

TUESDAY, JULY 29, 2003

A regular meeting of the Council of the City of Burbank was held in the Council Chamber of the City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 4:32 p.m. by Ms. Murphy, Mayor.

CLOSED SESSION

Present- - - - Council Members Campbell, Golonski, Ramos, Vander Borcht and Murphy.
Absent - - - - Council Members None.
Also Present - Ms. Alvord, City Manager; Mr. Barlow, City Attorney; and, Mrs. Campos, City Clerk.

Oral Communications There was no response to the Mayor's invitation for oral communications on Closed Session matters at this time.

4:32 P.M. Recess The Council recessed at this time to the City Hall Basement Lunch Room/Conference Room to hold a Closed Session on the following:

- a. Conference with Real Property Negotiator:
Pursuant to Govt. Code §54956.8
Agency Negotiator: Community Development Director/ Susan Georgino.
Property: 1801-1819 Grismer Avenue and 1729-1735 Elliott Drive.
Property with Whom City is Negotiating: Burbank Housing Corporation, 241 West Verdugo Avenue, Burbank 91502.
Name of Contact Person: Judith Arandes, Executive Director of Burbank Housing Corporation.
Terms Under Negotiation: Sales negotiations to convey 1801-1819 Grismer Avenue and 1729-1735 Elliott Drive to the Burbank Housing Corporation for a mixed-income affordable housing project.
- b. Conference with Labor Negotiator:
Pursuant to Govt. Code §54957
Name of Agency Negotiator: Management Services Director/John K. Nicoll.
Name of Organization Representing Employee: Represented: Burbank Management Association.
Summary of Labor Issues to be Negotiated: Current contract and retirement issues.
- c. Public Employee Performance Evaluation:
Pursuant to Govt. Code §54957 and 54957.6
Title of Employee's Position: City Attorney.

- d. Public Employee Performance Evaluation:
Pursuant to Govt. Code §54957 and 54957.6
Title of Employee's Position: City Manager.

5:37 P.M.
Joint Study
Session with the
Redevelopment
Agency on
Affordable
Housing

Mrs. Lazar, Planner, Community Development Department, noted Burbank's excellent record of addressing the affordable housing needs of the community and stated through various plans and programs, Burbank has encouraged and facilitated the production of over 150 new affordable housing units over the past three years, with an additional 75 units planned or in progress. She added the City has an overriding affordable housing strategy, guided by information from the community, the resources available to meet housing needs, and various governmental requirements.

Regarding housing needs, Mrs. Lazar stated the two main sources of information include: the Regulatory Housing Needs Allocation (RHNA) which is produced by the local council of governments and estimates both current and future needs; and the Housing Needs Assessment, a study commissioned by the City in 1999, which executed a detailed analysis of the housing needs in the community. She added the findings of these reports included: a decline in the number of available home ownership and rental opportunities for lower-income households, especially options for very-low income households; a significant number of lower income households were overpaying for housing and/or are living in overcrowded conditions; and, a shortage of available larger rental units, three bedrooms or more, especially for lower income renters.

Mrs. Lazar also stated the State Government Code had specific Planning and Redevelopment laws that dictated what plans have to be prepared and what they must include, in addition to Federal requirements that have to be met in order for the City to receive certain housing related funds, including approximately \$1.4 million in Community Development Block Grant (CDBG) and \$8 million in HOME Investment Partnership Program (HOME) funds, each year. She explained one State requirement that significantly affects the City's housing plans and programs is the State mandated RHNA, by which each city is allocated a share of the expected regional growth and is required to address this future growth need in the Housing Element of its General Plan. She explained the RHNA allocation is broken down into housing for four income categories: very low income, low, moderate and above moderate, and that each city is expected to show that it not only has adequate sites and zoning provisions to allow for the allocated amount of housing, but also programs to facilitate

and encourage the production of affordable housing. She informed the Council based on the RHNA allocation for Burbank between 2000 and 2005, 1,200 lower and moderate-income units needed to be produced and noted only 235 affordable housing units were produced over the past three years. She also noted the resources available to assist in the production of affordable housing options which include the Twenty Percent Affordable Housing Set Aside Fund, Federal HOME and CDBG funds, as well as zoning powers which enable the City to offer density bonuses for affordable housing production and require that new housing development include a proportion of affordable housing units.

Mrs. Lazar further stated to balance the variety of identified housing needs with the available resources, a Housing Strategy was formulated which serves as the foundation for all City housing plans and documents, serves as the common thread that ensures consistency between the various required plans, and prioritizes the utilization of available funds. She added the City's initial Housing Strategy focused on the identified housing needs, including: the need for neighborhood rehabilitation; need for larger rental units for lower-income households; and, preservation of existing affordable housing options. She explained the 12-point Housing Strategy included specific programs to address these needs and enhance the community by: working through the Burbank Housing Corporation (BHC) to acquire and rehabilitate substandard properties and rent them to lower-income households; expanding the first time homebuyers program; and, continuing the Focused Neighborhood Revitalization program to provide service enriched housing opportunities to lower-income households and enhance neighborhoods.

Regarding housing plans, Mrs. Lazar stated three significant housing plans were developed in 2000 to address the affordable housing needs, based on the Housing Strategy. She added each of these plans responded to a different governmental requirement and included: the General Plan Housing Element, mandated by State planning law; the Redevelopment Five-Year Implementation Plan as required by State redevelopment law; and, the Consolidated Plan, a Federal requirement for receipt of Federal funds.

She also stated the 2001 Housing Profile was an update of the 1999 Housing Needs Assessment, with the purpose of assessing the status of the assumptions of the Housing Strategy, and to ascertain the allocation of resources was still reflective of the needs of the community. She added the major findings of the report reinforced the findings of the earlier Housing Needs Assessment and the Housing Strategy,

and included: the need for larger units with more bedrooms for lower-income renters; the need for more affordable rental options for very low-income households; and, the need for affordable home ownership options for moderate-income households.

She recounted in 2002, the community began expressing concerns about the lack of affordable housing in Burbank and in an effort to involve the public in the City's affordable housing efforts, the Council appointed the Blue Ribbon Task Force (Task Force) on affordable housing, which worked with staff to come up with seven affordable housing objectives, and 16 implementation measures to achieve those objectives. She noted the Task Force concurred the most significant objective was to create community in conjunction with housing, which is implemented through the continued integration of community-serving use, such as child care and achievement centers, within new and existing housing developments. She stated other objectives set by the Task Force included: encouraging mixed-use and in-fill housing; preserving existing affordable housing; sustaining and strengthening neighborhoods; and expanding home ownership opportunities.

Ms. Frausto, Redevelopment Project Manager, briefly discussed the affordable housing need in Burbank and described the Redevelopment Agency's (Agency) efforts towards addressing affordable housing needs before the Task Force was created. She stated three key indicators that demonstrated the need for affordable housing were: housing vacancy rates, rental rates, and housing prices, noting an acceptable vacancy rate for ownership housing units was two percent, and five percent for rental units. She stated Burbank has consistently been at a one percent vacancy rate for ownership housing and two percent for rental housing, and added as noted in the 2001 Housing Profile, a low vacancy rate can and has led to competition for units, raising rental rates and housing prices. She further explained since 1998, housing prices have escalated from a median home sales price of \$202,000 to an average of \$368,000 at the end of 2002, almost a 50 percent increase, and added similar increases have occurred with rental rates within the last few years. She also stated rental rates for one-bedroom apartments have increased by 40 percent since 1998, and more than 45 percent for a two-bedroom unit, consequently forcing renters to combine households or move out of the area. She added along with these increases in rental rates and housing prices, Burbank has witnessed a significant increase in overcrowding as a result of demographic shifts towards a greater number of large families with children and noted the limited availability of three or four-bedroom

rental units to meet this demand.

To address the affordable housing need, Ms. Frausto stated the Agency assisted new residential construction projects, to provide a total of 372 units, of which almost 30 percent were made available to very low, low and moderate-income households, including the condominiums and townhouses on Riverside Drive that made available 10 of the 20 units to moderate-income households, and the recently approved Burbank Village Walk project which will make available 14 of the 140 units to moderate-income households. In addition, she stated through acquisition/rehabilitation efforts, the Agency has assisted in providing 121 units, of which more than half have been made available to very low, low and moderate-income households, as in the Verdugo Avenue and Thornton Avenue projects, which were completed in conjunction with the BHC and saw the provision of more than 80 units in perpetuity to low and moderate-income households. She noted these Agency-assisted projects, along with private residential development, have succeeded in reducing Burbank's RHNA production goals.

Ms. Frausto stated since the Agency appointed the Task Force, greater strides have been made toward meeting Burbank's affordable housing needs. She described the efforts towards each Task Force objective and stated each of these programs can be funded through a variety of funding sources including State funds, noting many of the funding sources were limited to specific activities such as land assembly, construction or subsidizing rents; and may also require fully affordable projects targeted to very low or low-income households. As a result, she stated the Agency has typically relied on two primary funding sources to support affordable housing activities: the Twenty Percent Set-Aside Funds and Federal HOME funds. She added over the next few years left in the current RHNA schedule, it is estimated that the Agency could leverage its funds to produce 75 affordable units, and noted other ongoing housing activities such as the Mortgage Assistance Program (MAP), and the rehabilitation programs that do not necessarily produce units and are not included in the count.

Ms. Frausto concluded the Agency and the community would continue to see the City's progress toward creating affordable housing to meet the community's changing, affordable housing needs. She added staff would also continue to implement the objectives and programs of the Task Force.

Mr. Vander Borcht emphasized the need for the City to take advantage of any available funding opportunities through the State and Federal government.

Mr. Golonski reiterated the need for providing affordable housing and stated the City needed to continuously refine its strategy with emphasis on the home ownership program.

Mrs. Ramos requested the status of the State Housing Bonds applications and inquired as to the feasibility of corporate partnerships to provide affordable housing and Mrs. Georgino, Community Development Director, responded the City did not qualify for the majority of the bonds and that staff would work on incorporating the business community in the affordable housing efforts.

Regular Meeting Reconvened in Council Chambers	The regular meeting of the Council of the City of Burbank was reconvened at 6:32 p.m. by Ms. Murphy, Mayor.
Invocation	The invocation was given by Council Member Vander Borcht.
Flag Salute	The pledge of allegiance to the flag was led by Gina Scarlata, Senior Girl Scout Troop 83 and Alison McKinley, member of Cadet Troop1522.
ROLL CALL	
Present- - - -	Council Members Campbell, Golonski, Ramos, Vander Borcht and Murphy.
Absent - - - -	Council Members None.
Also Present -	Ms. Alvord, City Manager; Mr. Barlow, City Attorney; and, Mrs. Campos, City Clerk.
301-1 Air Quality Management District	Dr. Carol Coy, Deputy Executive Officer, South Coast Air Quality Management District, gave a brief presentation on soil vapor extraction systems. She stated the District has 15 million residents, 10 million motor vehicles, 31,000 companies with air quality permits, and is 12,000 square miles, making it the world's largest gasoline and diesel user, and the world's eighth largest economy. She then described the soil vapor extraction systems used to clean soil, air and water, at more than 800 facilities including 480 fixed sites, 389 various locations, 11 of which are in Burbank. She also discussed the results of the Multiple Air Toxics Exposure Study (MATES II), the most comprehensive urban air pollution study, which revealed cancer risk from some air toxics has been reduced by 75 percent over the past decade.
Reporting on Closed Session	Mr. Barlow reported on the items considered by the City Council and the Redevelopment Agency during the Closed

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Session meetings.

406 Airport Authority Meeting	Commissioner Lombardo reported on the Airport Authority's special meeting of July 24, 2003. He stated the Authority considered one item that was unanimously approved to lower the single limit liability that taxi operators are required to maintain to match the City's requirement of \$350,000; and also informed the Council Alaska Airlines changed several of its flights from MD 80 airplanes to Boeing 737-400 airplanes, resulting in a slight reduction in the noise impact area.
Initial Open Public Comment Period of Oral Communications	Ms. Murphy called for speakers for the initial open public comment period of oral communications at this time.
Citizen Comment	Appearing to comment were Michael Hastings, requesting the Council consider a request to rename the Burbank-Glendale-Pasadena Airport in memory of Bob Hope, volunteering to facilitate the effort, and chair fundraisers if necessary; William Roland, in support of the Council directing staff to conduct a study on a view protection ordinance; Louise Penn, in support of a view protection ordinance; and Mark Barton, commenting on traffic light synchronization at the Five Points intersection and suggesting the use of "Stop" signs.
Staff Response	Members of the Council and staff responded to questions raised.
Agenda Item Oral Communications	Ms. Murphy called for speakers for the agenda item oral communications period at this time.
Citizen Comment	Appearing to comment were Cherie Armstorff, in support of the old Buena Vista Library site being used as administrative offices for the Girl Scouts; Mary Brady, requesting the old Buena Vista library site be used for offices for the Retired Seniors Volunteers Program (RSVP), noting their current offices are crowded and that it would be convenient for seniors; Rebecca Chiaravalle, requesting the old Buena Vista Library site be used for Girl Scout activities; Alyson Taylor, in support of using the old Buena Vista Library site for Girl Scout activities; Evelyn Griffin, in opposition to the childcare option at the old Buena Vista Library site due to potential traffic

generation, noting there are two childcare centers in the area, and suggesting houses be built instead; Nicole Williams, in support of the old Buena Vista Library site being used for Girl Scouts activities; Kelly Stables, in support of assigning the old Buena Vista Library site to Theater West; Kay Hinchliffe, in support of the community childcare option.

Robin Wright, member of Burbank Child Care Committee, in support of staff's recommendation to use the site for a childcare center; Yvette Coontz, member of the Burbank Child Care Committee, expressing the critical need for child care in the community as it is a vital support for modern families, requesting support of the reuse of the old Buena Vista Library site for a childcare facility; Annable Godwin, in support of a childcare center use; Deane Phinney, member of the Burbank Child Care Committee, in support of the childcare option; Barnard Kraft, in support of a view protection ordinance; Kert VanderNeulen, in support of the viewshed ordinance study; Alexis Dellar Hanson, in support of the study of a viewshed ordinance; John Gallogly, in support of Theatre West using the old Buena Vista Library site; Rose Kukla, in support of the Girl Scouts' use option; Cheri Howard, Registrar for all Burbank Girl Scout troops, supporting the Girls Scouts activities option; Jaclyn Howard, in support of the reuse of the old Buena Vista Library site for Girl scouts activities, citing their community service and civic pride; Lynette Gilbert, in support of the Girl Scouts' use option; Janice Sorich, in support of the reuse of the old Buena Vista Library site for Girl Scouts activities, citing examples of the Girl Scouts' community service; Gina Scarlata, in support of the Girl Scouts' use option; Alison McKinley, in support of the Girl Scouts' use option, noting all the community service projects she participated in during the past eight years; Steven Seekins, in support of a study for a view protection ordinance; Nancee Rodriguez, member of the Burbank Child Care Committee, in support of the reuse of the old Buena Vista Library site for a quality childcare center; Mindy Brandt, inquiring whether there was a directory for licensed daycare for infants and children, and in support of Theatre West using the old Buena Vista Library site.

Richard Tilton, resident of Sunset Canyon Drive, citing inequities in the Hillside Recreational Neighborhood Protection Plan, commenting on the dramatic increases in noise and traffic, and suggesting several mitigation measures; Dan Revetto, resident of Sunset Canyon Drive, requesting the removal of truck route and Interstate 5 signs on Sunset Canyon Drive; Milford Blair, commenting the increase in traffic on Sunset Canyon Drive as a result of the City's promotion of hillside activities and requesting mitigation; Judy Smith, resident of Sunset Canyon Drive, requesting the street be

repaved with asphalt and that truck traffic be rerouted to other streets; Jeri Primm, requesting the Council make decisions pertaining to the Sunset Canyon Drive item as if they lived on that street; Bob Etter, in opposition to reuse of the old Buena Vista Library site for childcare due to potential traffic increase in the area; Jacque Lynn Colton, in support Theatre West's use of the old Buena Vista Library site; Doris Vick, suggesting bungalows be placed at Horace Mann for childcare use, and that the old Buena Vista site be retained for use by the Burbank Fine Arts Association; Marjorie Colvin, suggesting the old Buena Vista Library site be retained and used by several organizations simultaneously, stating it is not the City's obligation to provide childcare for residents; Dave Hanson, in support of a view protection ordinance; Michael Porco, in support of the childcare option; Steve Bucell, commenting on the high cost of refurbishing the old Buena Vista Library building, suggesting it be torn down and the five lots sold to build homes which generate property tax, and adding bungalows can be placed in Verdugo Park to accommodate childcare needs; David Piroli, inquiring why the Sunset Canyon Drive speed limit is 30 Miles Per Hour (MPH) rather than 25 MPH, opposed to any organization being given the old Buena Vista Library site property as it should be put to the best use possible for the citizens of Burbank, emphasizing the asset be retained, and be refurbished for as little as possible in order to reduce costs; Ira Lippman, commenting on the increased traffic due to increased use of hillside facilities, agreeing the speed limit on Sunset Canyon Drive be reduced and the street be repaved to mitigate noise; Mike Nolan, suggesting the old Buena Vista Library site be used as a replacement for the Pavilion on the Golden Mall which provided meeting space for service clubs, and suggesting minimal improvements; Roland Armstorff, member of the Burbank Child Care Committee, requesting any use of the old Buena Vista Library site be children-related; Charlotte Cox, in support of the Girl Scouts' use option; and Greg Jackson, reading a letter submitted by his wife, Carolyn Jackson, to the Council, in support of staff's recommendation, and in opposition to any modification to the existing traffic mitigation measures with regard to Sunset Canyon Drive.

Staff
Response

Members of the Council and staff responded to questions raised.

701
Jt. Mtg. with
Redev. Agency
Update on Old

Ms. Frausto, Redevelopment Project Manager, presented a report to the Council updating them on the community meeting that was held at the end of May 2003, to receive feedback from the community on the reuse of the old Buena

Buena Vista
Library Site

Vista Library site. She clarified staff was seeking feedback on two specific land use options that the Council had been reviewing for the site, single-family residential units and a childcare facility, and also provided an open forum for the community to share any other thoughts and ideas for the site. She explained staff's extensive community outreach efforts to publicize the meeting, including notices on Burbank Channel 6, the Burbank Leader and the Chamber of Commerce Journal; sending written notices to property owners and residents within a 2500 foot radius of the site and also to several Burbank civic and community organizations; and flyers placed at all public counters. She informed the Council some participants supported the idea of constructing single family homes, while others expressed the desire to keep the existing building for a community use, and added although most participants recognized the need for childcare, there was no consensus on whether or not to use this site for a childcare facility. She stated other uses suggested by participants included: an art gallery; administrative offices and meeting space for the Girl Scouts; museum or library; senior center; community center/multi-purpose use; and, dance studio among others.

Ms. Frausto also reported on the Council's request for staff to consider a mixed-use option that incorporated a residential component along Frederic Street in a small lot/planned development scenario with a back-up childcare facility in the existing footprint of the building. She informed the Council after discussing this proposal with the project Oversight Committee, it was determined that there are too many uncertainties with operations of a back-up childcare facility, and that a smaller facility for about 25 children could not meet the greater childcare need in the community. She stated staff recommended the existing building be used for a full service childcare facility with a Family Resource Center, and added the site plan was being refined to address the primary concerns of the Oversight Committee which include: additional traffic on Frederic Street; providing a buffer along the perimeter of the site; and securing the playground areas. She stated staff would continue to work with the architectural consultant, potential childcare operators such as Knowledge Beginnings, and the project Oversight Committee to finalize plans for the full-service childcare facility and project costs.

Mrs. Ramos stated she attended the community meeting, noted the community consensus to retain the existing building and recognized the need for community meeting space, but expressed concern with maintenance/staffing/scheduling activities at the site. She indicated support for staff's recommendation.

Ms. Murphy indicated support for retaining the property for a community use to serve as many people as possible. She was not supportive of placing a community use, together with a childcare facility.

Ms. Alvord, City Manager, noted the need for more community meeting space and stated the Development and Community Services Building would include a large community component. She also stated that Robert Ovrom Park was still in the design phase and a community meeting space could be considered at that site, too. She also stated the City was reviewing its Joint Use Agreement with the Burbank Unified School District and would consider using some school facilities for community meeting space.

Mr. Golonski requested the City Manager work with all groups who submitted discussions or made presentations to see if there were any other opportunities available to accommodate their needs.

Motion It was moved by Mrs. Ramos and seconded by Mr. Campbell that "staff be directed to explore the feasibility of a joint use including a childcare center and a family resource center."

Carried The motion carried by the following vote:

Ayes: Council Members Campbell, Golonski, and Ramos.
Noes: Council Members Vander Borgh and Murphy.
Absent: Council Members None.

1704
View Protection
Study and
Report Mr. Bowler, Planner, Community Development Department, presented a report and recommendation on soliciting community input and developing a view protection ordinance. He stated on July 9, 2002, staff presented a report to the Council outlining issues involved with view preservation/ protection ordinances and including a statement that researching and preparing such an ordinance for Burbank could cost up to \$100,000. He clarified the estimate was based on previous staff experience with planning consultants generally, and added the Council requested staff prepare a more definite estimate including staff time. He stated staff had established even if the work was primarily done in-house, some outside expertise in real estate economics and view preservation ordinances would be required. He concluded with the recommendation that the Council authorize staff to issue a Request for Proposals for a qualified consultant to include a

two-phase proposal: Phase One comprising of systematically soliciting public input concerning the appropriateness of a view protection ordinance; and, Phase Two comprising of preparing an ordinance if there is public support for one. He noted the estimated cost was \$5,000 to \$7,500 for Phase One and \$30,000 to \$35,000 for Phase Two.

Motion It was moved by Mr. Vander Borght and seconded by Mr. Campbell that "staff be directed to prepare a Request for Proposal for a consultant to prepare a viewshed ordinance."

Carried The motion carried by the following vote:

Ayes: Council Members Campbell, Golonski, Ramos, Vander Borght and Murphy.

Noes: Council Members None.

Absent: Council Members None.

1600
Sunset Canyon
Drive Sidewalk

Mrs. Lazar, Planner, Community Development Department, presented a report updating the Council on the results of staff's meetings with the residents of Sunset Canyon Drive, the latest traffic analyses for the area, and staff's recommendations regarding the installation of a sidewalk on that street. She stated in August 2001 staff presented a final report on the successful implementation of the Hillside Recreation Neighborhood Protection Plan (HRNPP), which addressed traffic issues associated with hillside activities, and called for a variety of traffic mitigation measures, including speed and directional signage. She stated the approved HRNPP recommended among other things that the Public Works Department explore the feasibility of installing a sidewalk on Sunset Canyon Drive, since HRNPP's preferred route for accessing the hillside recreational facilities directed additional traffic onto Sunset Canyon Drive. She added, following surveys of residents in the area, it was determined that though many residents who walked on Sunset Canyon Drive were supportive of the sidewalk installation, the residents immediately adjacent were opposed to the sidewalk. She informed the Council on March 6, 2002 staff hosted a meeting with the area residents in which several concerns were raised including: too much truck traffic; excessive speeding; noise resulting from the concrete street pavement; request to change the posted speed limits from 30 miles per hour (MPH) to 25 MPH; lack of Police enforcement of speed laws and inability to use radar enforcement; and, opposition to the sidewalk installation.

In response to the residents' concerns, she stated Planning Division and Public Works Department staff collected a variety of necessary information to determine if the perceived traffic problems on Sunset Canyon Drive were indeed out of line for that street. She added after taking an in-depth study with respect to traffic volume, speed and composition, the City's Traffic Engineer, and the consultant traffic engineer working with the City on this issue, concurred the amount and type of traffic on Sunset Canyon Drive was within acceptable limits for that street. She concluded with staff's recommendation that: a) the directional signage installed in keeping with the HRNPP be retained, where necessary, to achieve the goals of the HRNPP and that staff continue to work to relocate and/or remove signage, where possible, to minimize impacts on residents of Sunset Canyon Drive; b) Sunset Canyon Drive be removed from the Federal highway maps and subsequently, that the speed limit be lowered to 25 MPH to emphasize the residential character of the street; c) no sidewalks be installed on Sunset Canyon Drive at this time; and, d) whereas resurfacing of the Sunset Canyon Drive would most likely lower the noise levels for adjacent properties, the current budgetary constraints and the relatively good condition of the street lead staff to recommend against the resurfacing of this street at present. She noted Public Works Department staff considered other streets in the City to have a greater maintenance and safety need for resurfacing, and that those streets should be a priority.

Motion Following Council deliberation, it was moved by Mr. Golonski and seconded by Mr. Vander Borght that "staff be directed to remove Sunset Canyon Drive from the Federal highway maps and subsequently, that the speed limit on Sunset Canyon Drive be lowered to 25 MPH to emphasize the residential character of the street; explore options to address noise levels including resurfacing the street with asphalt; remove all truck route signs; and, that no sidewalks be installed."

Carried The motion carried by the following vote:

Ayes: Council Members Campbell, Golonski, Ramos, Vander Borght and Murphy.

Noes: Council Members None.

Absent: Council Members None.

801-2 Mr. Hanway, Financial Services Director, requested approval to
Jt. Mtg. with carry over continuing appropriations from Fiscal Year (FY)
The Redev. 2002-03 to the FY 2003-04 budget for the City,

Agency, Parking Authority, and YES Fund Board Continuing Appropriations

Redevelopment Agency, Parking Authority, and Youth Endowment Services (YES) Fund. He stated at the end of each fiscal year, departments review their budgeted appropriations and submit requests for manual carryovers (unencumbered funds) to the Financial Services Department in mid-June. He noted due to the budgetary problems that the City is projected to be facing for the next five years, it was decided that the Executive Team would review the final list and make the determination as to what carryover requests would be submitted to the Council/Agency/Authority/YES Fund Board for consideration. He explained the carryover appropriations are requested on an annual basis by the departments for a variety of reasons, but are most commonly in the following general areas: ongoing capital projects; delayed program implementation; continuing operations, including projects and studies; outstanding invoices; and restricted dollars for a specific purpose. He added this year, some of the major carryover requests were for ongoing capital projects and include: the Chandler Bikeway Project; Avon Street Connect – Empire Beautification Project; street improvements for Bid Schedules that have been awarded and the work may or may not have commenced yet; building improvements such as the work associated with the Development and Community Services Building; and, park projects such as the Robert Ovrom Park and the Walk of Fame at George Izay Park.

Mr. Vander Borght requested clarification on the Public Works Department line item regarding bridge barrier rail replacement, and Mr. Feng, Public Works Director, noted the City was currently in non-conformance with the mandated standard height for bridge rails, and explained the funds would be used for replacing the bridge barriers on Magnolia Boulevard, Olive Avenue and Burbank Boulevard.

Mr. Vander Borght also expressed concern on the planned improvements at the Central Library considering the possible replacement of the facility, and Mrs. Cohen, Library Services Director, responded the Library was in dire need of some repairs pending the potential opening of the new library in February 2007.

Motion

It was moved by Mr. Golonski and seconded by Mr. Campbell that "the following resolutions be passed and adopted:"

801-2
Continuing
Appropriations

RESOLUTION NO. 26,533:
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK AMENDING THE FISCAL YEAR 2003-2004 BUDGET FOR THE

7/29/03

FY 2002-03 PURPOSE OF CONTINUING APPROPRIATIONS FROM FISCAL YEAR 2002-2003.

Redev. Reso. Redevelopment Resolution No. R-2078 Amending the Fiscal
Adopted Year 2003-2004 Budget for the Purpose of Continuing
Appropriations from Fiscal Year 2002-2003 was adopted.

Parking Parking Authority Resolution No. P-61 Amending the Fiscal
Authority Year 2003-2004 Budget for the Purpose of Continuing
Reso. Adopted Appropriations from Fiscal Year 2002-2003 was adopted.

YES Reso. Youth Endowment Services Fund Board Resolution No. Y-34
Adopted Amending the Fiscal Year 2003-2004 Budget for the Purpose
of Continuing Appropriations from Fiscal Year 2002-2003 was
adopted.

Adopted The resolutions were adopted by the following vote:

Ayes: Council Members Campbell, Golonski, Ramos,
 Vander Borght and Murphy.

Noes: Council Members None.

Absent: Council Members None.

804-3 Mrs. Stein, Deputy Director, Park, Recreation and Community
811 Services Department, requested the Council, Redevelopment
Jt. Mtg. with Agency Board and the Youth Endowment Services Fund (YES)
The Redev. Board approve a recommendation from the YES Grant Advisory
Agency and YES Committee to grant awards for the Fiscal Year (FY) 2002-03
Funding Rec. YES Fund Grant Awards Program. She stated the Program
From the YES started in 1998 and since then modifications to the process
Fund Advisory and application have been recommended and approved,
Committee including the allocation of fund balances at the end of the
 fiscal year to the Robert Ovrom Park project. She added for
 the FY 2002-03, \$320,719 was available and requested
 approval for 16 projects for a combined total of 241,640
 including: \$12,683 to the Burbank Family YMCA for child care
 facility improvements; \$16,104 to Jordan Middle School for
 auditorium improvements; \$9,007 to the Burbank Little League
 for athletic field improvements; \$13,000 to Jefferson
 Elementary School for a shade structure; \$25,000 to Luther
 Burbank Middle School for a lunch shelter; \$10,000 to John
 Burroughs High School for a girls softball batting cage; \$5,626
 to Disney Elementary School for a sound system; \$6,000 to
 the City of Burbank Park, Recreation and Community Services
 Department for repairing the Olive Recreation Center dance
 floor; \$1,250 to the Burbank Tennis Center for a storage shed;
 \$15,000 to the Burbank Unified School District (BUSD) for

field improvements at John Burroughs High School, \$10,000 for lighting at Burbank High School, \$10,000 to replace light fixtures at the John Burroughs High School baseball field, \$8,000 to replace light fixtures at the John Burroughs High School tennis courts, and \$10,000 to replace light fixtures at John Burroughs High School Memorial Field; \$45,000 to the Park, Recreation and Community Services Department to install new playground equipment at Robert Lundigan Park, and \$45,000 to install new playground equipment at Vickroy Park; with the remaining \$79,049 to be allocated to the Robert Ovrom Park project for a total appropriation of \$320,719.

Motion It was moved by Mrs. Ramos and seconded by Mr. Vander Borght that "the following resolutions be passed and adopted:"

804-3 RESOLUTION NO. 26,534:
811 A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK
Authorizing AUTHORIZING CERTAIN YOUTH ENDOWMENT SERVICES
Certain YES EXPENDITURES.
Expenditures

Redev. Agency Redevelopment Agency Resolution No. R-2079 authorizing
Reso. Adopted Certain Youth Endowment Services Expenditures was adopted.

YES Fund Board Youth Endowment Services Fund Board Resolution No. Y-35
Reso. Adopted Approving Grant Awards of YES Funds to Five Recipients and
Amending Fiscal Year 2002-2003 Budget for the Purpose of
Appropriating Funds for the YES Fund Grant Recipients was
adopted.

Adopted The resolutions were adopted by the following vote:

Ayes: Council Members Campbell, Golonski, Ramos,
Vander Borght and Murphy.
Noes: Council Members None.
Absent: Council Members None.

Motion It was moved by Mr. Vander Borght and seconded by Mr. Campbell that "the following items on the consent calendar be approved as recommended."

Minutes The minutes for the regular meetings of June 3 and June 10,
Approved 2003 were approved as submitted.

7/29/03

1211
Weed
Abatement

RESOLUTION NO. 26,535:

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK CONFIRMING THE ITEMIZED WRITTEN REPORT OF THE AGRICULTURAL COMMISSIONER/DIRECTOR OF WEIGHTS AND MEASURES FOR THE COUNTY OF LOS ANGELES FOR THE ABATEMENT OF WEEDS AND PUBLIC NUISANCES, AND CONFIRMING THE COSTS OF SUCH ABATEMENT AND ASSESSING SUCH COSTS AGAINST CERTAIN REAL PROPERTY.

Adopted

The consent calendar was adopted by the following vote:

Ayes: Council Members Campbell, Golonski, Ramos, Vander Borght and Murphy.

Noes: Council Members None.

Absent: Council Members None.

409
League of CA
Cities 2003
Annual
Conference

Ms. Wolfe, Administrative Analyst, City Manager's office, requested the Council select a delegate to the League of California Cities 2003 Annual Conference in Sacramento. She stated the League conference was scheduled for Sunday, September 7, 2003 through Wednesday, September 10, 2003, and noted the annual business meeting where the membership takes action on conference resolutions which guide cities and the League in efforts to improve the quality, responsiveness, and vitality of local government in California. She concluded with staff's recommendation that the Council initiate discussion regarding whether to send the current delegate, Mayor Murphy, or alternate, Mr. Vander Borght; or direct staff as desired.

Motion

It was moved by Mrs. Ramos and seconded by Mr. Campbell that "Ms. Murphy be selected as the voting delegate and Mr. Vander Borght be the alternate."

Carried

The motion carried by the following vote:

Ayes: Council Members Campbell, Golonski, Ramos, Vander Borght and Murphy.

Noes: Council Members None.

Absent: Council Members None.

11:32 P.M.
Reconvene
Redev. Agency,
Parking
Authority, and

The Redevelopment Agency, Parking Authority and Youth Endowment Services Fund Board meetings were reconvened at this time.

YES Fund Board
Meetings

Final Open Public Comment Period of Oral Communications Ms. Murphy called for speakers for the final open public comment period of oral communications at this time.

Citizen Comment Appearing to comment were Mike Nolan, in opposition to Council direction for reuse of the former Buena Vista Library site, inquiring why the pay telephones have not been fixed on San Fernando Road, stating Market City is remodeling at 3:00 a.m.; and Eden Rosen, requesting to know the restrictions on motorized scooters on City sidewalks, expressing concern with traffic at Olive Avenue and Victory Boulevard.

Staff Response Members of the Council and staff responded to questions raised.

301-2 Memorial Adjournment There being no further business to come before the Council, the meeting was adjourned at 11:41 p.m. in memory of George Battey Jr., Margaret Witt Davis and Bob Hope.

Margarita Campos, City Clerk

APPROVED AUGUST 19, 2003

Vice Mayor of the Council
of the City of Burbank