



COUNCIL AGENDA - CITY OF BURBANK
TUESDAY, APRIL 25, 2006
4:30 P.M.

CITY COUNCIL CHAMBER – 275 EAST OLIVE AVENUE

This agenda contains a summary of each item of business which the Council may discuss or act on at this meeting. The complete staff report and all other written documentation relating to each item on this agenda are on file in the office of the City Clerk and the reference desks at the three libraries and are available for public inspection and review. If you have any question about any matter on the agenda, please call the office of the City Clerk at (818) 238-5851. This facility is disabled accessible. Auxiliary aids and services are available for individuals with speech, vision or hearing impairments (48-hour notice is required). Please contact the ADA Coordinator at (818) 238-5021 voice or (818) 238-5035 TDD with questions or concerns.

CLOSED SESSION ORAL COMMUNICATIONS IN COUNCIL CHAMBER:

Comments by the public on Closed Session items only. These comments will be limited to **three** minutes.

For this segment, a **PINK** card must be completed and presented to the City Clerk.

CLOSED SESSION IN CITY HALL BASEMENT LUNCH ROOM/CONFERENCE ROOM:

a. Conference With Real Property Negotiator:

Pursuant to Govt. Code §54956.8

Agency Negotiator: Community Development Department/Susan M. Georgino.

Property: 401 North Buena Vista Street, Burbank, California.

Party With Whom City is Negotiating: Burbank Housing Corporation.

Name of Contact Person: Susan M. Georgino, Community Development Department Director.

Terms Under Negotiation: Instruction to negotiator will concern price and terms of payment concerning the lease of real property.

b. Conference With Real Property Negotiator:

Pursuant to Govt. Code §54956.8

Agency Negotiator: Community Development Department/Susan M. Georgino.

Properties: Opportunity Site No. 5-Bounded by Olive Avenue, First Street, Angeleno Avenue and the back or businesses along San Fernando Boulevard.

Parties With Whom City is Negotiating: Kimberly Paperin and Kevin Andrade, Trammel Crow Residential, 949 South Coast Drive, Suite 400, Costa Mesa, California 92626.

Name of Contact Person: Jennifer Mack.

Terms Under Negotiation: Instruction to negotiator will concern price and terms of payment concerning the sale of real property.

- c. Public Employee Performance Evaluation:
Pursuant to Govt. Code §54957 and 54957.6
Title of Employee's Position: City Manager and City Attorney.

When the Council reconvenes in open session, the Council may make any required disclosures regarding actions taken in Closed Session or adopt any appropriate resolutions concerning these matters.

6:30 P.M.

INVOCATION: Rabbi Richard Flom, Burbank Temple Emanu El.
The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution.

FLAG SALUTE:

ROLL CALL:

PRESENTATION: CIVIC PRIDE PLANT-A-TREE.

PROCLAMATION: HOLOCAUST REMEMBRANCE.

COUNCIL COMMENTS: (Including reporting on Council Committee Assignments)

INTRODUCTION OF ADDITIONAL AGENDA ITEMS:

At this time additional items to be considered at this meeting may be introduced. As a general rule, the Council may not take action on any item which does not appear on this agenda. However, the Council may act if an emergency situation exists or if the Council finds that a need to take action arose subsequent to the posting of the agenda. Govt. Code §54954.2(b).

REPORTING ON CLOSED SESSION:

INITIAL OPEN PUBLIC COMMENT PERIOD OF ORAL COMMUNICATIONS: (Two minutes on any matter concerning City Business.)

There are four segments of Oral Communications during the Council Meeting. The first precedes the Closed Session items, the second and third segments precede the main part of the City Council's business (but follow announcements and public hearings), and the fourth is at the end of the meeting following all other City business.

Closed Session Oral Communications. During this period of oral communications, the public may comment only on items listed on the Closed Session Agenda(s). A **PINK** card must be completed and presented to the City Clerk. Comments will be limited to **three** minutes.

Initial Open Public Comment Period of Oral Communications. During this period of Oral Communications, the public may comment on any matter concerning City Business. A **BLUE** card must be completed and presented to the City Clerk. NOTE: Any person speaking during this segment may not speak during the third period of Oral Communications. Comments will be limited to **two** minutes.

Agenda Item Oral Communications. This segment of Oral Communications immediately follows the first period, but is limited to comments on action items on the agenda for this meeting. For this segment, a **YELLOW** card must be completed and presented to the City Clerk. Comments will be limited to **four** minutes.

Final Open Public Comment Period of Oral Communications. This segment of oral communications follows the conclusion of agenda items at the end of the meeting. The public may comment at this time on any matter concerning City Business. NOTE: Any member of the public speaking at the Initial Open Public Comment Period of Oral Communications may not speak during this segment. For this segment, a **GREEN** card must be completed and presented to the City Clerk. Comments will be limited to **two** minutes.

City Business. City business is defined as any matter that is under the jurisdiction of the City Council. Although other topics may be of interest to some people, if those topics are not under City Council jurisdiction, they are not City business and may not be discussed during Oral Communications.

Videotapes/Audiotapes. Videotapes or audiotapes may be presented by any member of the public at any period of Oral Communications or at any public hearing. Such tapes may not exceed the time limit of the applicable Oral Communications period or any public comment period during a public hearing. The playing time for the tape shall be counted as part of the allowed speaking time of that member of the public during that period.

Videotapes must be delivered to the Public Information Office by no later than 10:00 a.m. on the morning of the Council meeting in a format compatible with the City's video equipment. Neither videotapes nor audiotapes will be reviewed for content or edited by the City prior to the meeting, but it is suggested that the tapes not include material that is slanderous, pornographic, demeaning to any person or group of people, an invasion of privacy of any person, or inclusive of material covered by copyright.

Printed on the videocassette cover should be the name of the speaker, the period of oral communication the tape is to be played, and the total running time of the segment. The Public Information Office is not responsible for "cueing up" tapes, rewinding tapes, or fast forwarding tapes. To prevent errors, there should be ten seconds of blank tape at the beginning and end of the segment to be played. Additionally, the speaker should provide the first sentence on the tape as the "in cue" and the last sentence as the "out cue".

As with all Oral Communications, videotapes and audiotapes are limited to the subject matter jurisdiction of the City and may be declared out of order by the Mayor.

Disruptive Conduct. The Council requests that you observe the order and decorum of our Council Chamber by turning off or setting to vibrate all cellular telephones and pagers, and that you refrain from making personal, impertinent, or slanderous remarks. Boisterous and disruptive behavior while the Council is in session, and the display of signs in a manner which violates the rights of others or prevents others from watching or fully participating in the Council meeting, is a violation of our Municipal Code and any person who engages in such conduct can be ordered to leave the Council Chamber by the Mayor.

Once an individual is requested to leave the Council Chamber by the Mayor, that individual may not return to the Council Chamber for the remainder of the meeting. BMC §2-216(b).

Individuals standing in the Council Chamber will be required to take a seat. Also, no materials shall be placed in the aisles in order to keep the aisles open and passable. BMC §2-217(b).

Your participation in City Council meetings is welcome and your courtesy will be appreciated.

COUNCIL AND STAFF RESPONSE TO OPEN PUBLIC COMMENT AND AGENDA ITEM PERIOD OF ORAL COMMUNICATIONS:

AGENDA ITEM ORAL COMMUNICATIONS: (Four minutes on Action Agenda items only.)

COUNCIL AND STAFF RESPONSE TO AGENDA ITEM ORAL COMMUNICATIONS:

RECESS for the Redevelopment Agency meeting.

RECONVENE for the City Council meeting.

CONSENT CALENDAR: (Items 1 through 6)

The following items may be enacted by one motion. There will be no separate discussion on these items unless a Council Member so requests, in which event the item will be removed from the consent calendar and considered in its normal sequence on the agenda. A **roll call** vote is required for the consent calendar.

1. MINUTES:

Approval of minutes for the regular meetings of February 7, February 14, February 21 and February 28, 2006.

Recommendation:

Approve as submitted.

2. CONSIDERATION OF A LOAN AGREEMENT BETWEEN THE BURBANK REDEVELOPMENT AGENCY AND BURBANK HOUSING CORPORATION FOR ACQUISITION OF 1722 ELLIOT DRIVE:

The purpose of this report is to provide information to the Burbank Redevelopment Agency (Agency) Board to consider a Loan Agreement to assist the Burbank Housing Corporation (BHC) to acquire residential property located at 1722 Elliot Drive (Property) for the purpose of providing affordable housing. On February 16, 2006, BHC entered into a purchase agreement with the owner of the Property. This property is visibly one of the most blighted properties in the Peyton-Grismer Focus Neighborhood. The site is approximately 7,050 square feet and is located on two adjacent parcels containing five dwelling units, including a two-bedroom house, three one-bedroom units and a studio unit.

The purchase agreement between BHC and the seller includes a purchase price of \$650,000 and relocation assistance of \$150,000 to assist the property owner and specific residents of the property that have been identified as members of the owner's extended family. Escrow on the Property is scheduled to close on April 28, 2006, contingent upon Agency Board approval. BHC has requested Agency assistance and proposes to purchase the Property and demolish the existing housing units in preparation for a future affordable home ownership development proposed for the site.

Under the terms of the proposed Loan Agreement, the Agency will provide a no-interest, deferred repayment loan to BHC in the estimated amount of \$844,000. The Agency loan will be secured by a first priority deed of trust on the Property.

BHC will maintain insurance on the Property and pay all Property Taxes. The estimated cost to secure and maintain the Property and pay the Property Taxes and insurance is \$12,000 annually. Because the Property will generate no revenue to support these annual costs, Agency staff is proposing to provide an asset management fee to BHC to offset these costs. The proposed amount of the asset management fee is \$60,000 payable to BHC in increments of \$12,000 annually during the five-year term of the loan agreement. BHC will use the asset management fee to offset the costs incurred for maintaining and insuring the Property and paying Property Taxes.

Agency staff contracted with Overland, Pacific & Cutler, Inc. to prepare the 1722 Elliot Relocation Plan (Relocation Plan) and provide professional relocation assistance to the three households displaced from the Property. Displaced households will be eligible for relocation assistance pursuant to California Relocation Assistance Law and Real Property Acquisition Guidelines and in accordance with the Relocation Plan.

The total, actual amount of relocation assistance to be provided for the three households will be determined upon relocation of the households. The relocation budget for the households is estimated to be \$115,000.

The fiscal impact to the Agency is estimated at \$1,019,000. This amount includes a loan to BHC to acquire and demolish the Property, payment of relocation costs for displaced households, and payment of an asset management fee to BHC as summarized below:

Agency Loan to BHC:	\$ 844,000
Relocation:	\$ 115,000
Asset Management Fee:	\$ 60,000
Total:	\$ 1,019,000

Recommendation:

Adoption of proposed resolution entitled:

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING A RELOCATION PLAN FOR THE RELOCATION OF RESIDENTS DISPLACED AS A RESULT OF THE ACQUISITION AND DEMOLITION OF 1722 ELLIOTT DRIVE.

3. ESTABLISHING THE SPECIFICATION FOR THE CLASSIFICATION OF ASSISTANT POWER PRODUCTION SUPERINTENDENT:

The Power Production Superintendent is responsible for the Operations, Maintenance, and Power Plant Controls and Monitoring sections of the Power Supply Division of Burbank Water and Power (BWP). Each of these sections has its own supervisor that reports directly to the Power Production Superintendent (Power Production Operations Supervisor, Power Plant Maintenance Supervisor and Power Plant Test Supervisor, respectively). These three supervisors are solely responsible for their own sections and their responsibilities differ significantly.

The Department would like to establish the classification of Assistant Power Production Superintendent and transition the current Power Production Operations Supervisor, Power Plant Maintenance Supervisor and Power Plant Test Supervisor into the new classification. This new classification will encompass the functions of the three sections managed by the Power Production Superintendent and provide a viable line of succession upon the Power Production Superintendent's retirement.

This classification will be a Civil Service position, exempt from the Fair Labor Standards Act, and will not be included in the City's Conflict of Interest Code. The Burbank Management Association will represent this classification and has been advised of this establishment. The General Manager of BWP concurs with this recommendation. The Civil Service Board approved this establishment at their regularly scheduled meeting on April 5, 2006.

The salary for this position will be set at \$7,644 - \$9,288, which is equal to the salaries of Power Production Operations Supervisor and Power Plant Maintenance

Supervisor. However, this salary range will result in a \$1,276 monthly increase over the existing Power Plant Test Supervisor salary. There are ample salary savings in this year's budget to offset this salary increase and the recurring cost for this increase will be budgeted next fiscal year.

Recommendation:

Adoption of proposed resolution entitled:

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK ESTABLISHING THE TITLE AND SPECIFICATION FOR THE CLASSIFICATION OF ASSISTANT POWER PRODUCTION SUPERINTENDENT (CTC No. 0075) AND PRESCRIBING CLASSIFICATION CODE NUMBER, SALARY AND SPECIFICATION THEREOF.

4. AUTHORIZATION TO APPLY FOR A SENIOR CITIZEN NUTRITION AND SUPPORTIVE SERVICES GRANT FROM THE LOS ANGELES COUNTY DEPARTMENT OF COMMUNITY AND SENIOR CITIZEN SERVICES AND THE AREA AGENCY ON AGING:

Staff is requesting Council approval to file a grant application with the Los Angeles County Department of Community and Senior Citizen Services and the Area Agency on Aging (AAA) to receive Federal grant monies for the Nutrition and Supportive Services which are part of the Park, Recreation and Community Services Department's Senior and Human Services Division.

During Fiscal Year (FY) 2003-04, the Los Angeles County Department of Community Services granted the City funding approval from their 2004-07 allocation cycle. The County of Los Angeles Department of Community and Senior Citizen Services is requesting that agencies receiving Title III Older American's Act Federal funding for senior citizen nutrition and supportive services submit a grant proposal for the continuation of funding during FY 2006-07. The City has received a grant annually, and the funding is an approved budgeted item.

The Supplemental Nutrition Services Program for the City is responsible for providing approximately 104,000 congregate and home delivered meals. The program receives funding from the AAA, United States Department of Agriculture, donations from the clients and the City's General Fund. The meals for the program are prepared daily, Monday through Friday at the McCambridge Park central kitchen. The Supportive Services Program provides the critical services of collecting and disseminating information about senior adult services and directs callers to an agency or organization that can extend the assistance necessary to resolve the problems or needs of the individual. Currently there are approximately 150 individuals receiving this service.

If the application is accepted in the amount submitted, the City will receive \$276,359 in Older Americans Act funding for the congregate and home-delivered meal program. In addition, the City will receive \$906 for supportive services programs. This item has

been included in the FY 2006-07 budget. The revenue anticipated from the grant has been projected to offset a significant portion of the General Fund cost of these services.

Recommendation:

Adoption of proposed resolution entitled:

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK AUTHORIZING THE EXECUTION AND FILING OF A PROPOSAL FOR A FURTHER GRANT UNDER TITLE III OF THE OLDER AMERICANS ACT OF 1965, AS AMENDED, FOR SUPPLEMENTAL NUTRITION PROGRAMS AND SUPPORTIVE SERVICES.

5. AMATEUR ATHLETIC FOUNDATION OF LOS ANGELES GRANT:

Staff requests Council approval for the City Manager to execute a grant agreement and receive equipment and funding from the Amateur Athletic Foundation (AAF) of Los Angeles totaling \$17,009.89. The grant funding received from the AAF is for the purpose of assisting the Park, Recreation and Community Services Department with equipment and salary support for the Swim Team and Water Polo programs offered during the 2006 Summer Aquatics Season.

The AAF of Los Angeles is a California nonprofit public benefit corporation organized for the purpose of aiding and assisting amateur sports programs primarily for youth in the Southern California area. More specifically, they are interested in this grant support furthering the aquatics experiences for the youth of the community of Burbank.

In 2005, the City received a grant of \$9,992.85 from the AAF for the Summer Aquatic Season, which enabled the City to offer a Swim Team program and a Water Polo program. This year, the \$17,009.89 grant will offset \$5,886 of the staff salaries for Swim Team and Water Polo team coaches and \$11,123.89 for additional equipment.

Recommendation:

Adoption of proposed resolution entitled:

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT BETWEEN THE CITY OF BURBANK AND THE AMATEUR ATHLETIC FOUNDATION OF LOS ANGELES FOR THE PURPOSE OF EQUIPMENT AND SALARY SUPPORT OF THE SWIM TEAM AND WATER POLO PROGRAMS.

6. ACCEPTING THE CIVIC PRIDE COMMITTEE'S DONATION OF PLANT-A-TREE MONIES:

The Burbank Civic Pride Committee conducts the annual Plant-A-Tree program by soliciting donations from the public and donating the money collected towards the purchase of ornamental trees to be planted throughout Burbank's parks. Civic Pride Committee members have worked with staff from the Public Information Office and the Park, Recreation and Community Services Department throughout this project. This year, the Committee has successfully raised \$5,460. This money will be used to offset the purchase of ornamental trees to be planted at Lincoln Park. A ceremony was held on March 30, 2006 at Lincoln Park to recognize the donors and present them with certificates. Staff is recommending that the Council adopt a resolution amending the Fiscal Year 2005-06 Budget by appropriating the Civic Pride Committee's donation in the amount of \$5,460.

Recommendation:

Adoption of proposed resolution entitled:
(4/5 vote required)

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK AMENDING FISCAL YEAR 2005-2006 BUDGET FOR THE PURPOSE OF ACCEPTING BURBANK CIVIC PRIDE COMMITTEE'S PLANT-A-TREE DONATION OF \$5,460.

END OF CONSENT CALENDAR *** *** ***

REPORTS TO COUNCIL:

7. APPROVAL AND FILING OF THE FISCAL YEAR 2006-07 ANNUAL PLAN UNDER THE CONSOLIDATED PLAN SUBMISSION (2003-08) FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS:

This resolution requests the Council to: 1) approve/file the Fiscal Year (FY) 2006-07 Annual Plan of the Consolidated Plan (2003-08) submission; 2) File Federal fund applications for the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) Programs; 3) File the 2006 Final Statement of Community Development Objectives and Projected Use of Funds; 4) Authorize the City Manager to execute United States Department of Housing and Urban Development (HUD) funding agreements for CDBG and HOME Programs, act as the City's Certifying Officer under 24 CFR, Part 58 – Environmental Review Procedures; and execute sub-recipient contracts with organizations utilizing CDBG and HOME funds, as applicable; and, 5) permit the extension of specific CDBG Reimbursable Contracts for capital projects.

The 2006 Annual Plan details Federal, State and local fund resources totaling over \$17.8 million, including \$1.35 million in CDBG entitlement funds, reallocated funds

and program income, \$813,379 in HOME funds and \$8.4 million in Section 8 rental assistance. Local resources include the Redevelopment Housing Set-Aside funds of approximately \$6 million. These total resources are utilized to meet Consolidated Plan priority needs/objectives in the areas of housing, assistance to the homeless and special needs populations, community facilities, infrastructure, economic development and community services.

CDBG, HOME and Section 8 resources provide the Federal funds available to address Consolidated Plan projects and activities. CDBG resources and fund use by category are as follows:

FY 2006 Community Development Block Grant Resources

<i>Fund Source</i>	<i>Fund Amount</i>
2006 Entitlement	\$ 1,204,308
HUD Reallocated Funds	\$ 10,082
Program Income (2004-05)	\$ 134,513
Total 2006 Funds	\$1,348,903

FY 2006 Community Development Block Grant Funds by Category

Capital Project Funds	\$ 876,787
Public Service Funds	\$ 202,335*
Program Administration Funds	\$ 269,781*
Total Funds Available	\$1,348,903

* Statutory Limits: Program Administration (20%); Public Services (15%)

FY 2006 HOME funds (\$732,041) will be used by the Burbank Housing Corporation (a Community Housing Development Organization) for housing acquisition and rehabilitation activities, with HOME program administration funded at \$81,338 (Total: \$813,379).

For CDBG capital projects, a total of eight project proposals for \$1.324 million were received. On January 17, 2006, the Council via Resolution 27,156 approved capital fund projects totaling \$965,259.

Department/Agency	Project Description	City Council Approval
Public Works Department	Olive Avenue Reconstruction	\$ 355,808
Public Works Department	Sidewalk Reconstruction	\$ 390,000
Community Development Dept. – License and Code Services Division	Code Enforcement Program	\$ 135,451
Build Rehabilitation Industries	Facility Improvements	\$ 84,000
CDBG Capital Projects (2006)		\$ 965,259

However, when HUD released CDBG entitlement notices capital fund availability was reduced to \$876,787 or \$88,472 less than approved by the Council in January 2006. Therefore, to adjust the Council’s original approval, the Goals Committee

recommends reducing the Code Enforcement program to \$46,979, while the Executive Staff recommends reducing the Public Works Department-Sidewalk Reconstruction project to \$301,528.

Department/Agency	Project Description	Goals Committee	Executive Staff
Public Works Department	Olive Avenue Reconstruction	\$ 355,808	\$ 355,808
Public Works Department	Sidewalk Reconstruction	\$ 390,000	\$ 301,528
Community Development Dept. – License and Code Services Division	Code Enforcement Program	\$ 46,979	\$ 135,451
Build Rehabilitation Industries	Facility Improvements	\$ 84,000	\$ 84,000
CDBG Capital Projects (2006)		\$ 876,787	\$ 876,787

For CDBG public services, a total of 20 proposals were received equaling over \$532,000. The recommendations of the Community Development Goals Committee and the City’s Executive Staff are shown below:

Department/Agency	Project	Request Amount	Goals Committee	Executive Staff
Salvation Army	Emergency Services	\$ 22,000	\$13,500	\$13,500
Family Service Agency	Clinical Craft Program	\$ 20,000	\$30,000	\$31,550
	Community Day School	\$ 20,000	Included	Included
	Middle School Counseling	\$ 40,000	Included	Included
	High School Counseling	\$ 40,000	Included	Included
	Burbank Outreach Housing Program	\$ 50,000	Included	Included
Build Rehabilitation Industries	Disabled Job Training	\$ 18,960	\$18,960	\$10,000
Burbank Temporary Aid Center	Homeless and Needy Services	\$ 47,500	\$28,000	\$28,000
Burbank School District	Summer Youth Employment	\$ 84,300	\$40,000	\$52,000
Burbank YMCA	Senior Citizen Fitness	\$ 10,000	\$ 5,000	\$11,000
	Child Care	\$ 20,000	Included	Included
Boys & Girls Club	Hearing Impaired and Luther School Programs	\$ 45,000	\$15,000	\$26,000
Burbank Center for the Retarded	Disabled Programs	\$ 15,000	\$ 9,000	\$ 6,700
Library Department	Literacy Program	\$ 5,000	\$ 3,000	\$ 3,490
Fair Housing Council	Fair Housing Services	\$ 18,000	** Admin.	** Admin.
Burbank Noon Lions	Ear and Eye Care Programs	\$ 2,000	\$ 2,000	\$ 1,500
Heritage Clinic – Community Assistance Program for Seniors (CAPS)	Adult Day Care Center	\$ 20,000	\$ 8,375	\$ 5,600
Armenian Relief Society	Social Services	\$ 35,552	\$15,000	\$ 2,500
Kids Community Dental Clinic	Dental Services	\$ 14,300	\$ 9,500	\$ 6,795
We Care for Youth	Youth Job Training	\$ 5,000	\$ 5,000	\$ 3,700
Total Public Services		\$ 532,612	\$ 202,335	\$ 202,335
Public Services Funds Available		\$ 202,335	\$ 202,335	\$ 202,335
Fund Shortage		\$ 330,277	0	0

** Fund Fair Housing Council (\$18,000) with CDBG Program Administrative Funds

Both committees recommend the Federal requirement for fair housing services as proposed by the Fair Housing Council of the San Fernando Valley be funded (\$18,000) with CDBG program administration funds. Administration funds are recommended at the 20 percent statutory maximum or \$269,781.

Regarding prior year CDBG capital projects, the Community Development Department anticipates that some contracts will not meet their time of performance dates (June 30, 2006), and require a time of performance extension to June 30, 2007, with relevant amounts carried over, as applicable. With the Council's approval, these contracts will be extended.

Fiscal Year	Organization	Project Description	CDBG Balance	Current Status
2002-03	Burbank Schools – Washington Elementary School	Window Installation Project	\$ 254,922	Pending Design/Specifications and Bid Scheduling
2002-03	Boys & Girls Club	Facility Improvements	\$ 69,470	(2) Projects; (1) Underway
2004-05	Burbank Schools – Disney Elementary School	Exterior Lighting and Public Address System	\$ 50,000	Pending Design/Specifications and Bid Scheduling
Total			\$ 374,392	

Recommendation:

Adoption of proposed resolution entitled:

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING AND AUTHORIZING THE FILING OF THE FISCAL YEAR 2006-07 ANNUAL PLAN UNDER THE CONSOLIDATED PLAN SUBMISSION (FISCAL YEARS 2003-08) FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS AND AUTHORIZING THE EXECUTION OF RELATED AGREEMENTS.

8. 2006 INTEGRATED RESOURCE PLAN - ELECTRIC SYSTEM:

Staff requests the Council adopt the proposed resolution which will enable the General Manager of Burbank Water and Power (BWP) to implement the draft 2006 Integrated Power Resource Plan – Electric System (IRP) for BWP.

The IRP's immediate purpose is to review the electric energy needs of Burbank and the alternative means of meeting these needs while maintaining its commitment to the environment. Its ongoing purpose is to provide support for the decisions that must be continually made in order to provide a reliable supply of electricity at competitive rates. Additionally, Federal regulations require the City to submit an IRP to the Western Area Power Administration, the Federal agency that operates Hoover Dam, in connection with the City's interest in the Hoover Dam generation station.

The most pressing resource planning issue facing BWP is the challenge of meeting the City's commitment to development of energy efficiency and renewable energy resources economically, while continuing to integrate recent and renewed energy generation. The majority of the analysis in this IRP addresses these issues.

BWP plans to substantially meet all of its load growth requirements over the next 20 years with a combination of energy efficiency measures and renewable energy supplies. The City's dependence on fossil fuels is expected to be stable or declining, even though the number of customers served and the amount of electricity required will continue to increase.

The IRP identifies the following action items for BWP to complete in the next two years:

- Implement a long-term reserve sharing agreement for Magnolia, or pursue one of the alternatives identified in the IRP;
- Acquire renewable resources to meet at least 10 percent of the system energy requirements not later than 2011 as progress toward a goal of 20 percent by 2017;
- Implement a multi-year fuel hedging program for natural gas;
- Continue to implement system efficiency improvements to reduce distribution losses;
- Maintain or augment current energy efficiency programs; and,
- Study the feasibility of relicensing the Olive 3 and 4 units for emergency use, or reserves.

The IRP identifies the following significant study elements for BWP to examine in the two- to five-year horizon:

- Resolve issues relating to the City's future entitlement from the Intermountain Power Project (IPP) generating unit, in order to more effectively plan for energy and capacity needs;
- Explore with customers the potential impacts of a critical peak pricing program on curtailing loads during periods of extreme stress;
- Inventory the large HVAC demand in our service territory for potential use for capacity interruption for reserves;
- Explore the cost of installing a system for remote interruption of customer loads for reserve purposes;
- Explore with customers the option of interruption of customer loads and/or critical period pricing to constrain loads during times of extreme system stress;
- Inventory the number of oversized transformers on the BWP distribution system, and estimate the costs and benefits of right-sizing these units;
- Examine the possible additional loads that would develop if electric heat pumps were promoted in homes where central air conditioning is installed, and if plug-in hybrid electric vehicles (PHEVs) become common; and,
- Review the rate and bill impacts of increasing the BWP commitment to energy efficiency with the customers and Council, to determine if the level of effort should increase.

Recommendation:

Adoption of proposed resolution entitled:

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING THE 2006 INTEGRATED RESOURCE PLAN FOR THE ELECTRIC SYSTEM OPERATED BY BURBANK WATER AND POWER.

9. RENEWABLE ELECTRIC ENERGY RESOURCE PROJECT DEVELOPMENT AGREEMENT WITH THE SOUTHERN CALIFORNIA PUBLIC POWER AUTHORITY:

Staff requests Council approval to authorize the General Manager of Burbank Water and Power (BWP) to execute a Renewable Electric Energy Resource Project Development Agreement with the Southern California Public Power Authority (SCPPA) for the purpose of investigating and performing due diligence on potential new renewable resource options.

The Council adopted a Renewable Portfolio Standard (RPS) in October 2003 that established an RPS target of 20 percent by 2017.

BWP's renewable energy portfolio currently includes the following resources:

- Micro-hydro facility at Valley Pumping Plant;
- Micro-turbines at Burbank's landfill; and,
- Photovoltaic demonstration project over BWP parking lot.

To continue building the renewable energy portfolio, in 2005 BWP participated with SCPPA and nine other SCPPA member utilities in a joint Request for Proposals (RFP) for renewable energy projects from qualified renewable providers. This RFP generated 12 proposals, from which nine potential projects were short-listed. BWP is working with SCPPA to evaluate these projects to determine the best fit for BWP. BWP participates in a renewable project steering committee comprised of SCPPA and other interested utilities. The steering committee directs project development activities pursuant to the RFP. BWP has control over its participation level in each project and input to the development process through its participation in the steering committee and project negotiation sub-committees.

The not-to-exceed costs of \$600,000 associated with this contract will be recovered in the Energy Cost Adjustment Charge component of Burbank's electric energy rates. In BWP's proposed Fiscal Year 2006-07 budget, \$100,000 has been allotted for this effort with additional funding being added in subsequent years, if necessary.

Recommendation:

Adoption of proposed resolution entitled:

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING AND AUTHORIZING EXECUTION OF A RENEWABLE ELECTRIC ENERGY RESOURCE PROJECT DEVELOPMENT AGREEMENT BETWEEN THE CITY OF BURBANK AND THE SOUTHERN CALIFORNIA PUBLIC POWER AUTHORITY.

10. DRAFT LETTER TO THE MAYOR AND CITY COUNCIL OF LOS ANGELES REGARDING THE GLENDALE-BURBANK INTERCEPTOR SEWER PROJECT:

The purpose of this report is to present the Council with a draft letter to be sent to the City of Los Angeles Mayor and City Council Members to discuss the City of Burbank's concerns regarding the Glendale-Burbank Interceptor Sewer (GBIS). The draft letter will be presented to the Council for additional direction.

Recommendation:

Staff recommends the Council discuss the matter and provide directions as desired.

RECONVENE the Redevelopment Agency meeting for public comment.

FINAL OPEN PUBLIC COMMENT PERIOD OF ORAL COMMUNICATIONS: (Two minutes on any matter concerning the business of the City.)

This is the time for the Final Open Public Comment Period of Oral Communications. Each speaker will be allowed a maximum of **TWO** minutes and may speak on any matter concerning the business of the City. However, any speaker that spoke during the Initial Open Public Comment Period of Oral Communications may not speak during the Final Open Public Comment Period of Oral Communications.

For this segment, a **GREEN** card must be completed, indicating the matter to be discussed, and presented to the City Clerk.

COUNCIL AND STAFF RESPONSE TO THE FINAL OPEN PUBLIC COMMENT PERIOD OF ORAL COMMUNICATIONS:

ADJOURNMENT. To Monday, May 1, 2006 at 10:00 a.m. in the Council Chamber for the Council Reorganization Meeting.

**For a copy of the agenda and related staff reports,
please visit the
City of Burbank's Web Site:
www.ci.burbank.ca.us**