

TUESDAY, NOVEMBER 14, 2006

A regular meeting of the Council of the City of Burbank was held in the Council Chamber of the City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 4:34 p.m. by Mr. Campbell, Mayor.

CLOSED SESSION:

Present- - - - Council Members Golonski, Gordon, Vander Borgh and Campbell.
Absent - - - - Council Member Ramos.
Also Present - Ms. Alvord, City Manager; Mr. Barlow, City Attorney; and, Mrs. Campos, City Clerk.

Oral Communications There was no response to the Mayor's invitation for oral communications on Closed Session matters at this time.

4:35 P.M. Recess The Council recessed at this time to the City Hall Basement Lunch Room/Conference Room to hold a Closed Session on the following:

Conference with Legal Counsel – Anticipated Litigation:

Pursuant to Govt. Code §54956.9(c)

Number of potential case(s): 1

5:07 P.M. Ethics Study Session Assembly Bill 1234 Ethics Training Study Session.

Present- - - - Council Members Golonski, Gordon, Vander Borgh and Campbell.
Absent - - - - Council Member Ramos.
Also Present - Ms. Alvord, City Manager; Mr. Barlow, City Attorney; and, Mrs. Campos, City Clerk.

5:11 P.M. AB 1234 Ethics Training Study Session Ms. Scott, Chief Assistant City Attorney, conducted the State-mandated Assembly Bill 1234 Ethics Training Study Session. The required curriculum for the training was established by the Fair Political Practices Commission and the California Attorney General. Pursuant to those requirements, the training covers ethics laws and general ethical principals relating to public service.

The objectives of the training include: assisting public officials in better understanding and being alert to the kinds of financial interests, relationships and/or activities that may be prohibited, may require disclosure or even disqualification; and, advising public officials of the legal and other consequences of violating the ethics laws.

The public service ethics laws covered include: laws relating to personal financial gain by public officials, including bribery and conflict of interest laws; laws relating to office-holder perks, including gift and travel restrictions, personal and political use of

public resources and prohibitions against gifts of public funds; governmental transparency laws, including financial disclosure requirements and open government provisions including the Brown Act and Public Records Act; and, laws relating to fair processes, including public contracting requirements, bias and due process.

- Regular Meeting Reconvened in Council Chambers The regular meeting of the Council of the City of Burbank was reconvened at 6:34 p.m. by Mr. Campbell, Mayor.
- Invocation The invocation was given by Pastoral Intern Dave Cameron, First Presbyterian Church.
- Flag Salute The pledge of allegiance to the flag was led by Eric Day.
- ROLL CALL
- Present- - - - Council Members Golonski, Gordon, Ramos (arrived at 6:41 p.m.), Vander Borcht and Campbell.
- Absent - - - - Council Members None.
- Also Present - Ms. Alvord, City Manager; Mr. Barlow, City Attorney; and, Mrs. Campos, City Clerk.
- 301-1
Community Disaster Volunteers Mayor Campbell invited Fire Captain Briggs to make a special presentation to the Community Disaster Volunteers (CDV). Captain Briggs introduced Mike Rogers, CDV, who commented on the Business and Industry Council for Emergency Planning and Preparedness (BICEPP) Program and gave an overview of a recent emergency response team competition. He recognized the following individuals who participated on the Burbank Team and achieved second place overall and won four individual competitions out of seven, scoring a perfect 100 percent in the Medical Aid category which is the first time such a mark was awarded: Erik Day, Team Captain; Jennifer Day; Josh Bashioum; Ashley Bashioum; Sherre Nakamura; Joanna Rykoff; Jennifer Tompkins; Lynn Whitlock; and, Pat Zher. A video of the BICEPP competition was shown. Mayor Campbell congratulated all the participants and commended their dedication to the program.
- 301-1
Children's Book Week Mayor Campbell presented a proclamation in honor of Children's Book Week to Patrice Samko, Supervising Librarian for Children Services.
- 301-1 Mayor Campbell congratulated We Care For Youth upon their

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We Care For Youth Award	receipt of the John Anson Ford Human Relations Award for their innovative anti-violence programs such as Project PLUS, which helps youth, parents and teachers learn how to avoid retaliatory violence and create peaceful alternatives for youth. Mayor Campbell presented a Certificate of Recognition to Linda Maxwell and Jose Quintanar, founders of We Care For Youth, in honor of their outstanding achievements.
Reporting on Council Liaison Committees	<p>Mr. Campbell reported on attending the Sister City dinner welcoming dignitaries from Incheon, South Korea with Mrs. Ramos. He also reported on attending the Salvation Army dinner honoring Mr. Vander Borcht for more than 20 years of community service.</p> <p>Mr. Vander Borcht reported on attending and participating in the Southern California Association of Governments' regional housing needs assessment together with Dr. Gordon and Mrs. Ramos.</p> <p>Dr. Gordon also reported on attending the Southern California Association of Governments' regional housing needs assessment.</p>
7:07 P.M. 1702 Joint Hearing with the Redev Agency CSB Project	Mayor Campbell stated that "this is the time and place for the joint public hearing of the Council and the Redevelopment Agency of the City of Burbank on matters related to the Community Services Building. A public hearing is required before the Redevelopment Agency commits to pay all or part of a publicly-owned building and a hearing is required before the City considers the conditional vacation of two alleys, V-351, in the area bounded by Glenoaks Boulevard, Olive Avenue, Third Street and Orange Grove Avenue. In addition, the hearing is also providing the opportunity for oral communications as to a few other City actions related to the Community Services Building Project, specifically: approval of plans and specifications for Bid Schedule No. 1098; approval of a construction contract with Swinerton Builders, Inc.; approval of a Professional Services Agreement for architectural services with Leo A. Daly Company; and, approval of a Professional Services Agreement with Smith-Emery Laboratories."
Meeting Disclosures	There were no meeting disclosures.
Notice Given	The City Clerk was asked if notices had been given as required by law. She replied in the affirmative and advised that no written communication had been received on the project.
Staff Report	Ms. Teaford, Public Works Director, requested Council and

Redevelopment Agency (Agency) Board consideration of resolutions to proceed with construction of the Community Services Building (CSB) Project. She stated that the CSB Project replaces the former Municipal Services Building (MSB) that was damaged in the 1994 Northridge Earthquake. She noted that since demolition of the MSB in September 2001, staff has been housed in scattered, temporary facilities throughout the Civic Center. She added that the design of the new building began in November 2001 and in December 2002, the Council approved the schematic design; however, due to the uncertainties of the State's fiscal health, the project was placed on hold until January 2003. In November 2003, the project resumed with a new design team of Leo A. Daly and the Council directed that staff improve the building's efficiency and redesign the building in an effort to reduce the potential construction costs. She added that the redesign effort resulted in a 72,300-square foot building which was brought before the Council in November 2004 for design development approval and since that time, the project has gone through various reviews and plan checks and has received all approvals as well as completing the bidding process. She reported that the project is now ready to be built, noting that the building is energy-efficient, designed to better serve the public with its consolidated one-stop permit center, community room and conference rooms, and requested the Council take the necessary actions to begin its construction.

7:15 P.M.
Mrs. Ramos
Left the Chamber

Mrs. Ramos stated that she may have a conflict with the item regarding approving a Professional Services Agreement with Smith-Emery Laboratories as her business may have contracted with the company in the recent past. She stated she will verify the information and left the Chamber at this time.

Staff Report
Continued

Mr. Clifford, Capital Projects Manager, Public Works Department, elaborated on the project program elements and stated that the three-story building is approximately 72,000 square feet and will house the Park, Recreation and Community Services Department, Public Information Office, Public Works Department and Community Development Department, with an employee capacity of 189. He added that the project is Leadership in Energy and Environmental Design (LEED) certified with an Art In Public Places Program which includes interior and exterior art elements, and approximately 247 surface parking spaces after the temporary facilities have been removed. He added that other program features include: a one-stop permit center; a water feature located at the main entrance of Third Street and Orange Grove Avenue; a community room with a two-story ceiling, 120 theatre-style seating and storage capacity; a media control room; a traffic management center and, approximately 14 conference rooms. He also commented on several on-site and off-site improvements.

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Mr. Douglas Keyes, architect with Leo A. Daly Company, commented on the project's design, noting that the project has been designed as a civic building with more of a classic than trendy design. He elaborated on the project features which are similar to City Hall and commented on the selection of materials which communicate the civic value of the building.

Mr. Clifford elaborated on the Guaranteed Maximum Price (GMP) method and approval process, and staff's value management effort to control cost to the extent possible without compromising the quality, aesthetics and functionality of the project.

Ms. Teaford reported that the total cost of the project, including the expenses incurred to date is \$38,100,000, \$14 million more than the previously-approved budget of \$24 million. She added that the Agency is proposing to fund \$33,802,716. Of this amount, \$14,072,827 will be funded from Golden State bond proceeds and \$19,729,889 from tax increment reserves from the Merged Project Area.

7:46 P.M.
Hearing Closed

There being no response to the Mayor's invitation for oral comment, the hearing was declared closed.

Council
deliberations

Dr. Gordon expressed concerns with regard to: the City's recourse in the event of building defects and the length of the warranty; the project's change in scope and square footage; excluding flood testing and roof protection; the process and cost of the LEED certification; the price adjustments due to considerable escalation in prices; the potential of change orders; the GMP; and, the funding sources and making the findings for use of Redevelopment Agency funds.

Mr. Golonski also requested clarification regarding the one-year warranty with Swinerton Builders, Inc. and requested an overview of the warranty programs in place for the project. He also expressed concern with the increase in costs between the June 2004 estimate and the current estimated cost. He acknowledged that the Council's previous decision to delay the project resulted in cost escalation but inquired as to whether some of the costs are attributed to a considerable change in scope or in elements such as landscaping and irrigation.

Mr. Vander Borcht gave his perspective on the project as a member of the CSB Subcommittee and noted that the cost increases could not have been foreseen. He added that if the project is cut back any further it will be rendered useless. He noted

that the Subcommittee conducted its due diligence and decided not to compromise the quality of the building to ensure that it lasts. He also added that the GMP is the best system available and commented on the Council's decision to pursue a LEED-certified project

Mr. Campbell requested staff's opinion with regard to the reasonable amount that can be assessed to the general contractor in the event the project is not LEED certified. He also inquired as to the length of time it would take to recoup the certification costs. He expressed concern with the potential impact of the State infrastructure bonds passed on the November 2006 ballot and commented on the efforts of the Subcommittee to reduce the project's cost.

Motion It was moved by Mr. Vander Borgh and seconded by Mr. Golonski that "the following resolutions be passed and adopted:"

Resolutions A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK AMENDING THE FISCAL YEAR 2006-07 BUDGET BY APPROPRIATING \$20,043,855 TO THE CAPITAL HOLDING FUND FOR FUTURE INFRASTRUCTURE PROJECTS.

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK CONSENTING TO THE REDEVELOPMENT AGENCY PAYMENT OF A PORTION OF THE CONSTRUCTION COSTS OF THE COMMUNITY SERVICES BUILDING, AMENDING FISCAL YEAR 2006-07 BUDGET IN THE AMOUNT OF \$33,802,716 AND APPROVING A COOPERATION AGREEMENT RELATED THERETO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK ORDERING THE CONDITIONAL VACATION OF TWO ALLEYS AND RESERVING A PUBLIC UTILITY EASEMENT (V-351).

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING AND ADOPTING THE PLANS AND SPECIFICATIONS, AND AUTHORIZING EXECUTION OF A GUARANTEED MAXIMUM PRICE CONSTRUCTION (GMP) AGREEMENT FOR THE COMMUNITY SERVICES BUILDING (CSB) (BID SCHEDULE 1098) BETWEEN THE CITY OF BURBANK AND SWINERTON BUILDERS, INC.

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK

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APPROVING AMENDMENT NO. 5 TO AGREEMENT FOR ARCHITECTURAL SERVICES BETWEEN THE CITY OF BURBANK AND LEO A. DALY COMPANY.

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF BURBANK AND SMITH-EMERY LABORATORIES.

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF BURBANK AMENDING FISCAL YEAR 2006-2007 BUDGET IN THE AMOUNT OF \$33,802,716 FOR THE COMMUNITY SERVICES BUILDING, AND APPROVING A COOPERATION AGREEMENT RELATED THERETO.

Substitute Motion A substitute motion was moved by Mr. Golonski, seconded by Mr. Vander Borghht and carried with Mrs. Ramos absent that the hearing be continued to November 21, 2006.

Motion It was moved by Mr. Golonski and seconded by Mr. Vander Borghht that "the following resolution be passed and adopted:"

1702
Conditional
Vacation
V-351
CSB Building

RESOLUTION NO. 27,354
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK ORDERING THE CONDITIONAL VACATION OF TWO ALLEYS AND RESERVING A PUBLIC UTILITY EASEMENT (V-351).

Adopted The resolution was adopted by the following vote:

Ayes: Council Members Golonski, Vander Borghht and Campbell.
Noes: Council Member Gordon.
Absent: Council Member Ramos.

Motion It was moved by Mr. Golonski and seconded by Mr. Vander Borghht that "the following resolution be passed and adopted:"

1702
PSA with
Leo A. Daly

RESOLUTION NO. 27,355
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING AMENDMENT NO. 5 TO AGREEMENT FOR

CSB Building	ARCHITECTURAL SERVICES BETWEEN THE CITY OF BURBANK AND LEO A. DALY COMPANY.
Adopted	The resolution was adopted by the following vote: Ayes: Council Members Golonski, Vander Borgh and Campbell. Noes: Council Member Gordon. Absent: Council Member Ramos.
Redev Reso. Adopted	Redevelopment Agency Resolution No. R-2169 Amending Fiscal Year 2006-2007 Budget in the Amount of \$33,802,716 for the Community Services Building, and Approving a Cooperation Agreement Related Thereto was adopted.
Public Hearing – 1703 602 Project No. 2005- 108 DR 1515 Kenwood	Mayor Campbell stated that “this is the time and place for the hearing on the appeal of the Planning Board’s decision affirming Project No. 2005-108, Development Review. The applicant, Ahmad Heydar, applied for a Development Review requesting authorization to construct the eight-unit, two-story multi-family project at 1515 Kenwood Street in the R-4 Multiple Family Medium Density Residential Zone. The approval by the Community Development Director on April 20, 2006 was appealed to the Planning Board on May 1, 2006. The Planning Board upheld the Director’s decision, now the matter has been appealed to the Council by William Birtell.”
Meeting Disclosures	There were no meeting disclosures.
Notice Given	The City Clerk was asked if notices had been given as required by law. She replied in the affirmative and advised that no written communication had been received.
Staff Report	Mrs. Forbes, Deputy City Planner, Community Development Department, requested the Council consider an appeal of the Planning Board’s decision to conditionally approve Project No. 2005-108, Development Review. She stated that the proposed project is an eight-unit multi-family project located at 1515 Kenwood Street at the corner of Kenwood Street and Edison Street, in the R-4 Zone. She noted that the property is adjacent to an R-1 Zone beyond the southern alley. She added that the project was submitted in July 2005 and deemed complete prior to the effective date of the new multi-family Codes. She stated that early in the Development Review process, staff notified the applicant that the

plans had significant Code problems such as compact parking, and did not indicate a two and half-foot dedication along the alley. She added that although revised plans were submitted, it was still substantially the same project with Code changes as well as a new architect who responded to staff's concerns.

Mrs. Forbes noted that staff's approval of the project in April 2006 was appealed by Mr. Birtell, the owner of an adjacent eight-unit apartment building. She added that the Planning Board considered the appeal in September 2006 and voted 3-2 to deny the appeal and uphold the project's approval. Subsequently, another appeal was filed by Mr. Birtell, stating that because revised plans were submitted, the project should be subject to the new multi-family Codes which would not allow the density proposed and the tandem parking. In addition, the appeal stated that the entrance to the parking garage impacts the privacy of the adjacent R-1 residents; however, staff does not believe that this is the case as the alley is currently being used and the R-1 garage also has access from the alley, thereby providing a buffer for the R-1 lot.

Mrs. Forbes stated that staff believes the project complies with all findings required for Development Review approval and recommended the appeal be denied and the Planning Board's decision to conditionally approve the project be upheld.

Appellant

Mr. William Birtell, appellant, stated that since the current plans were not submitted until March 2006, the project should comply with the current Code which allows less density and will make the project more compatible with the neighborhood. He noted that the adjacent and connecting streets all have residential properties and expressed concern with the tandem parking.

Applicant

Mr. Ahmad Heydar, applicant and owner of the property located at 1515 Kenwood Street, stated that his property is zoned R-4 and the project is Code compliant. He noted that the appellant states that the proposed project will impact the R-1 single-family homes yet he is an owner of an eight-unit property adjacent to the proposed project site. He added that he has received two letters from the R-1 property owners to the south of the property who have no objection to the proposed project, noting there is plenty of buffer between the two zones. He also commented on other mitigation measures he is undertaking such as landscaping and limiting the number of balconies on the R-1 and adjacent property sides. He stated that staff has approved of the parking layout and noted that the new architect did not re-design the project but worked with the previously-approved plans.

Citizen
Comment

Appearing to comment were: Kristine Sartamian, Kathleen Stanley and Ted Weir in support of the project; and, Carolyn Berlin, in

	opposition to the project.
9:28 P.M. Hearing Closed	There being no additional oral comment, the hearing was declared closed.
Appellant Rebuttal	The appellant did not make any rebuttal comments.
Applicant Rebuttal	The applicant urged the Council to deny the appeal and approve the project.
Staff Rebuttal	Mrs. Forbes made clarification regarding the submittal of the application and stated that it was submitted on July 15, 2005 and deemed complete on August 14, 2005, a day before the new Code went into effect. She also clarified that since the project does not currently have a tentative tract map, it is being considered as a rental project. She however noted that the project meets all requirements for a condominium subdivision.
Council Deliberation	The Council expressed difficulty in making the required findings to approve the project.
Motion	It was moved by Mr. Golonski, seconded by Dr. Gordon and carried with Mrs. Ramos absent to "direct the City Attorney's office to prepare the appropriate resolution upholding the appeal and denying the project."
Reporting on Closed Session	Mr. Barlow reported on the items considered by the City Council during the Closed Session meeting and noted that Mr. Campbell and Mrs. Ramos were not in attendance.
Initial Open Public Comment Period of Oral Communications	Mr. Campbell called for speakers for the initial open public comment period of oral communications at this time.
Citizen Comment	Appearing to comment were: Mark Barton, on the public art piece for the DeBell Clubhouse; Eden Rosen, on issues relative to the

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Silver Winds senior development; Esther Espinoza, on prior discussion regarding the Family Service Agency; and, Robert Phipps, in support of a smoking ban.

Staff
Response

Members of the Council and staff responded to questions raised.

Agenda Item
Oral
Communications

Mr. Campbell called for speakers for the agenda item oral communications at this time.

Citizen
Comment

Appearing to comment were: Michelle Feather, in support of the Granicus Media Manager proposal and requesting that the City continue to provide videotapes; Mark Barton, on the public art piece for the DeBell Clubhouse; and, Eden Rosen and Esther Espinoza, on the proposed Charter Amendments.

Staff
Response

Members of the Council and staff responded to questions raised.

104
102-1
Granicus
Media
Manager

Ms. Wyatt, Information Technology Director, reported that on August 8, 2006, the Council requested that staff provide information on the possibility of obtaining technology to electronically store and index Council meetings and make them accessible on the City's website. She noted that this technology is readily available and has been implemented in several surrounding cities including Glendale, Pasadena, Beverly Hills, Santa Monica and Long Beach.

Ms. Wyatt reported that Granicus Media Manager (Granicus) is a proprietary web-based software tool that is used to access, archive, keyword search, index and integrate documents into web casts. She added that public meetings currently viewable live over the Internet would be available as archives that can be retained and accessed on demand by the public. She stated that Granicus improves public access with the availability of a searchable audio and video archive allowing citizens to select any meeting, at any time, using a simple keyword. Additionally, documents such as staff reports, agendas and minutes can be synchronized and linked to the archive available through the website.

Ms. Wyatt reported that another positive aspect of this solution is that it supports the agenda and minute process of the City Clerk's Office. She noted that linked minutes will be recorded as searchable archives that can be used for efficient long-term record keeping, thereby eliminating the current redundancy of producing summary minutes while permanently maintaining videotapes, as well as audio CDs of each meeting. She added that Granicus will

enable staff to easily provide the attachments and exhibits linked to the staff reports or agenda items, and will also enable the production of condensed minutes which can be published faster in this searchable format. She also stated that Granicus provides flexibility as the City's needs change; the video retention schedule can be extended at any time, and the archives can be burned to CD ROM and stored on-site for historical reference.

Motion It was moved by Mr. Golonski, seconded by Dr. Gordon and carried with Mrs. Ramos absent that "staff be directed to proceed with implementation of Granicus Media Manager."

205-1
Charter
Amendments Mr. Barlow, City Attorney, reported that at the October 24, 2006 Council meeting, the Charter Review Committee made several recommendations to update the Charter and to make it more readable and easier for the public to use. He stated that the Council determined that the following portions of the Committee's recommendations should be set for separate votes on the ballot: whether the City Clerk should be appointed or remain an elective office; whether the City Treasurer should be appointed or remain an elective office; whether the Council vote for approval or amendment of the budget should be by majority vote or should remain at four-fifths vote; and, whether the process for declaring and filling a vacancy in elected offices should be revised. He stated that the proposed ordinance would set these matters for a separate vote on the ballot, as well as place the remaining Committee recommendations on the ballot.

Motion Following Council deliberation, it was moved by Mr. Golonski and seconded by Mr. Vander Borgh that "the following ordinance be introduced and adopted:"

Ordinance
Introduced and
adopted
Proposed Charter
Amendments ORDINANCE NO. 3711
AN ORDINANCE OF THE COUNCIL OF THE CITY OF BURBANK ORDERING A SPECIAL ELECTION TO BE HELD IN CONJUNCTION WITH THE GENERAL MUNICIPAL ELECTION ON APRIL 10, 2007, FOR THE PURPOSE OF SUBMITTING PROPOSED CHARTER AMENDMENTS TO THE VOTERS.

Adopted The ordinance was adopted by the following vote:

Ayes: Council Members Golonski, Vander Borgh and Campbell.
Noes: Council Member Gordon.
Absent: Council Members Ramos.

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1108
703
Ovrom Park
Update

Mr. Clifford, Capital Projects Manager, Public Works Department, presented an update on the re-design efforts for the Robert R. Ovrom Park Project (Project). He reported that on May 2, 2006, the Council directed staff to proceed with re-design efforts for the Project, which would include: a single-story neighborhood recreation center with approximately 5,800 to 6,800 square feet; 20-24 on-site parking spaces; maintaining the park program as previously designed; and, maintaining the Art In Public Places piece in the same location. He stated that the estimated total project cost was approximately \$8 million. He added that in July 2006, the firm of Charles Walton Associates, Inc. was retained to re-design the multi-purpose neighborhood recreation center. He added that subsequently, numerous program scenarios, site plan alternatives, building layouts, architectural styles and projected construction costs were presented to staff and the Oversight Committee. He noted that on September 26, 2006, staff was directed by the Oversight Committee to proceed with the Design Development Phase services.

Mr. Clifford informed the Council that the current program includes a single-story neighborhood recreation center with 7,025 gross square feet and 17 on-site parking spaces. He added that the estimated total project cost is \$8,246,868 and the occupancy was anticipated for November 2008.

Mr. Finney, project architect, gave an overview of the project's site plan, and the main architectural elements. He discussed four schematic scenarios of the clock tower element and requested Council direction on their preference.

The Council expressed preference for Scheme No. 4. The report was noted and filed.

704
DeBell
Clubhouse
Art Piece
Selection

Ms. Garcia, Administrative Analyst, Park, Recreation and Community Services Department, requested the Council select an artist to design and fabricate a public art project for the DeBell Clubhouse (Clubhouse). She noted that the Art In Public Places Ordinance requires that a development project with a construction budget over \$500,000 contribute one percent towards an art installation, and the construction of the new Clubhouse meets the criteria.

Ms. Garcia reported that in June 2006, staff released a Request for Proposal/Request for Qualifications for the Clubhouse project and received 14 proposals from qualified artists throughout the country. She added that the DeBell Clubhouse Oversight Committee reviewed all proposals and selected four semi-finalists who were

interviewed prior to selecting two finalists. She presented the two finalists; Ms. Sheila Cavalluzzi, a Burbank resident, and Mr. Ron Pekar, a Glendale resident, both of who proposed a larger-than-life golfer at different stages of a swing.

Ms. Cavalluzzi and Mr. Pekar addressed the Council and gave a brief explanation of their art piece proposals. The Council commended both artists for their efforts.

Motion It was moved by Mr. Golonski, seconded by Mr. Vander Borgh and carried with Mrs. Ramos absent to “select Ms. Sheila Cavalluzzi’s art piece as presented.”

412 Ms. Garcia, Administrative Analyst, Park, Recreation and Jordan Middle School Project Update Community Services Department, provided a status update on the proposed improvements at Jordan Middle School (Jordan), and requested an allocation of \$25,000 from the soccer field project account for the purpose of obtaining the services of a landscape architect. She reported that in prior fiscal years, the Council appropriated funds for the purpose of developing soccer fields in the City but due to the lack of open space, there has not been any opportunity to do so. She added that at the July 18, 2005 Soccer Field Study Session, the Council directed staff to explore joint use options with the Burbank Unified School District (BUSD). She noted that at the joint Council/School Board meeting of October 16, 2006, staff presented initial plans for improvements to the Jordan upper field adjacent to the BUSD’s facility services yard, for the primary purpose of soccer use. The improvements included adding field lighting, exterior restrooms and parking on the BUSD’s property. She stated that the Council directed staff to look into the feasibility of funding these improvements and to conduct community meetings to receive public input on the proposed project.

Ms. Garcia informed the Council that the services of a landscape architect will be needed to develop a preliminary conceptual design of the proposed modifications, attend a community meeting and revise the conceptual design as needed. She stated that the estimated cost for this service will not exceed \$25,000. She added that upon completing the initial conceptual design, residents will have an opportunity to give their input at a community meeting, tentatively scheduled for December 2006.

Motion It was moved by Mr. Vander Borgh, seconded by Mr. Golonski and carried with Mrs. Ramos absent to “allocate \$25,000 from the soccer field project account for the purpose of obtaining the

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services of a landscape architect to develop the schematic and preliminary design with outreach to the BUSD personnel and the community.”

AB 1234
Study Session
Follow Up

There was no Council action or direction as a result of the Assembly Bill 1234 Ethics Training Study Session.

11:30 P.M.
Reconvene
Agency Meeting

The Redevelopment Agency meeting was reconvened at this time for public comment.

Final Open
Public Comment
Period of Oral
Communications

There was no response to the Mayor’s invitation for speakers for the final open public comment period of oral communications at this time.

11:30 P.M.
Adjournment

There being no further business to come before the Council, the meeting was adjourned at 11:30 p.m.

Margarita Campos, CMC
City Clerk

APPROVED MARCH 6, 2007

Chairperson