

TUESDAY, MAY 11, 2004

A regular meeting of the Council of the City of Burbank was held in the Council Chamber of the City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 4:37 p.m. by Mrs. Ramos, Mayor.

CLOSED SESSION

Present- - - - Council Members Campbell, Golonski, Murphy, Vander Borcht and Ramos.

Absent - - - - Council Members None.

Also Present - Ms. Alvord, City Manager; Mr. Barlow, City Attorney; and, Mrs. Campos, City Clerk.

Oral Communications There was no response to the Mayor's invitation for oral communications on Closed Session matters at this time.

4:38 P.M. Recess The Council recessed at this time to the City Hall Basement Lunch Room/Conference Room to hold a Closed Session on the following:

- a. Conference with Labor Negotiator:
Pursuant to Govt. Code §54957.6
Name of the Agency Negotiator: Management Services Director/Judie Sarquiz.
Name of Organization Representing Employee: Represented: Burbank City Employees Association, Burbank Management Association, Burbank Firefighters Chief Officers Unit, and Burbank Police Officers Association; Unrepresented, and Appointed Officials.
Summary of Labor Issues to be Negotiated: Current Contracts and Retirement Issues.
- b. Conference with Legal Counsel – Existing Litigation:
Pursuant to Govt. Code §54956.9(a)
Name of Case: City of Burbank v. Bonneville Power Administration.
Case No.: Energy Contract Board of Appeals No. C-0303364
Brief description and nature of case: Contract dispute regarding the price of electricity purchased by the City.
- c. Threat to Public Services or Facilities:
Pursuant to Govt. Code §54957
Consultation with Burbank Police Department: Captain Bowers.

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- d. Conference with Legal Counsel – Existing Litigation:
Pursuant to Govt. Code §54956.9(a)
Name of Case: The California Refund Proceeding
Case No.: Federal Energy Regulatory Commission No. ELOO-95-000
Brief description and nature of case: Alleged refunds due from various power generators and marketers.

Regular Meeting Reconvened in Council Chambers The regular meeting of the Council of the City of Burbank was reconvened at 6:56 p.m. by Mrs. Ramos, Mayor.

Invocation The invocation was given by Pastor Paul Clairville, Westminster Presbyterian Church.

Flag Salute The pledge of allegiance to the flag was led by Mr. Bratton, Park, Recreation and Community Services Director.

ROLL CALL

Present- - - -

Council Members Campbell, Golonski, Murphy, Vander Borght and Ramos.

Absent - - - -

Council Members None.

Also Present -

Ms. Alvord, City Manager; Mr. Barlow, City Attorney; and, Mrs. Campos, City Clerk.

301-1
Treeline USA

Mayor Ramos announced that Burbank Water and Power (BWP) has been named a Treeline USA Utility by the National Arbor Day Foundation, a prestigious designation awarded to utility companies in the United States who have demonstrated commitment to public education, tree planting and quality tree care. The plaque was accepted by Mrs. Meyer, BWP Marketing Manager, and Mr. Herron, Electrical Distribution Superintendent.

301-1
Burbank High School Choir

Samantha Schwartz and Harrison Lippman, representing the Burbank High School Vocal Music Association, presented tickets to their upcoming Pop Show concert to the Mayor and Members of the Council.

301-1

Mayor Ramos presented a Certificate of Recognition to the

John Burroughs High School Choir	John Burroughs High School advanced women's show choir, Sound Sensation, commemorating their First Place Award at the Show Stoppers National Invitational held in Chicago, Illinois. The choir performed a song for the audience.
301-1 Outstanding Senior Volunteers	Forrest Barker, Chair of the Selection Committee for the Burbank Older American Volunteer Service Awards, introduced the 2004 winners, as follows: Virginia Abrams, for assisting families and friends in the surgery room at Providence Saint Joseph Medical Center; Marie Dryer and Maggie Hall for participating in the mother-daughter team of the knitting, crocheting and sewing volunteers group; Patricia Jones, for her service with the Braille group and telephone reassurance call program at the Joslyn Adult Center; Samuel Engel, Sr., for his service on the Kiwanis Club of Burbank, Meals on Wheels Program and Boy Scouts of America, among others; Barbara McLay, who was not present due to hospitalization, for working with children in the deaf and hard of hearing program; Gloria O'Donohoe, for her service to the Burbank Friends of the Public Library; and, Agnes "Boots" Townsend, recipient of the Los Angeles County Outstanding Older American Award for service at the Burbank Temporary Aid Center. Mayor Ramos commended the award recipients and presented each of them with a Mayor's Commendation for their exemplary volunteer service.
Council Comments	Mayor Ramos made remarks on a disturbance caused during the May 4, 2004 Council meeting.
Reporting on Closed Session	Mr. Barlow reported on the items considered by the City Council and the Redevelopment Agency during the Closed Session meetings.
Initial Open Public Comment Period of Oral Communications	Mrs. Ramos called for speakers for the initial open public comment period of oral communications at this time.
Citizen Comment	Appearing to comment were Ardis Bazyn, expressing appreciation for the City's efforts to install audible signals for blind persons at intersections but noting her preference for speech signals over sound signals; Kevin Berkery, requesting that sound traffic signals be replaced with speech traffic signals; Richard Plath, commenting on the audio traffic signals and expressing his preference for the speech signals; Garen

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Yegparian, commenting on the previous award of Community Development Block Grant funds; Les Hammer, commenting on the Council's decision regarding the Home Depot day laborer center; and, Eden Rosen, Theresa Karam and Mark Barton, on the disturbance which was created by a member of the public at the May 4, 2004 Council meeting.

Staff Response Members of the Council and staff responded to questions raised.

Agenda Item Oral Communications Mrs. Ramos called for speakers for the agenda item oral communications at this time.

Citizen Comment Appearing to comment were Mark Barton, requesting more detail on Mr. Golonski's request to discuss the feasibility of forming a business process review committee; and, Eden Rosen, commending Ray Krakowski, Fire Battalion Chief, for his assistance during the time she was a caregiver for her father and requesting that the Fire Department be provided additional funding for training.

Staff Response Members of the Council and staff responded to questions raised.

7:58 P.M. Recess The Council recessed to permit the Redevelopment Agency, Housing Authority, Parking Authority and Youth Endowment Services Fund Board to hold their meetings. The Council reconvened at 8:00 p.m. with all members present.

Motion It was moved by Mr. Vander Borght and seconded by Ms. Murphy that "the following items on the consent calendar be approved as recommended."

Minutes Approved The minutes for the regular meeting of March 23, the adjourned meeting of March 29, and the regular meeting of March 30, 2004 were approved as submitted.

802-1 Treasurer's Report The City Treasurer's report on investment and reinvestment of temporarily idle funds for the quarter ending March 31, 2004 was noted and ordered filed.

906 Draft Relocation Plan and Replacement Housing Plan for 2321 N. Fairview St. and 2321-2323 N. Catalina St.

A report was received from the Community Development Department transmitting to the Council the Draft Relocation Plan and providing the Redevelopment Agency (Agency) with the Replacement Housing Plan for 2321 North Fairview Street and 2321-2323 North Catalina Street (Properties) to be acquired and rehabilitated by the Burbank Housing Corporation (BHC) pending future Agency authorization. The report indicated that the Properties are located in an R-4 medium density residential neighborhood within the Golden State Focus Neighborhood and are generally bound by Thornton Avenue to the north, Buena Vista Street to the east, Empire Avenue to the south and Hollywood Way to the west.

The Council accepted the Draft Relocation Plan for 2321 North Fairview Street and 2321-2323 North Catalina Street and instructed staff to return at the end of the 30-day public review period.

916
404
City/County
Payment to the
California Dept.
Of Conservation,
Division of
Recycling

RESOLUTION NO. 26,713:
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK AUTHORIZING SUBMITTAL OF A FUNDING REQUEST FOR THE FISCAL YEAR 2004/2005 FUNDING CYCLE OF THE CITY/COUNTY PAYMENT PROGRAM TO THE CALIFORNIA DEPARTMENT OF CONSERVATION, DIVISION OF RECYCLING.

Adopted The consent calendar was adopted by the following vote:

Ayes: Council Members Campbell, Golonski, Murphy, Vander Borcht and Ramos.
Noes: Council Members None.
Absent: Council Members None.

203
Business Process
Review
Committee

Mr. Flad, Assistant City Manager, reported that at a recent meeting, Council Member Golonski requested that staff place an item on the agenda pertaining to his interest in establishing a community committee to examine the City's budget. Prior to expending any significant staff effort, he stated that this item has been placed on the agenda as the first step, in what is referred to as the "one-step, two-step process", for additional Council discussion and consideration. He added that Council Member Golonski recently met with staff to further define his desire to implement a committee-based audit and efficiency study of various departmental operations. He noted that with the ultimate goal of increasing the City's

efficiency in providing specific services, a business process review could be led by a review/audit committee consisting of staff, community leaders and elected officials to identify cost saving strategies for targeted City government functions, and would include but not be limited to: a more in-depth fiscal analysis based on the existing performance-based budget process; Executive Staff to make initial recommendations of targeted programs for review; potential Business Process Review structure; and, development of stronger individual performance standards related to efficiency.

Mr. Golonski noted the need to develop an ongoing process to review the City's conduct of business and identify efficiencies. He stated that although he had no particular process or structure set, it was in the best interest of the City to review the delivery of services and programs in light of the recurring budgetary challenges.

Following Council deliberation, staff was directed to provide a list of recommended programs for review.

FY 2004-05
Budget Study
Session
(City Attorney,
City Treasurer,
City Clerk, Info.
Tech., Mgmt.
Svcs., CDD)

Mr. Hanway, Financial Services Director, presented an overview of the Fiscal Year (FY) 2003-04 budget, noting the changes to the proposed General Fund budget. With the aid of a PowerPoint presentation, he discussed the projected recurring General Fund balance with a recommendation that the recurring deficit be balanced by increasing the Transient Parking Tax from 10 percent to 12 percent and use of the difference in the utility rate reductions. He also discussed the projected non-recurring General Fund balance and stated that staff recommended balancing the deficit with the use of the recurring General Fund surplus after the recommendations are adopted, Burbank Water and Power Set Aside Fund, or FY 2003-04 budget surplus. He then discussed the source and use of funds for the fiscal year, and recapped that the changes driving the appropriations included: increases in Public Employee Retirement System (PERS) rates; projected Memoranda of Understanding increases; and, General Liability Insurance Fund rental rates. He noted that despite departmental budget reductions there has been an increase in appropriations.

Mr. Vander Borght commented on the proceedings of the League of California Cities' Ballot Initiative to prevent the State from taking local government funds and requested Council input.

It was the consensus of the Council to support the League of California Cities' direction.

Ms. Alvord, City Manager, reported that Executive Staff is reviewing the proposed agreement and a report will be provided to the Council.

Departmental
Budget
Presentations

Mr. Barlow, City Attorney, presented the FY 2004-05 budget for the City Attorney's Office.

Ms. Anderson, City Treasurer, presented the FY 2004-05 budget for the City Treasurer's Office.

Mrs. Campos, City Clerk, presented the FY 2004-05 budget for the City Clerk's Office.

Ms. Wyatt, Information Technology Director, presented the FY 2004-05 budget for the Information Technology Department.

Mrs. Sarquiz, Management Services Director, presented the FY 2004-05 budget for the Management Services Department. Also, Mr. Patricola, Assistant Management Services Director/Risk Management and Safety, discussed the City's risk management policy.

Mrs. Georgino, Community Development Director, presented the FY 2004-05 budget for the Community Development Department.

Ordinance
Submitted

It was moved by Ms. Murphy and seconded by Mr. Campbell that "Ordinance No. 3638 be read for the second time by title only and be passed and adopted." The title to the following ordinance was read:

804-5
Utility Users Tax
Ordinance

ORDINANCE NO. 3638:
AN ORDINANCE OF THE COUNCIL OF THE CITY OF BURBANK AMENDING ARTICLE 11 OF CHAPTER 14 OF THE BURBANK MUNICIPAL CODE PERTAINING TO THE CITY'S UTILITY USERS TAX ORDINANCE.

Adopted

The ordinance was adopted by the following vote:

Ayes: Council Members Campbell, Golonski, Murphy, Vander Borgh and Ramos.

Noes: Council Members None.

Absent: Council Members None.

10:51 P.M.
Reconvene

The Redevelopment Agency, Housing Authority, Parking Authority and Youth Endowment Services Fund Board

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Redev. Agency, meetings were reconvened at this time.
Housing
Authority,
Parking
Authority, and
YES Fund Board
Meetings

Final Open Mrs. Ramos called for speakers for the final open public
Public Comment comment period of oral communications at this time.
Period of Oral
Communications

Citizen There was no response to the Mayor's invitation for oral
Comment communications at this time.

Adjournment There being no further business to come before the Council,
the meeting was adjourned at 10:52 p.m.

Margarita Campos, City Clerk

APPROVED JUNE 15, 2004

Mayor of the Council
of the City of Burbank