



COUNCIL AGENDA - CITY OF BURBANK
TUESDAY, JUNE 21, 2005
5:00 P.M.

CITY COUNCIL CHAMBER – 275 EAST OLIVE AVENUE

This agenda contains a summary of each item of business which the Council may discuss or act on at this meeting. The complete staff report and all other written documentation relating to each item on this agenda are on file in the office of the City Clerk and the reference desks at the three libraries and are available for public inspection and review. If you have any question about any matter on the agenda, please call the office of the City Clerk at (818) 238-5851. This facility is disabled accessible. Auxiliary aids and services are available for individuals with speech, vision or hearing impairments (48 hour notice is required). Please contact the ADA Coordinator at (818) 238-5021 voice or (818) 238-5035 TDD with questions or concerns.

CLOSED SESSION ORAL COMMUNICATIONS IN COUNCIL CHAMBER:

Comments by the public on Closed Session items only. These comments will be limited to **three** minutes.

For this segment, a **PINK** card must be completed and presented to the City Clerk.

CLOSED SESSION IN CITY HALL BASEMENT LUNCH ROOM/CONFERENCE ROOM:

- a. Conference with Labor Negotiator:
Pursuant to Govt. Code §54957.6
Name of the Agency Negotiator: Management Services Director/Judie Sarquiz.
Name of Organization Representing Employee: Represented: Burbank City Employees Association, Burbank Management Association, International Brotherhood of Electrical Workers, Burbank Firefighters Association, Burbank Firefighters Chief Officers Unit, and Burbank Police Officers Association; Unrepresented, and Appointed Officials.
Summary of Labor Issues to be Negotiated: Contracts and Retirement Issues.

- b. Conference with Real Property Negotiator:
Pursuant to Govt. Code § 54956.8
Agency Negotiator: Community Development Director/Susan M. Georgino.
Property: Opportunity Site #6B-Bounded by Magnolia Boulevard, First Street, Orange Grove Avenue and Bonnywood Place (I-5 Freeway). Opportunity Site #7– Bounded by Magnolia Boulevard, railroad tracks and Olive Avenue – adjacent to the Downtown Burbank Metrolink Station.
Party With Whom Agency is Negotiating: Del Rey Properties, 1036 North Lake Street, Burbank, California 91502.
Name of Contact Person: Maribel Leyland.
Terms Under Negotiation: Sale of City and Agency-owned property located on Opportunity Site 6B and Opportunity Site 7.

When the Council reconvenes in open session, the Council may make any required disclosures regarding actions taken in Closed Session or adopt any appropriate resolutions concerning these matters.

6:30 P.M.

INVOCATION: Pastor Paul Clairville, Westminster Presbyterian Church.
The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution.

FLAG SALUTE:

ROLL CALL:

ANNOUNCEMENT: DARK COUNCIL MEETINGS – JUNE 28 AND JULY 5, 2005.

RECOGNITION: LASZLO TABORI – WORLD CLASS RUNNER AND COACH.

PROCLAMATION: NATIONAL PARK AND RECREATION MONTH.

COUNCIL COMMENTS: (Including reporting on Council Committee Assignments)

INTRODUCTION OF ADDITIONAL AGENDA ITEMS:

At this time additional items to be considered at this meeting may be introduced. As a general rule, the Council may not take action on any item which does not appear on this agenda. However, the Council may act if an emergency situation exists or if the Council finds that a need to take action arose subsequent to the posting of the agenda. Govt. Code §54954.2(b).

AIRPORT AUTHORITY MEETING REPORT:

1. AIRPORT AUTHORITY COMMISSIONER REPORT:

At the request of the Burbank representatives to the Airport Authority, an oral report will be made to the City Council following each meeting of the Authority.

The main focus of this report will be issues which were on the Airport Authority meeting agenda of June 20, 2005. Other Airport-related issues may also be discussed during this presentation.

Recommendation:

Receive report.

6:30 P.M. PUBLIC HEARING:

2. ZONE TEXT AMENDMENT NO. 2005-46: MULTIPLE-FAMILY RESIDENTIAL DEVELOPMENT STANDARDS:

Pursuant to Council direction, staff has prepared a Zone Text Amendment reducing multiple-family residential densities and implementing new multiple-family residential development and design standards. There would be no changes to the Zone Map as part of the proposed amendment; all of the changes would be to the text of the Zoning Ordinance and apply to existing zone designations. These proposed changes to the existing standards in the Zoning Code respond to the Council's concerns about multiple-family residential densities and the quality and compatibility of new residential development.

Reducing multiple-family residential densities can have a positive effect on reducing traffic and parking impacts and improving compatibility with the surrounding neighborhood. The character of Burbank's multiple-family residential neighborhoods are influenced as much by the physical attributes of development – the development standards – as by the density. Development standards are the tools that shape the physical configuration and aesthetic quality of the residential density allowed on a site. Development standards have important implications with regard to building appeal and neighborhood compatibility. However, mitigation of impacts such as parking, building mass, incompatibility of scale and style with neighboring structures, in the multiple-family residential areas, must be addressed in terms of both density and development standards.

There is a critical relationship between development standards and achievable densities; therefore, in conjunction with the proposed reduction in multiple-family densities, staff proposes several changes and additions to the multiple-family development standards that will support the new lowered densities and reduce some of the perceived impacts of the increasing build-out of the multiple-family residential areas. The goal of the new standards is to maintain the quality, integrity and distinct character of the City's multiple-family neighborhoods, while continuing to allow needed new housing development to occur.

The proposed changes to the Code include substantial modifications to existing standards, such as: not allowing semi-subterranean garage encroachment into required side yards; no tandem parking; facade variation to achieve improved building elevations; enhanced landscaping in parking area; and, the introduction of new standards which will codify design elements such as building orientation, windows and doors, entries and porches and roof design.

Recommendation:

1. Adoption of proposed resolution entitled:
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK ADOPTING A NEGATIVE DECLARATION FOR PROJECT NO. 2005-46 (MULTIPLE FAMILY

RESIDENTIAL DEVELOPMENT STANDARDS).

2. Introduction of proposed ordinance entitled:
AN ORDINANCE OF THE COUNCIL OF THE CITY OF BURBANK AMENDING
CHAPTER 31 OF THE BURBANK MUNICIPAL CODE RELATING TO MULTIPLE
FAMILY RESIDENTIAL DEVELOPMENT STANDARDS (PROJECT NO. 2005-
46).

REPORTING ON CLOSED SESSION:

INITIAL OPEN PUBLIC COMMENT PERIOD OF ORAL COMMUNICATIONS: (Two minutes on any matter concerning City Business.)

There are four segments of Oral Communications during the Council Meeting. The first precedes the Closed Session items, the second and third segments precede the main part of the City Council's business (but follow announcements and public hearings), and the fourth is at the end of the meeting following all other City business.

Closed Session Oral Communications. During this period of oral communications, the public may comment only on items listed on the Closed Session Agenda(s). A **PINK** card must be completed and presented to the City Clerk. Comments will be limited to **three** minutes.

Initial Open Public Comment Period of Oral Communications. During this period of Oral Communications, the public may comment on any matter concerning City Business. A **BLUE** card must be completed and presented to the City Clerk. NOTE: Any person speaking during this segment may not speak during the third period of Oral Communications. Comments will be limited to **two** minutes.

Agenda Item Oral Communications. This segment of Oral Communications immediately follows the first period, but is limited to comments on action items on the agenda for this meeting. For this segment, a **YELLOW** card must be completed and presented to the City Clerk. Comments will be limited to **four** minutes.

Final Open Public Comment Period of Oral Communications. This segment of oral communications follows the conclusion of agenda items at the end of the meeting. The public may comment at this time on any matter concerning City Business. NOTE: Any member of the public speaking at the Initial Open Public Comment Period of Oral Communications may not speak during this segment. For this segment, a **GREEN** card must be completed and presented to the City Clerk. Comments will be limited to **two** minutes.

City Business. City business is defined as any matter that is under the jurisdiction of the City Council. Although other topics may be of interest to some people, if those topics are not under City Council jurisdiction, they are not City business and may not be discussed during Oral Communications.

Videotapes/Audiotapes. Videotapes or audiotapes may be presented by any member of the public at any period of Oral Communications or at any public hearing. Such tapes may not exceed the time limit of the applicable Oral Communications period or any public comment period during a public hearing. The playing time for the tape shall be counted as part of the allowed speaking time of that member of the public during that period.

Videotapes must be delivered to the Public Information Office by no later than 10:00 a.m. on the morning of the Council meeting in a format compatible with the City's video equipment. Neither videotapes nor audiotapes will be reviewed for content or edited by the City prior to the meeting, but it is suggested that the tapes not include material that is slanderous, pornographic, demeaning to any person or group of people, an invasion of privacy of any person, or inclusive of material covered by copyright.

Printed on the videocassette cover should be the name of the speaker, the period of oral communication the tape is to be played, and the total running time of the segment. The Public Information Office is not responsible for "cueing up" tapes, rewinding tapes, or fast forwarding tapes. To prevent errors, there should be ten seconds of blank tape at the beginning and end of the segment to be played. Additionally, the speaker should provide the first sentence on the tape as the "in cue" and the last sentence as the "out cue".

As with all Oral Communications, videotapes and audiotapes are limited to the subject matter jurisdiction of the City and may be declared out of order by the Mayor.

Disruptive Conduct. The Council requests that you observe the order and decorum of our Council Chamber by turning off or setting to vibrate all cellular telephones and pagers, and that you refrain from making personal, impertinent, or slanderous remarks. Boisterous and disruptive behavior while the Council is in session, and the display of signs in a manner which violates the rights of others or prevents others from watching or fully participating in the Council meeting, is a violation of our Municipal Code and any person who engages in such conduct can be ordered to leave the Council Chamber by the Mayor.

Once an individual is requested to leave the Council Chamber by the Mayor, that individual may not return to the Council Chamber for the remainder of the meeting. BMC §2-216(b).

Individuals standing in the Council Chamber will be required to take a seat. Also, no materials shall be placed in the aisles in order to keep the aisles open and passable. BMC §2-217(b).

Your participation in City Council meetings is welcome and your courtesy will be appreciated.

COUNCIL AND STAFF RESPONSE TO INITIAL OPEN PUBLIC COMMENT PERIOD OF ORAL COMMUNICATIONS:

AGENDA ITEM ORAL COMMUNICATIONS: (Four minutes on Action Agenda items only.)

COUNCIL AND STAFF RESPONSE TO AGENDA ITEM ORAL COMMUNICATIONS:

RECESS for the Redevelopment Agency meeting.

RECONVENE for the City Council meeting.

CONSENT CALENDAR: (Items 3 through 5)

The following items may be enacted by one motion. There will be no separate discussion on these items unless a Council Member so requests, in which event the item will be removed from the consent calendar and considered in its normal sequence on the agenda. A **roll call** vote is required for the consent calendar.

3. **ESTABLISHMENT OF THE SPECIFICATIONS FOR THE CLASSIFICATIONS OF BUDGET ASSISTANT, BUDGET ANALYST AND SENIOR BUDGET ANALYST:**

The Budget Division of the Financial Services Department, like most departments in the City, has been utilizing the Administrative Analyst series to staff many of their management positions. Since these classifications are used Citywide, the essential functions of the specifications have remained general. The general nature of these specifications has created circumstances where incumbents have not always been focused in the budget field as a career. It has been difficult for the Financial Services Department to retain employees for significant amounts of time because of interests outside the budget realm. With this in mind, the Budget Division would like to establish a Budget Analyst Series that will allow them to better address the specialized nature of the positions' work duties and focus. Additionally, it will aid in the retention and recruitment of individuals who offer experience and expertise in municipal budgeting principles and practices.

These classifications will be Unrepresented Management ("Z" group) positions, exempt from Civil Service and the Fair Labor Standards Act. These positions will also be included in the City's Conflict of Interest Code.

The salary ranges will be \$3,453-\$4,195 for Budget Assistant, \$4,535-\$5,510 for Budget Analyst and \$5,269-\$6,402 for Senior Budget Analyst. These salaries are based on a compensation analysis conducted by the Financial Services Department and are internally compatible with similarly responsible positions. Two existing positions will be affected by this change which will result in a \$6,771 increase to the Department's budget. This increase has been included as part of the proposed 2005-06 Fiscal Year budget.

Recommendation:

Adoption of proposed resolutions entitled:

1. A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK ESTABLISHING THE TITLE AND SPECIFICATION FOR THE CLASSIFICATION OF BUDGET ASSISTANT (CTC NO. 0110) AND PRESCRIBING CLASSIFICATION CODE NUMBER, SALARY AND SPECIFICATION THEREOF.
2. A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK ESTABLISHING THE TITLE AND SPECIFICATION FOR THE CLASSIFICATION OF BUDGET ANALYST (CTC NO. 0109) AND PRESCRIBING CLASSIFICATION CODE NUMBER, SALARY AND SPECIFICATION THEREOF.
3. A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK ESTABLISHING THE TITLE AND SPECIFICATION FOR THE CLASSIFICATION OF SENIOR BUDGET ANALYST (CTC NO. 0759) AND PRESCRIBING CLASSIFICATION CODE NUMBER, SALARY AND SPECIFICATION THEREOF.
4. APPROVING AN AGREEMENT BETWEEN THE CITY AND THE LOS ANGELES COUNTY PROBATION DEPARTMENT FOR A CONTRACT PROBATION OFFICER:

Staff is requesting authorization to continue an agreement with the Los Angeles County Probation Department to provide a contract probation officer for the City. The agreement with the County is for a one-year period and has been renewed annually since 1992. This probation officer works directly with the Police Department Outreach Center and fulfills a number of community-based needs, including targeting at-risk youth, providing intensive community-based supervision to juveniles on probation and allowing the Department a more timely method of dealing with juvenile detainees. The probation officer's detachment from a full County caseload enables him to quickly take action on anti-social behavior occurring in the local schools, which although serious, fails to rise to the level of criminal behavior.

The annual cost of this program is approximately \$120,000 and is split between the City and the County of Los Angeles. The City's portion is part of the Police Department's Fiscal Year 2005-06 budget. The Department continues to feel this is an appropriate use of funds, as the contract probation officer's efforts have proven to be a strong tool to reduce gang activity, drug abuse and juvenile-related criminal activity.

Recommendation:

Adoption of proposed resolution entitled:

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING THE AGREEMENT BETWEEN THE CITY OF BURBANK AND THE COUNTY OF LOS ANGELES TO PROVIDE GANG ALTERNATIVE AND PREVENTION PROGRAM SERVICES (GAPP).

5. AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT FOR TRAFFIC IMPACT ANALYSIS FOR THE A-1 NORTH PROPERTY – 2555 NORTH HOLLYWOOD

WAY :

The purpose of this report is to request Council authorization for the City Manager to amend the Professional Services Agreement (PSA) with Kimley-Horn and Associates (KHA) to prepare a traffic impact analysis for a proposed restaurant project on the A-1 North property, 2555 North Hollywood Way.

On October 22, 2003, the City entered into a PSA with KHA to prepare a traffic impact analysis for the project proposed by Zelman Retail Partners on the A-1 North site. As a result of changes to the project description, the PSA has been amended twice, most recently in January 2005. Since the most recent amendment, the applicant has requested that KHA conduct analysis on several project scenarios. These scenarios are outside of KHA's current scope of work. As such, KHA has requested a third amendment in the amount of \$6,450, bringing the total amount of the contract to \$83,565.

No costs will be incurred by the City by amending the PSA with KHA. The applicant will be required to deposit to the City the cost of the contract plus 10 percent as required by the City's Fee Resolution.

Recommendation:

Adoption of proposed resolution entitled:

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING THE THIRD AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF BURBANK AND KIMLEY-HORN AND ASSOCIATES FOR PREPARATION OF A TRAFFIC STUDY.

END OF CONSENT CALENDAR

REPORTS TO COUNCIL :

6. AMENDING CHAPTER 25 (SEWERS) OF THE BURBANK MUNICIPAL CODE AND ADOPTING A NEGATIVE DECLARATION:

Staff is requesting that the Council introduce an ordinance that amends Chapter 25 (Sewers) of the Burbank Municipal Code (BMC) to comply with the United States Environmental Protection Agency (USEPA) regulations and adopt a Negative Declaration. These changes were the primary reason for a Code update at this time. This article, also known as the City's Sewer Use Ordinance, provides the authority for the City to regulate the discharge from industries within the City. The article was last updated over ten years ago, and requires modifications to conform to current USEPA regulatory language.

Other proposed changes to Chapter 25 of the BMC include the items listed below:

1. Article 10 – Storm Water and Runoff Pollution Control

Pursuant to the California Regional Water Quality Control Board, Los Angeles Region's (RWQCB) Order No. 96-054, the City of Burbank was mandated, as a Permittee of the Municipal Separate Storm Sewer System Permit, to adopt ordinances to enforce the permit requirements, including the Standard Urban Storm Water Mitigation Plan (SUSMP). On August 29, 2000, the Council adopted the required ordinances into the Code by referencing a portion of the Los Angeles County Code, Title 12, Environmental Protection, Chapter 12.80, as the City's Storm Water and Runoff Pollution Control Ordinance. The ordinance also adopted the RWQCB's approved SUSMP requirements.

The proposed Article 10 incorporates the actual language of the Los Angeles County Code into the BMC rather than by reference. This change will provide clarity, allowing the BMC to be understood without referencing the Los Angeles County Code.

2. Section 25-312 – Cost of Repair to a Building Sewer

On January 25, 1977, the Council passed Resolution No. 17,805 which provided circumstances in which the City would pay for the repair of a building sewer that had been crushed or misaligned by parkway trees. This proposed section of the Code places this language in the BMC.

3. Section 25-313 – Backwater Valves

This new section requires new and remodeled properties to install, operate, and maintain an approved backwater valve on their building sewer unless it can be shown that such a device is unnecessary. This requirement will apply to all buildings that are: newly constructed, modified and having a building permit valuation of \$50,000 or more, replacing the building sewers, or repairing building sewers with an aggregate repair length in excess of ten feet. This requirement will prevent the backup of wastewater into a building in the event of a sewer blockage.

4. Section 25-502.2 – Additional Pretreatment Measures

This new section requires a Food Service Establishment (FSE) to install, operate and maintain a grease interceptor, unless a conditional waiver is granted by the Director or a designee. This requirement will apply to all FSEs that are newly constructed or modified and having a building permit valuation of \$50,000 or more. An FSE determined to have no immediate adverse impact on the public sewer may be granted a conditional waiver from grease interceptor installation requirements. This requirement is similar to language adopted in the City of Los

Angeles and other municipalities. The purpose of this requirement is to reduce sanitary sewer overflows caused by grease originating from FSEs.

5. Chapter 25 – Various Locations

Many wording changes are also proposed which clarify and update previous BMC language. Among the changes are:

- “Public Service Department” to “Burbank Water and Power”;
- “water bill” to “Municipal Services Bill”;
- “manhole” to “maintenance hole”; and,
- “he” to “he / she”.

Pursuant to Section 15063 of the California Environmental Quality Act (CEQA), a Negative Declaration was prepared. The public review period began on May 3, 2005 and concluded on May 24, 2005. No comments were received.

On June 8, 2005, the proposed changes to Chapter 25 of the BMC were presented to the Board of Building and Fire Code Appeals (Building Board). The Building Board unanimously voted to recommend that the Council adopt the changes to Chapter 25 of the BMC as proposed.

Recommendation:

1. Adoption of proposed resolution entitled:
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK ADOPTING A NEGATIVE DECLARATION RELATING TO THE AMENDMENTS TO BMC CHAPTER 25 REGARDING THE EPA REQUIREMENTS FOR CONTROLLING DISCHARGES FROM PUBLICLY OWNED TREATMENT PLANTS AND REGARDING CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD’S STANDARDS FOR THE URBAN STORM WATER MITIGATION PLAN.
2. Introduction of proposed ordinance entitled:
AN ORDINANCE OF THE COUNCIL OF THE CITY OF BURBANK AMENDING VARIOUS SECTIONS OF CHAPTER 25 OF THE BURBANK MUNICIPAL CODE RELATING TO DISCHARGES FROM PUBLICLY OWNED TREATMENT WORKS (POTWS) AND RELATING TO THE REQUIREMENTS UNDER THE CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD’S STANDARD URBAN STORM WATER MITIGATION PLAN (SUSMP).

7. ANALYSIS OF FEES AND REVENUE COLLECTION PROCEDURES FOR EMERGENCY MEDICAL SERVICES:

At the request of the Council, the Emergency Medical Services (EMS) Division of the Fire Department will bring forth further analysis of fiscal and administrative issues related to paramedic transportation and billing procedures. Additionally, staff will discuss

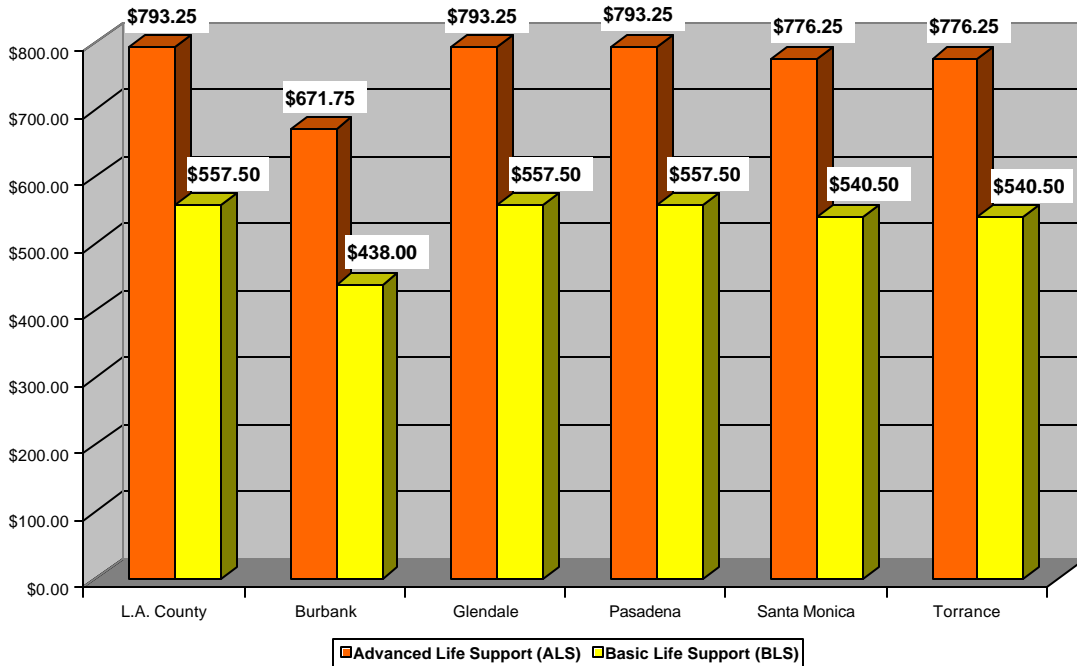
proposed changes to Article V of the Burbank Citywide Fee Schedule and the effects those modifications may have on Burbank residents and General Fund revenues.

Periodically, the Fire Department has brought forth reports to the Council requesting increases in fees for paramedic ambulance transportation services as allowed by the County of Los Angeles. In recent years, the City has been adopting fees at or near the maximum allowed by the County for both Advanced Life Support (ALS) and Basic Life Support (BLS) transport. Typically, these fee increases were under ten percent, however, the most recent fees adopted by the County Board of Supervisors are considerably higher than average; 16.5 percent and 21.5 percent for ALS and BLS respectively. Staff was instructed to provide further explanation of what caused this drastic change and how this change affects service payers in Burbank.

The maximum rate chargeable to the general public for paramedic ambulance services is determined by the Emergency Medical Services Agency of the County of Los Angeles Department of Health Services (DHS). The current rates, as well as the methodology by which those rates are determined, are published in the General Public Ambulance Rates section within the Los Angeles County Codes. Recently, the Los Angeles County Board of Supervisors adopted a change in the methodology of the "Periodic Base Rate Review" performed by DHS to establish fees. Prior to the previous rate adjustment, the Los Angeles County base rates were established at 85 percent of the statewide average. However, during the last survey period it was determined that the County of Los Angeles could no longer afford to charge ambulance rates at 15 percent below the average, especially given the current economic climate and the state of the County healthcare system. The decision to bring the ambulance rates up to survey resulted in a larger than normal increase of 16.5 percent for ALS and 21.5 percent for BLS for the January 1, 2005 rate adjustment. While rising medical costs always create the potential for double digit increases in ambulance rates, it is highly unlikely that another rate increase of this magnitude will take place under the County's current methodology.

Currently, Burbank's fees for ALS and BLS transport are the lowest in Los Angeles County, with all other comparison cities charging at least \$100 more for the same service (see chart). While it is always beneficial to Burbank customers to charge the lowest fee possible, this discrepancy in fees creates some consistency issues with the Area C partners who often respond to incidents in Burbank. Many local cities, including Glendale and Pasadena, have language written within their Fee Schedules which automatically increases paramedic transportation fees when the County of Los Angeles adjusts their allowable rate. This allows the cities to stay consistent with what other jurisdictions are charging and eliminates the loss in revenue due to the lag time between the County decision and their internal City processes to amend their fee schedules.

Ambulance Transport Fee Comparison



For the past four years, the City has contracted with Wittman Enterprises, LLC (Wittman) to provide ambulance billing and collection services for the Fire Department. For a small percentage of the total revenue collected, Wittman retrieves hospital reports for paramedic transport patients, processes all insurance claims and invoices, and provides monthly revenue reports to Fire Department and Financial Services staff. A billing service such as Wittman allows for electronic transmission to Medicare, Medicaid and all compatible private insurance companies, thereby speeding up returns and increasing revenue collection rates. Their expertise in the pre-hospital care industry is an invaluable tool for the Fire Department, and as a result of this partnership, the City’s collection rate after write-offs is over 91 percent, one of the highest in the State of California.

A number of options exist for those patients who contact the City’s billing service and indicate that they cannot afford to pay in full. Wittman offers payment plans for as little as \$5 per month, depending on the total amount of the bill. Low income patients are directed to the Department of Health Services, where they can receive assistance with applying for Medi-Cal. Should the patient qualify for this program, Medi-Cal will retroactively cover the paramedic transportation services and the patient will be credited for any previous charges. Those who do not meet the qualifications for Medi-Cal but still feel that they cannot afford to pay their bills can request to have their fee waived by filling out a hardship application form which is forwarded to the City’s Collections Division for processing. It is the responsibility of the person claiming the hardship to provide the necessary proof of income and debt to the Financial Services Department with their waiver forms. In Fiscal Year (FY) 2003-04, 14 EMS invoices were waived by the Collections Division, for a total of \$6,397.

The Emergency Medical Services Membership Program offers Burbank residents an affordable means of paying for emergency paramedic and ambulance transport costs not covered by medical insurance. Residents who join the program are guaranteed to pay nothing for any emergency medical services provided by Burbank Fire Department paramedics within the City, including ambulance transportation to local emergency receiving hospitals. An enrollment fee of \$4 per month covers an entire household and there is no limit to how often members can use this service. Members may choose to have the monthly fee added to their Burbank Water and Power bill or they can pay by check and be billed \$48 annually for their membership coverage.

Ambulance transportation revenues for Fiscal Year 2004-05 are projected at \$1.2 million after fees for billing services are deducted, approximately \$50,000 less than the previous fiscal year. Based on current trends, these revenues are expected to decrease by another \$35,000 in FY 2005-06. Should the Council choose to adopt the proposed resolution and align the City's paramedic ambulance fees to the maximum rate allowed by the Los Angeles County DHS, the anticipated revenue increase is \$93,000. After the write-down related losses, this would provide an additional \$58,000 in revenue to the General Fund in FY 2005-06 to help offset the growing costs of providing EMS services to the public.

Recommendation:

Adoption of proposed resolution entitled:

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK AMENDING ARTICLE V, SECTION 1 OF RESOLUTION NO. 26,994, THE BURBANK FEE RESOLUTION, RELATING TO PARAMEDIC AMBULANCE SERVICES.

ADOPTION OF PROPOSED ORDINANCES:

8. MEMBERSHIP EXPANSION OF VARIOUS CITY BOARDS, COMMITTEES AND/OR COMMISSIONS AND ABSENCES AND VACANCIES DUE TO MILITARY SERVICE:

The purpose of this report is to request that the Council consider amendments to Chapter 2 of the Burbank Municipal Code relating to membership expansion of various City boards, committees and/or commissions. The report also pertains to procedures to appoint and/or replace board, committee and/or commission members who are not able to currently serve their appointments due to military leaves of absence.

At the May 10, 2005 Council meeting, the Council voted to expand the Burbank Civic Pride Committee from 10 members to 11 members. The Council also voted to expand the Traffic and Transportation Committee from five members to eight members, and the Board of Library Trustees from five members to seven members.

The proposed amendments pertain to continuing administrative or maintenance activities, such as general policy and procedure making, and are exempt from the California Environmental Quality Act. There will be no significant fiscal impact.

This ordinance was introduced at the June 14, 2005 Council meeting.

Recommendation:

Adoption of proposed ordinance entitled:

AN ORDINANCE OF THE COUNCIL OF THE CITY OF BURBANK AMENDING SEVERAL SECTIONS OF CHAPTER 2 OF THE BURBANK MUNICIPAL CODE RELATING TO MEMBERSHIP EXPANSION OF VARIOUS CITY BOARDS, COMMITTEES AND/OR COMMISSIONS AND ABSENCES AND VACANCIES DUE TO MILITARY SERVICE.

9. NATURAL GAS PROJECT GAS SALES AGREEMENT WITH SOUTHERN CALIFORNIA PUBLIC POWER AUTHORITY:

Staff requests that the Council adopt the proposed ordinance authorizing the General Manager of Burbank Water and Power (BWP) to enter into a Natural Gas Project Sales Agreement with Southern California Public Power Authority (SCPPA) to facilitate the acquisition of 1,000 Deca-therm (Dth)/day of natural reserves for BWP's natural gas fuel portfolio. A Dth represents 1,000,000 British Thermal Units of energy, approximately the amount of energy in eight gallons of gasoline.

On June 29, 2004, the Council authorized BWP to become a participant with SCPPA to study the feasibility of purchasing non-operating working interests in natural gas producing properties. That effort was to identify potential reserves and consultants, prepare a Gas Sales Agreement and begin work on the financing documents. As anticipated, work has now progressed to the point where the Gas Sales Agreement needs to be approved by the participants. The authority requested under this item is for BWP to enter into this Gas Sales Agreement to purchase 1,000 Dth/day of gas reserves with SCPPA.

This effort to acquire a secure supply of 1,000 Dth/day of competitively priced natural gas is expected to lower the cost of electricity and will result in lower costs for power to customers than would other purchases of gas.

This ordinance was introduced at the June 14, 2005 Council meeting.

Recommendation:

Adoption of proposed ordinance entitled:
AN ORDINANCE OF THE COUNCIL OF THE CITY OF BURBANK APPROVING
ENTERING INTO THE NATURAL GAS PROJECT GAS SALES AGREEMENT (Project
A).

RECONVENE the Redevelopment Agency meeting for public comment.

FINAL OPEN PUBLIC COMMENT PERIOD OF ORAL COMMUNICATIONS: (Two minutes
on any matter concerning the business of the City.)

This is the time for the Final Open Public Comment Period of Oral Communications. Each speaker will be allowed a maximum of **TWO** minutes and may speak on any matter concerning the business of the City. However, any speaker that spoke during the Initial Open Public Comment Period of Oral Communications may not speak during the Final Open Public Comment Period of Oral Communications.

For this segment, a **GREEN** card must be completed, indicating the matter to be discussed, and presented to the City Clerk.

**COUNCIL AND STAFF RESPONSE TO THE FINAL OPEN PUBLIC COMMENT PERIOD
OF ORAL COMMUNICATIONS:**

ADJOURNMENT.

**For a copy of the agenda and related staff reports,
please visit the
City of Burbank's Web Site:
www.ci.burbank.ca.us**