

TUESDAY, JULY 22, 2003

A regular meeting of the Council of the City of Burbank was held in the Council Chamber of the City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 5:13 p.m. by Ms. Murphy, Mayor.

TRAFFIC STUDY SESSION

Present- - - - Council Members Campbell, Golonski, Ramos, Vander Borcht and Murphy.

Absent - - - - Council Members None.

Also Present - Ms. Alvord, City Manager; Mr. Barlow, City Attorney; and, Mrs. Campos, City Clerk.

Traffic Study Session Mr. Herrmann, Transportation Division Manager, gave a PowerPoint presentation on traffic and transportation in the City including projects, programs, and processes followed in planning new projects to accommodate traffic growth. He noted the categories of traffic determinants as follows: traffic demand; system capacity; travel characteristics; and travel alternatives.

He explained system capacity included arterial improvements to enhance the capacity for traffic on arterial streets to avoid traffic in residential neighborhoods. He stated several Neighborhood Protection Plans have been implemented in the last 10 years including the Toluca Lake Plan, the Magnolia Park Plan, the Rancho Plan, the Rancho Providencia Plan, Hillside Plan, and stated a new Plan for the area adjacent to the Platt Project site would be implemented as directed by the Council.

He informed the Council an open forum meeting would be held with the residents of the Platt Project neighborhood in August 2003, for input on existing concerns and to locate the most favorable traffic count locations to reflect the traffic volume in the area. He added the study would be completed in about five months.

Mr. Hermann described the City's Traffic Model as the tool used for forecasting future conditions, inclusive of all the entitled developments within the City and the regional development scenarios by the Southern California Association of Governments (SCAG), and noted the model was being updated as part of the Transportation Element update to the year 2025 in coordination with the update of the General Plan Element and the Land Use Element. He added traffic studies are done for every development to identify traffic impacts via the following steps: selecting study intersections; calculating project traffic generation; forecasting base conditions in project build-out year; adding projected project traffic and determining if the project causes significant impacts; developing mitigation measures if necessary; and stated the developer pays the Development Impact Fees on a per square

foot basis.

Mr. Hermann then identified projects scheduled for future development as follows: the Empire Interchange; Buena Vista Street railroad grade separation; various arterial widenings; Verdugo Avenue extension; Barham-Cahuenga corridor improvements; and the Lincoln Street/San Fernando Boulevard/Victory Place intersection improvements.

Regarding travel characteristics, he stated variables that potentially affect traffic operations include: trucks and other large vehicles; varying levels of driver abilities and information; physical conditions of the streets; and on-street parking and driveways.

Mr. Hermann also stated the City had several travel alternatives serving the area, including: Metrolink lines; the Red Line; several Metropolitan Transportation Authority (MTA) bus lines; and local transit services. He added staff was continuing to explore opportunities to improve transit services in various ways, including: working with the MTA Sector Council to improve MTA bus service; increasing sub-regional cooperation and coordination of services; expanding local transit to provide general circulator services; developing new light rail or other public transit services; updating the Bicycle Master Plan and identifying potential bicycle routes to connect with the regional routes; and added staff was continuing to work with the Transportation Management Organization (TMO) to enforce trip reduction ordinances in downtown and the Media District. He concluded staff would continue to provide the Council with updates and request direction on traffic issues.

Mr. Vander Borcht noted the two to five percent increase in traffic growth regardless of the level of development in Burbank due to the surrounding cities, and stated improvements to the existing infrastructure would only serve the purpose of accommodating this growth. He noted every project contributed an incremental growth to traffic, and that the Council needed to establish a policy on whether or not a project would be approved or disapproved depending on its level of impact on traffic at specific intersections, that cannot be mitigated. He requested the Council consider reviewing the City's Level of Service standard to require that Level of Service D be the lowest standard Citywide.

Mr. Campbell suggested increasing the threshold with the intent of attaining a Level of Service C for more traffic mitigation funds, and suggested exploring the possibility of installing light rail throughout the City.

Mrs. Ramos recognized the need for progress and the

inevitable growth impacts from surrounding cities, but also noted the resulting increase in traffic which needed to be mitigated. She was supportive of a discussion on raising the City's standard from Level of Service D to C and suggested staff develop a traffic calming policy that can be presented to neighborhoods, taking into account all surrounding blocks, and providing education to residents on alternative traffic calming measures. She also indicated support for expanding fixed public transportation routes, noting the limited parking availability.

Mr. Golonski clarified on the payment of development impact fees, expressed opposition to staff studying the feasibility of light rail alternatives due to its prohibitive cost, and suggested the use of shuttles. He requested staff provide a report identifying the possibility of mitigating every intersection to a C- Level of Service, and areas where future development would be prohibited if a Level of Service C standard was adopted, inclusive of all entitled projects to date.

Ms. Murphy requested staff provide a map showing intersections that are at a Level of Service D or greater, expressed opposition to the light rail alternative, and indicated support for a local transportation service alternative.

Following further deliberation, Mrs. Georgino, Community Development Director, summarized Council direction as follows: 1) bring back a report on intersections which have a Level of Service D or greater; 2) report on the ramifications of adopting a Level of Service C-/D+ standard citywide; 3) provide a report on neighborhood preservation citywide and the associated implications of directing traffic from one area to another; 3) maximize opportunities with the MTA and the California Department of Transportation; 4) examine the feasibility of an internal public transportation system including costs; and, 5) consider providing internal shuttle services for the Empire Center.

Regular Meeting Reconvened in Council Chambers	The regular meeting of the Council of the City of Burbank was reconvened at 6:37 p.m. by Ms. Murphy, Mayor.
Invocation	The invocation was given by Mr. Nicoll, Management Services Director.
Flag Salute	The pledge of allegiance to the flag was led by Mr. Barlow,

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City Attorney.

ROLL CALL

Present- - - -

Council Members Campbell, Golonski, Ramos, Vander Borcht and Murphy.

Absent - - - -

Council Members None.

Also Present -

Ms. Alvord, City Manager; Mr. Barlow, City Attorney; and, Mrs. Campos, City Clerk.

Reporting on
Council Liaison
Committees

Mr. Campbell reported on the Arroyo-Verdugo meeting held on Monday, July 21, 2003 and noted the presentation by the Arroyo-Verdugo Cities Transportation Audit Project describing a strategy to create a Transportation Management Organization (TMO) to cover all the cities and consolidate resources with possible funding from the Metropolitan Transportation Authority (MTA). He also commented on a notice he received announcing an upcoming neighborhood meeting on July 31, 2003 on the Platt Project, and encouraged other Council Members to attend.

Mr. Vander Borcht reported on the monthly Environmental Oversight Committee meeting he attended, and stated Lockheed Corporation requested a Statement of No Further Action regarding the Empire Center property and that a response to the request was in progress.

Mr. Campbell reported on a meeting he attended with South Coast Air Quality Management District (SCAQMD) representatives together with Mr. Feng, Public Works Director, and Mr. Van Hazelen, Assistant Public Works Director, to discuss the opportunity for Burbank to become one of five cities to host a hydrogen fueling facility.

Mrs. Ramos reported on the Audit Committee meeting of July 22, 2003, on which she serves with Mr. Vander Borcht, and reported items which were audited this year included: wholesale and retail power trading analysis; utility billing; animal shelter operations; Positive Alternatives for Youth (PAY) and PerformArts grants; the Clubhouse Concession Agreement; the tennis center; the Transient Parking Tax; and the Transient Occupancy Tax, and noted a finding of approximately \$10,000 in tax audits.

Mr. Golonski reported on the subcommittee meeting with Mrs. Ramos, Mr. Bunch, Mr. Krekorian, and Ms. Walmsley to explore fundraising opportunities for the school district.

6:52 P.M.

Mayor Murphy stated that "this is the time and place for the

Joint Hearing w/
Redev. Agency
1202-6
Property-Based
Business Imp.
District –
Downtown
Burbank

hearing and on the proposed establishment of the Downtown Burbank Property and Business Improvement District.”

Notice
Given

The City Clerk was asked if notices and ballots had been mailed as required by law. She replied in the affirmative and advised that no written communications had been received.

Staff
Report

Mrs. Stewart, Downtown Manager, reported the purpose of this agenda item was for the City to continue procedures and finalize proceedings on the proposed Property-Based Business Improvement District (PBID), and authorize the opening of ballots. She stated if upon the conclusion of the hearing, the submitted ballots, which would be weighted according to the proportional financial obligation of the affected property, in favor of the assessment exceed the ballots submitted in opposition, then the Council could adopt the resolution establishing the PBID and levy the first assessment. She affirmed the City would not impose an assessment if there was a majority protest. She explained the purpose of the PBID was to provide special services and improvements to enhance and revitalize Downtown Burbank, and added the Council had reviewed the Management District Plan (MDP) which outlined major components of the PBID, including: the proposed boundaries; service plan and budget; the proposed assessment formula; and, the proposed governance of the organization.

She stated on June 3, 2003, the Council considered initiation of the proposed PBID after receiving a petition representing over 50 percent of the property owners in support of the proposed PBID, and authorized the distribution of ballots to the property owners who would be subject to the assessment. She informed the Council staff addressed the concerns expressed earlier including: having a representative from outside the district; ensuring that both small property owners and business tenants were fairly represented; and recommendations for the By-Laws to ensure that the membership of the proposed PBID Board continued to reflect the representation. She clarified the number of small and large property owners and the small business owners was re-addressed for better representation; the at-large member representative for the broader based business community was replaced with a small business owner representative; and two

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non-voting members were added to represent residential and non-profits within the PBID area. She also added staff recommended a super majority vote be established for the By-Laws, requiring a 7/9 vote to modify the Board once approved by the Council.

She concluded with the recommendation that the Council direct staff to solicit applications for the proposed PBID Board of Directors, and stated once sufficient applications were received staff would return to the Council for the selection and appointment of the Board.

Citizen
Comment

Appearing to comment were Paul Thompson, expressing support for the PBID; Jim O'Neil, expressing support for the PBID; Morey Goodstein, strongly supporting the PBID; Allen Young, expressing strong support for the PBID; Esther Espinoza, expressing opposition to the PBID; Mary Ann Sutliff, expressing support for the PBID, expressing concerns with representation of the small business owners, noting the Board would have the authority to amend the configuration of the Board at a later time, requesting better representation for the small business owners; and Susan Bowers, expressing appreciation to the Council for their efforts to revitalize the downtown, and to the Community Development Director and her staff for their work on the downtown in general and the PBID in particular, in support of the PBID and of future progress in the downtown.

Hearing
Closed

There being no further response to the Mayor's invitation for oral comment, the hearing was declared closed.

There was no response to the Mayor's invitation for the opportunity to withdrawal or change a ballot.

The Mayor ordered commencement for the counting of ballots.

Initial Open
Public Comment
Period of Oral
Communications

Ms. Murphy called for speakers for the initial open public comment period of oral communications at this time.

Citizen
Comment

Appearing to comment were Erik Slaven, representing the Western Pavement Maintenance Association, suggesting the City purchase an asphalt-rubber cape seal application for

streets and citing the benefits; Rolf Darbo, stating the Platt Project has submitted paperwork for a new project, noting Marathon Communications has been attempting to schedule small meetings in the neighborhood, which the neighbors are opposed to, and announcing the meeting scheduled for Thursday, July 31, 2003 at 7:00 p.m. at the Stevenson School Auditorium; Esther Espinoza, making derogatory racial remarks; Howard Rothenbach, with regard to the Interim Development Control Ordinance (IDCO), inquiring staff's direction with regard to zoning ordinances in the Airport Zone; Ralph Gee, expressing appreciation to the Community Assistance Coordinator for his help in resolving his issues, and in opposition to the two-minute limitation on the initial public comment period of oral communications; Alan Cook, representing the Conservatory of Puppetry Arts, noting his experience with puppet collections, requesting the use of the former Buena Vista Library site for the purpose of relocating their organization and distributing material to the Council; Mark Barton, on traffic signalization at the five-points intersection; and David Piroli, on the message relayed via Channel 6 apparently stating that when the Gitana matter comes before the Planning Board, there will be no public comment taken, commenting on the joint Council/School Board meeting, and inquiring how many of the Council Members had children in public and private schools.

Staff
Response

Members of the Council and staff responded to questions raised.

Agenda Item
Oral
Communications

Ms. Murphy called for speakers for the agenda item period of oral communications at this time.

Citizen
Comment

Appearing to comment were Robert Donin, on behalf of the American Heart Association, supporting the implementation of a tobacco retailers licensing ordinance; Kevin Weiler, Director of the Tobacco Prevention and Advocacy Program, Valley Community Clinic, in support of developing the tobacco retailers licensing ordinance and offering their assistance to that end; Esther Espinoza, commenting on the annual work program presentations and the tobacco retailers licensing ordinance; David Piroli, on the availability of tobacco on the black market, expressing concern with a local tobacco retailers licensing ordinance, stating tobacco and alcohol are already regulated by the State; Mike Nolan, in opposition to a local

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tobacco retailers licensing ordinance, noting the Police Officers currently enforce smoking laws, on the placement of bus benches in public parks, and expressing appreciation to the Council for their immediate response to the United and American Airlines Sunday morning curfew violation at the Airport; and Mark Barton, expressing concern and confusion with a tobacco retailers licensing ordinance.

Staff
Response

Members of the Council and staff responded to questions raised.

7:58 P.M.
Recess

The Council recessed to permit the Redevelopment Agency to hold its meeting. The Council reconvened at 7:59 p.m. with all members present.

1602-1
PSAs for San
Fernando
Intelligent
Transportation
Systems Proj.

Mr. Johnson, Assistant Public Works Director-Traffic Engineer, gave a PowerPoint presentation requesting Council approval of Professional Service Agreements (PSAs) with Kimley Horn and Associates, Inc. (KHA) for design and integration services and with Transportation and Energy Solutions, Inc. (TES) for design and planning services for the San Fernando Intelligent Transportation Systems (ITS) project. He informed the Council the project goals were to improve traffic flow along the Interstate 5 corridor by providing additional ways to control traffic; expand communication and coordination with the City of Glendale; improve dynamic traffic signal timing; improve rail grade crossing safety; improve the incident response system; and provide communication for the downtown smart-parking system. He explained the project components included installation of: a fiber-optic communication system; closed circuit television at 13 locations; system detectors at 13 locations; trailblazer sign systems at 12 locations; portable message signs at four locations; and the downtown parking communication system.

Mr. Johnson added the design team has been selected through a standard process, and is comprised of Kimley Horn and Associates, Inc., Meyer Mohaddes and Associates and Transportation Energy Solutions, Inc. Regarding the schedule he stated staff was seeking authorization to initiate design in July 2003; complete design in January 2004; selection of a contractor in February 2004; begin construction in March 2004; and complete construction in September 2005.

Mr. Golonski expressed concern with the amount budgeted for the design of the Dynamic Message Signs (DMS), and Mr. Johnson responded the scope of services included: sign

placement; construction; communication methodology; supervision of construction at the manufacturing site; and covered the costs for 12 fixed signs and the four portable signs.

Motion It was moved by Mrs. Ramos and seconded by Mr. Campbell that "the following resolutions be passed and adopted:"

1602-1 RESOLUTION NO. 26,530:
PSA w/Kimley A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK
Horn and Assoc. APPROVING THE PROFESSIONAL SERVICES AGREEMENT
For ITS Project BETWEEN THE CITY OF BURBANK AND KIMLEY-HORN AND
ASSOCIATES, INC.

1602-1 RESOLUTION NO. 26,531:
PSA with A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK
Transportation APPROVING THE PROFESSIONAL SERVICES AGREEMENT
& Energy BETWEEN THE CITY OF BURBANK AND TRANSPORTATION &
Solutions Inc. ENERGY SOLUTIONS, INC.

Adopted The resolutions were adopted by the following vote:

Ayes: Council Members Campbell, Golonski, Ramos,
Vander Borcht and Murphy.

Noes: Council Members None.

Absent: Council Members None.

1300 Mr. Clifford, Capital Projects Manager, gave a PowerPoint
Fixed GMP presentation and requested Council authorization to: 1) adopt
Delivery Method a Fixed Fee, Guaranteed Maximum Price (GMP) delivery method
For Robert R. as an alternative to the traditional Design-Bid Build (DBB)
Ovrom Park and delivery method, which entails advertising for Request for
DeBell Qualifications from General Contractors (GC), issuing a
Clubhouse Request For Proposal (RFP), and developing and approving a
Project GMP; and, 2) advertise for Statement of Qualifications (SOQ)
for construction management services for the Robert R. Ovrom
Park Project and the DeBell Clubhouse Replacement Project.
He explained the GMP is the amount paid to the GC or
Construction Manager At Risk (CM At-Risk) to fully manage
and construct the project in accordance with the specific
qualifications, assumptions, and the approved construction
documents, and includes a negotiated fee for the general
conditions; an agreed upon reserve for construction
contingency; the project's general requirements; an agreed
upon amount for the general contractors general conditions
and overhead; a negotiated fee; and denotes that if the total
cost exceeds this maximum price, the GC shall pay any excess

out of pocket.

He then described the recent successful changes in the delivery methods by public agencies from the traditional DBB process to improve protection against added project costs, schedule delays and potential litigation. He recounted the City modified its Charter on August 1, 2000 and adopted the alternative delivery strategies for the Capon and Buena Vista Library projects, and on July 2001 staff requested and received Council approval for utilizing the GMP process for the Development and Community Services Building (DCSB) project. He compared the DBB and the GMP processes and stated the DBB process was designed to secure best services at the lowest responsible price, which is an ideal scenario but rarely happens in practice, while in the GMP process the CM At-Risk is retained via a qualification-based selection process early in the project, and the process ensures the project's pragmatic goals of quality design, schedule and budget are fully realized. He gave a brief background of the DBB and GMP processes including the associated pros and cons, and explained the organizational structure of the GMP delivery strategy, anatomy, and cost division.

Mr. Clifford then explained the three primary steps involved in implementing the GMP/RFP process which include: 1) developing a qualification criteria process and advertising for the RFP submittals by interested GCs, and scoring RFPs using an objective and pre-established scoring system to identify a qualified GC list; 2) issuing and reviewing RFPs from qualified contractors, followed by interviews, selection and execution of contract with a GC; and, 3) developing a GMP based on a subsequent subcontractor bidding process and submittal to the Council for approval, assigning subcontractor contracts to the GC, and commencement of construction. He informed the Council the pre-qualification process was adopted by numerous State agencies and public entities, and screens unqualified GCs without imposing undue costs for subsequent proposal efforts, as well as mitigating potential legal claims by GCs the City deems unqualified, resulting in a more consistent group of qualified GCs and establishing a level playing field while retaining competitive benefits. He noted the process would have a positive fiscal impact to the City, since projects would be completed in time and on budget allowing staff to focus their attention on the quality parameters of the project.

Motion

It was moved by Mr. Vander Borgh and seconded by Mr. Campbell that "the following resolution be passed and adopted:"

1300
Fixed GMP
Delivery Method
For Robert R.
Ovrom Park and
DeBell
Clubhouse
Project

RESOLUTION NO. 26,532:
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK ADOPTING A FIXED FEE, GUARANTEED MAXIMUM PRICE (GMP) PROJECT DELIVERY METHOD AND AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR STATEMENT OF QUALIFICATIONS (SOQ) FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE ROBERT R. OVROM PARK PROJECT AND THE DEBELL CLUBHOUSE REPLACEMENT PROJECT.

Adopted The resolution was adopted by the following vote:

Ayes: Council Members Campbell, Golonski, Ramos,
 Vander Borgh and Murphy.
Noes: Council Members None.
Absent: Council Members None.

8:35 P.M.
Reopen Public
Hearing

Mrs. Campos, City Clerk, declared the results of the Property-Based Improvement District (PBID) and stated the ballot vote was 82.27 percent in favor and 17.73 percent in opposition.

Motion It was moved by Mr. Golonski and seconded by Mrs. Ramos that "the following resolutions be passed and adopted:"

1202-6
Establish
Downtown PBID
For FY 2003-04

RESOLUTION NO. 26,528:
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK ESTABLISHING THE DOWNTOWN BURBANK PROPERTY AND BUSINESS IMPROVEMENT DISTRICT, APPROVING THE ASSESSMENT FORMULA AND LEVYING THE ASSESSMENT FOR FISCAL YEAR 2003-04.

1202-6
Coop. Agmt.
w/Redev. For
PBID

RESOLUTION NO. 26,529:
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING A COOPERATION AGREEMENT BETWEEN THE CITY OF BURBANK AND THE REDEVELOPMENT AGENCY OF THE CITY OF BURBANK.

Redev. Agency
Reso. Adopted

Redevelopment Agency Resolution No. R-2077 Approving a Cooperation Agreement Between the Agency and the City of Burbank and a Cooperation Agreement between the Agency and Burbank Unified School District was adopted.

Adopted The resolutions were adopted by the following vote:

Ayes: Council Members Campbell, Golonski, Ramos,

Vander Borght and Murphy.

Noes: Council Members None.

Absent: Council Members None.

1101-2
203
City Council
Subcommittee
On Land Use

Mrs. Lazar, Planner, Community Development Department, requested the Council appoint a two-person subcommittee to work with planning staff on the updating of the General Plan Land Use Element. She stated over the past year and a half, staff has worked on gathering information and public input as the basis for the Land Use Element update, and that in April 2003, staff presented to the Council a report, entitled Burbank Vision (Vision), summarizing the community input to guide future development in Burbank. She informed the Council following the Council's endorsement of the Vision, staff has been working on implementing the Vision in terms of the City's land use and stated staff deemed it most effective to work with a Council Subcommittee on the variety of land use issues being considered. She clarified the Subcommittee would share information with the other Council members and give preliminary input to planning staff, and that any major issues would be brought back to the full Council for direction and approval.

Mr. Campbell and Mrs. Ramos were appointed as the Council Subcommittee.

604
Tobacco
Retailers
Licensing

Ms. Pease, Senior License and Code Services Inspector, Community Development Department, reported on June 3, 2003, a representative of the Tobacco Education/Prevention Program from the Valley Community Clinic requested the Council to consider adopting an ordinance which would require tobacco retailers to secure a Tobacco Retailers License, and the Council requested staff to research this matter and present a report at a later date. She stated the intention of tobacco retailers licensing ordinances was to assist in preventing youth from developing life-long addiction to tobacco products. She added currently, tobacco education programs were conducted by the Burbank Unified School District (BUSD) for middle school and high school students, and noted the licensing program would target educating the tobacco retailers and not the students. She stated if a tobacco retailer was convicted of a specific number of tobacco sales to juveniles, the retailer would be subject to license revocation. She explained the advantages to adopting the ordinance would be local control and enhancement of State tobacco laws, as well as a greater education in preventing early tobacco usage by juveniles, while the cons are the costs

associated with the creation, implementation and administration of such a license program.

Ms. Pease informed the Council staff estimated there were 300 to 400 potential licensees in Burbank and that contacting, educating, registering, and tracking the changes of ownership of each business, would initially require a substantial expenditure of staff resources, but noted this expense could be recouped through license fees with the exception of human resources expended by shifting staff's priorities from the current assignments of revenue generation and code enforcement to that of tobacco retail licensing.

Ms. Pease also outlined several alternatives to tobacco retailers licensing which included: intensified tobacco education programs via the BUSD; merchant education programs; requiring conditional use permits to control new tobacco retailers near schools and parks; attempting to counter pro-tobacco advertising through Channel 6 public television advertisements created by the Teens in Action video production funding; establishing community smoking cessation programs for juveniles and adults; establishing diversion programs for juveniles in violation of using tobacco products; and creation of a citizen action committee to make recommendations to the Council concerning this matter.

Staff was directed to conduct additional research on drafting a Tobacco Retailers Ordinance, including outreach to appropriate community interests and affected parties, and black market sales.

201-2
FY 2003-04
Work Program
(PRCS, Library,
City Treasurer,
City Clerk, City
Manager/City
Council)

Mr. Flad, Park, Recreation and Community Services Director, presented the Work Program Goals and Performance Indicators for the Park, Recreation and Community Services Department.

Mr. Golonski commented on the absence of trees along Burbank Boulevard and in response Ms. Alvord, City Manager, noted the challenges on Burbank Boulevard since there is no irrigation infrastructure, and suggested Burbank Water and Power staff work with businesses who desired street trees in front of their properties, to provide them with trees through a program similar to the Residential Shade Tree Program.

Library Services
Department

Mrs. Cohen, Library Services Director, presented the Work Program Goals and Performance Indicators for the Library Services Department.

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City Treasurer Ms. Anderson, City Treasurer, presented the Work Program Goals and Performance Indicators for the City Treasurer's office.

City Clerk Mrs. Campos, City Clerk, presented the Work Program Goals and Performance Indicators for the City Clerk's office.

City Manager, Ms. Wolfe, Administrative Analyst, City Manager's office, City Council and presented the Work Program Goals and Performance Indicators Public for the City Manager and Council offices, followed by Mr. Information McManus, Public Information Officer, who presented the Work Office Program Goals and Performance Indicators for the Public Information office.

406 Mr. Barlow, City Attorney, reported at the July 15, 2003
Airport JPA Council meeting, staff was directed to prepare letters to the
Amendments/ cities of Glendale and Pasadena seeking amendments to the
Letters to United Joint Powers Agreement between the three cities, which
Airlines and established and governs the Burbank-Glendale-Pasadena
American Airport Authority. He added the Council also directed staff to
Airlines prepare a letter to United Airlines and American Airlines asking
that they reconsider the recently instituted early Sunday
morning flights and all flights outside of the curfew period.
He concluded with staff's recommendation that the Council
approve the subject letters.

Staff was directed to finalize and send separate letters to the cities of Glendale and Pasadena addressing the following issues: 1) providing for rotation of Presidency of the Airport Authority; 2) providing for the staggering of terms of airport commissioners to avoid all terms expiring at the same time; and 3) requesting the cities write letters to American and United Airlines regarding the early Sunday morning flights.

Staff was also directed to finalize the letters to the Airlines regarding the early morning flights, in addition to a letter to City of Los Angeles Council Members Tom LaBonge and Wendy Gruel, requesting them to write letters to the airlines on the matter as well.

10:49 P.M. The Redevelopment Agency meeting was reconvened at this
Reconvene time.
Redev. Agency
Meeting

Final Open Public Comment Period of Oral Communication Ms. Murphy called for speakers for the final open public comment period of oral communications at this time.

Citizen Comment Appearing to comment were Eden Rosen, stating respect must be earned, expressing displeasure with Mrs. Ramos and Mr. Campbell; and Mike Nolan, inquiring why the Council is not informed about crimes in the City.

Staff Response Members of the Council and staff responded to questions raised.

Adjournment There being no further business to come before the Council, the meeting was adjourned at 10:55 p.m. to Wednesday, July 23, 2003, at 7:30 a.m. at the Buena Vista Library Community Room, 300 North Buena Vista Street, for a meeting with Supervisor Mike Antonovich to discuss the following: 1) Budget issues; 2) County Health Facilities; 3) County transportation issues; and, 4) Additional items of mutual interest to the City and County, and to July 29, 2003, at 5:30 p.m. for an Affordable Housing Study Session with the Council and Redevelopment Agency.

Margarita Campos, City Clerk

APPROVED AUGUST 19, 2003

Vice Mayor of the Council
of the City of Burbank