enterprise Agreement number <i>Reseller or Microsoft affiliate to complete</i>	01E62044	Previous Qualifying Enrollment number <i>Reseller to complete</i>	
Enrollment number <i>Microsoft affiliate to complete</i>		Previous Qualifying Enrollment end date <i>Reseller to complete</i>	

This Microsoft Enterprise Enrollment is entered into between the following entities signing, as of the effective date identified below.

**Definitions.** When used in this enrollment, “you” refers to the entity that signs this enrollment with us, and “we” or “us” refers to the Microsoft entity that signs this enrollment.

“Qualifying Enrollment,” means (i) an enterprise enrollment under a separate Microsoft Select Master Agreement or Microsoft Enterprise Agreement; (ii) any enterprise subscription enrollment entered into under a separate Microsoft Enterprise Subscription Agreement; or (iii) any other enrollment submitted under the Microsoft Enterprise Agreement identified on the cover page.

All other definitions in the Microsoft Enterprise Agreement identified above apply here.

**Effective date.** If you are renewing Software Assurance from one or more previous “Qualifying Enrollments” then the effective date will be the day after the first Enrollment expires.

Otherwise the effective date will be the date this enrollment is signed by us. Where a previous Qualifying Enrollment is being used, your reseller will require that enrollment number and end date to complete the applicable boxes above.

**Term.** This enrollment will expire 36 full calendar months from the effective date. It could be terminated earlier or renewed as provided in the Microsoft Enterprise Agreement. We will advise you of your renewal options before it expires.

**Representations and warranties.** By signing this enrollment, the parties agree to be bound by the terms of this enrollment, and you represent and warrant that: (i) you have read and understand the Microsoft Business Agreement identified above (if any) and the Microsoft Enterprise Agreement, including all documents it incorporates by reference and any amendments to those documents, and agree to be bound by those terms; and (ii) you are either the entity that signed the Microsoft Enterprise Agreement or its affiliate.

**Non-exclusivity.** This enrollment is non-exclusive. Nothing contained in it requires you to license, use or promote Microsoft software or services exclusively. You may, if you choose, enter into agreements with other parties to license, use or promote non-Microsoft software or services.

This enrollment consists of (1) this cover page, (2) the Contact Information Page(s), (3) the Enterprise order information, (4) the Reseller Information Form, (5) the product order as provided to us by the reseller (6) the Media Order Form, and (7) the Core User CAL Terms and Conditions (if applicable).

<i>Customer</i>	<i>Contracting Microsoft Affiliate</i>
Name of entity * <b>City of Burbank</b>	<b>Microsoft Licensing, GP</b>
Signature *	Signature
Printed name *	Printed name
Printed title *	Printed title
Signature date *	Signature date (date Microsoft affiliate countersigns)
* indicates required fields	Effective date (may be different than our signature date)

<b>Microsoft Volume Licensing web sites</b>	
(Note: We will advise you of any changes to these URLs.)	
Product use rights	<a href="http://microsoft.com/licensing">http://microsoft.com/licensing</a>
Product List	<a href="http://microsoft.com/licensing">http://microsoft.com/licensing</a>
Microsoft Volume Licensing Services (MVLS) (password protected site to view orders under this enrollment)	<a href="https://licensing.microsoft.com/">https://licensing.microsoft.com/</a>
Customer guide	<a href="http://microsoft.com/licensing/programs/">http://microsoft.com/licensing/programs/</a>

<i>Notices to Microsoft should be sent to:</i>	<i>Copies should be sent to:</i>
MSLI, GP 6100 Neil Road, Suite 210 Reno, Nevada USA 89511-1137 Dept. 551, Volume Licensing	Microsoft Law and Corporate Affairs One Microsoft Way Redmond, WA 98052 USA Volume Licensing Group (425) 936-7329 fax

Attachments:

<input type="checkbox"/>	<b><u>Media Order Form (required)</u></b>
<input type="checkbox"/>	<b><u>Core User CAL Terms and Conditions, if applicable</u></b>
<input type="checkbox"/>	<b><u>MS Capital Form, if applicable</u></b>

*Customer:* Please remit to your reseller.

*Reseller:* Please remit to Microsoft.

1. *Contact information.* Each party will notify the other in writing if any of the information in the following contact information page(s) change. The \* indicates required fields. By providing contact information, you consent to its use for purposes of administering this enrollment by us, our affiliates, and other parties that help us administer this enrollment.

**Primary contact information:** The customer signing on the cover page must identify an individual from inside its organization to serve as the primary contact. This contact is the default online administrator for this enrollment and receives all notices unless you provide us written notice of a change. The online administrator may appoint others as administrators and grant others access to online information.

<i>Customer</i>		
Name of entity * City of Burbank		Contact name * Last First
Street address * 275 East Olive Ave.		Contact email address (required for online access) *
City * Burbank	State/Province * CA	Phone
Country * USA	Postal code * 91510	Fax

**Notices and online access contact information:** **Complete this only if you want to designate a notices and online access contact different than the primary contact.** This contact will become the default online administrator for this enrollment and receive all notices. This contact may appoint other administrators and grant others access to online information.

<i>Notices and online access contact</i>		
<input checked="" type="checkbox"/> Same as primary contact		
Name of entity		Contact name Last First
Street address		Contact email address (required for online access)
City	State/Province	Phone
Country	Postal code	Fax

Language preference: This section designates the language in which you prefer to receive notices.

English
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Additional electronic contractual notices contact information: This contact will receive electronic contractual notices in addition to the notices contact. This contact is not required if you do not want an additional set of notices issued.

<i>Electronic contractual notices contact</i>		
Name of entity		Contact name Last First
Street address		Contact email address (required for electronic notices)
City	State/Province	Phone
Country	Postal code	Fax

Software Assurance benefits contact: This contact will receive communications concerning Software Assurance benefits, and any additional TechNet subscriptions that have been ordered separately from Software Assurance under this enrollment. This contact is optional. If this contact is not completed, any notices for Software Assurance benefits will default to the notices and online contact.

<i>Software Assurance benefits contact</i>		
Name of entity		Contact name Last First
Street address		Contact email address (required for electronic notices)
City	State/Province	Phone
Country	Postal code	Fax

MSDN contact: This contact will receive communications concerning registration for MSDN products ordered under this enrollment. This contact is optional. If this contact is not completed, any notices for MSDN will default to the notices and online contact.

<i>MSDN contact</i>		
Name of entity		Contact name Last First
Street address		Contact email address (required for electronic notices)
City	State/Province	Phone
Country	Postal code	Fax

Microsoft account manager: This section designates your Microsoft account manager contact.

Microsoft account manager name <a href="#">Debra Jacobson</a>	Microsoft account manager email address <a href="mailto:debraj@microsoft.com">debraj@microsoft.com</a>
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## 2. Defining your enterprise.

Use this section to identify which affiliates will be included in your enterprise. Your enterprise must consist of entire government agencies, departments or legal jurisdictions, not partial government agencies, departments, or legal jurisdictions. Each affiliate must be entirely "in" or entirely "out." All affiliates acquired after the effective date of this enrollment that are not party to a Qualifying Enrollment of their own will automatically be included unless you fill in part b below.

<b>a. Use this part (a) to determine which current affiliates will be included in your enterprise. Check only one of the boxes in part (a).</b>	
<input checked="" type="checkbox"/>	You and all affiliates will be participating
<input type="checkbox"/>	You and the following affiliates will be participating (if no affiliates will be participating, write "none" on line 1) (attach a list of names on a separate piece of paper if more than 5 affiliates are being included):
1	
2	
3	
4	
5	
<input type="checkbox"/>	You and all affiliates, except the following affiliates, will be participating (attach a list of names on a separate piece of paper if more than 5 affiliates are being excluded):
1	
2	
3	
4	
5	
<b>b. Use this part (b) to indicate whether affiliates acquired after the enrollment effective date will be included. Unless you check the box below, all affiliates acquired after the enrollment effective date that are not party to a Qualifying Enrollment of their own will automatically be included.</b>	
<input type="checkbox"/>	Exclude all affiliates acquired after the enrollment effective date that are not party to a Qualifying Enrollment of their own.

### 3. Selecting your language option.

Select the option for the languages in which you will run the products licensed under this enrollment. The options and their corresponding languages are identified here.

All Languages		
“Listed Languages”	“Restricted Languages”	“Extended Languages”
Arabic Bulgarian Chinese Simplified Chinese Traditional Croatian English <sup>1</sup> Hebrew Indic Japanese Korean Portuguese (Brazil) Romanian Russian Serbian Spanish <sup>2</sup> Thai Turkish Ukrainian	Danish Dutch English <sup>1</sup> Finnish French <sup>3</sup> German Greek Italian Norwegian Portuguese (Portugal) Spanish <sup>2</sup> Swedish	Czech Estonian Hungarian Latvian Lithuanian Polish Slovenian Slovak
<p><sup>1</sup> English is a Listed Language if this enrollment is signed outside of the following countries and a Restricted Language if this enrollment is signed inside these countries: Austria, Belgium, Cyprus, Czech Republic, Denmark, Estonia, France, Finland, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, United Kingdom, Switzerland, Sweden, or Spain. English is a “Listed Language”, except when restricted as described in the “Restricted Languages” list (see footnote 3)</p> <p><sup>2</sup> Spanish is a Listed Language only if this enrollment is signed in Latin America and is otherwise Restricted Language.</p> <p><sup>3</sup> French is a “Listed Language,” if signed in Canada</p>		

- Select All Languages to run your products in any of the Listed, Extended or Restricted Languages. This option also allows you to run Multi-Language packs for your products.
- Select Listed Languages to run your products in those languages.
- Select Extended Languages to run your products in those languages.
- If you select the Listed or Extended Languages option you may run up to 10% of the copies of each of your products in All Languages.

Check one box

- Listed Languages**
- All Languages**
- Extended Languages**

4. *Language allocation.*

Provide us with your good faith estimate of the specific languages in which you will run all copies of all products and the approximate percentage of those copies you will run in each language. Information that you provide here does not limit your future use of products under this enrollment in any permitted language within the language group you select above. Attach a separate sheet if more space is needed.

Language	Percentages
English	100%
	%
	%
	%

5. *Applicable currency.*

Payments made in connection with this enrollment must be in U.S. Dollars

6. *Establishing your price level.*

The price level indicated in this section will be your price level for the initial enrollment term for all enterprise products you order and for any additional products in the same pool(s). Your price level for any other additional products will be level "A".

<b>Qualified desktops:</b> You represent that the total number of qualified desktops in your enterprise is, or will be increased to, this number during the initial term of this enrollment (This number must be equal to at least 250 desktops).	<b>1100</b>
<b>Qualified users:</b> You represent that the total number of qualified users in your enterprise is, or will be increased to, this number during the initial term of this enrollment (This number must be equal to at least 250 users).	

Number of desktops/ users	Price level
250 to 2,399	A
2,400 to 5,999	B
6,000 to 14,999	C
15,000 and above	D

<b>Price level</b> (for pools in which you order an enterprise product):	<b>Qualified desktop</b>	<b>Qualified user</b>
	<b>D</b>	

<b>Price level</b> (for pools in which you do not order an enterprise product):	<b>Price level "A"</b>
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## 7. Enterprise product orders.

**Your reseller will provide you with your product pricing and order. Your prices and payment terms for all products ordered will be determined by agreement between you and your reseller. Your reseller will provide us with your order separately from this enrollment.**

We will invoice your reseller in three equal annual installments for the enterprise products covered by your initial order. The first installment will be invoiced to your reseller upon our acceptance of this enrollment; the remaining installments will be invoiced at the next two anniversaries of the enrollment effective date. We will invoice your reseller for the enterprise products covered by any true up orders in total upon our acceptance of each true up order.

Select the enterprise products to be covered by your initial order. If you select all three individual products, you are licensing the Enterprise Desktop Professional Platform. If you select the Core CAL, you must select either *desktop* or *user* licenses.

Enterprise Products	Desktop Licenses	User Licenses
Windows Desktop Operating System Upgrade	<input checked="" type="checkbox"/>	
Office Professional <sup>1</sup>	<input checked="" type="checkbox"/>	
Core Client Access License <sup>1,2</sup>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<sup>1</sup> The components of the current versions of Office Professional, and the current versions of the components that make up the Core CAL, are identified in the Product List.

<sup>2</sup> If you select Core User CAL and the agreement identified on the cover page is version 6.1 or earlier, the Core User CAL Terms and Conditions apply.

## 8. Additional Products

We will invoice your reseller for each additional product covered by your initial order in three equal annual installments. The first installment will be invoiced to your reseller upon our acceptance of this enrollment; the remaining installments will be invoiced at the next two anniversaries of the enrollment effective date. We will invoice your reseller for any new additional product not initially included in your enrollment in total upon our acceptance of your order. We will invoice your reseller for additional products initially included in your enrollment and covered by any true up order submitted during the initial term in total upon our acceptance of your true up order.

## 9. Qualifying systems licenses.

All desktop operating system licenses provided under this program are upgrade Licenses. **No full operating system licenses are available under this program.** Therefore, if you select the Enterprise Desktop Professional Platform or the Windows Desktop Operating System Upgrade & Software Assurance, all qualified desktops on which you will run the Windows Desktop Operating System Upgrade must be licensed to run one of the qualifying operating systems identified in the Product List at <http://www.microsoft.com/licensing>. Note that the list of operating systems that qualify for the Windows Desktop Operating System Upgrade varies with the circumstances of your order. That list is more extensive at the time of your initial order than it is for some subsequent true ups and system refreshes during the term of your enrollment.

## *10. Renewal orders.*

For any 36-month renewal, your renewal order will be invoiced to your reseller in three annual installments. The first installment will be invoiced upon our acceptance of the renewal order; the remaining installments will be invoiced at the next two anniversaries of the effective date of that renewal term. For any 12-month renewal and for any true up orders, we will invoice your reseller in total upon our acceptance of your order.

Your reseller should complete the following sections and sign this form where indicated.

*General information*

Reseller company name:
Street address: (PO boxes will not be accepted)
City and State / Province and postal code:
Country:
Contact name:
Phone number:
Fax number:
Email address:

The undersigned confirms that the reseller information is correct.

Name of reseller
Signature
Printed name
Printed title
Date

**Changing a reseller.** If we or your reseller choose to discontinue doing business with one another, you must choose a replacement. If you intend to change your reseller, you must notify us and the former reseller, in writing on a form that we provide at least 30 days prior to the date on which the change is to take effect. The change will take effect on the date it is executed by us. We will not unreasonably withhold or delay our signature.