

TUESDAY, JULY 15, 2003

A regular meeting of the Council of the City of Burbank was held in the Council Chamber of the City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 5:08 p.m. by Ms. Murphy, Mayor.

STUDY SESSION

Present- - - - Council Members Campbell, Ramos, Vander Borgh and Murphy.

Absent - - - - Council Member Golonski.

Also Present - Ms. Alvord, City Manager; Mr. Barlow, City Attorney; and, Mrs. Campos, City Clerk.

Oral Communications There was no response to the Mayor's invitation for oral communications on the Traffic Study Session at this time.

Traffic Study Session Mr. Herrmann, Transportation Division Manager, gave a PowerPoint presentation on traffic and transportation in the City including projects, programs, and processes followed in planning new projects to accommodate traffic growth. He noted the categories of traffic determinants as follows: traffic demand; system capacity; travel characteristics; and travel alternatives.

He explained traffic demand referred to the traffic volume utilizing a particular intersection or street segment. He described street traffic volume was counted with the aid of a tube laid across a street segment that counts directional traffic through a specific point, while intersection traffic counts are counted by hand usually in peak traffic periods depending on the uses along the specific road. He explained the different traffic patterns for residential and commercial uses and described the five-year development history of traffic patterns in the City as well as the most recent forecasts, noting the current traffic growth rate was five percent and was projected to grow as freeways became more congested.

Mr. Campbell inquired as to the effect of development on traffic growth and Mr. Hermann responded the City was experiencing a one and one-half percent growth directly attributed to local development on a yearly basis.

Mr. Hermann then defined system capacity as the carrying capacity of a road or intersection, and stated one traffic lane could carry a maximum of 900 cars per hour at a Level of Service E, and added intersection capacity was approximately 1500 cars per hour depending on the directional component of the intersection. He also explained the Level of Service was a primary way to characterize the relationship between demand and capacity at a specific location and stated the City's

standard was to maintain a Level of Service D.

Mr. Campbell inquired whether the City was meeting the Level of Service D goal, and Mr. Hermann responded the City had some intersections at a Level of Service E, and that staff was in the process of improving those intersections. He noted delays in improvements were attributed to grant funds that were not received in time, or inability to obtain funding.

Mr. Johnson, Assistant Public Works Director-Traffic Engineer, described the projects which have been completed, and those that are planned for completion. He stated the recent and current capacity-enhancing improvements included: improvements at five intersections for left-turn lanes, including the installation of new signals at one location at the Empire Center; the five points realignment including the relocation of the utility systems, relocation and reconfiguration of the intersection; installation of separate left-turn signal phasing at ten intersections; new traffic signals to be installed at four potential locations; traffic signal upgrades were underway for twenty locations, including vehicle and pedestrian detection and signal indications; and traffic signal interconnect to coordinate signals and move traffic more efficiently.

He also identified future construction projects as follows: Route 134 ramps at Hollywood Way; Burbank Boulevard bridge widening, Phase III of the Five-Points intersection improvements; the Alameda Avenue/Olive Avenue intersection improvements, which are currently in the design stage; Winona Street/Buena Vista Street improvements; installation of the Media District Intelligent Transportation System (ITS) and the San Fernando Boulevard Corridor ITS; and construction of a Traffic Management Center.

Mr. Vander Borcht expressed concern regarding the City identifying Level of Service D as the standard and noted the Platt Project Environmental Impact Report (EIR) revealed intersections at Levels of Service E and F, and stated the Council would have to determine whether to approve or disapprove a project if it impacts an intersection beyond a Level of Service D. He also noted his preference for the City to adopt a Level of Service C standard.

Ms. Murphy noted the need for the Council to develop a policy regarding the impact of development on the Level of Service for intersections in the City.

Mr. Golonski expressed the need to upgrade the City standard

to a Level of Service C, with Level of Service D allowed only with overriding consideration and noted development has preceded at a pace more rapid than the ability to mitigate the impact. He affirmed the need to focus on existing opportunity sites to review the projected developments and their impacts, and highlighted the need for consideration of developments with less trip generations and more mitigation measures.

Mr. Vander Borght noted the inevitable effects of traffic growth at the rate of two to five percent from the surrounding community since Burbank is a part of a large metropolis. He requested clarification on the ramifications of adopting a policy on restricting development if it significantly impacts traffic levels.

Mr. Campbell suggested the development of several standards for different zones.

The Traffic Study Session was continued to Tuesday, July 22, 2003 at 5:00 p.m.

Regular Meeting Convened	The regular meeting of the Council of the City of Burbank was reconvened at 6:33 p.m. by Ms. Murphy, Mayor.
Invocation	The invocation was given by Reverend Carmen Blair, First Presbyterian Church.
Flag Salute	The pledge of allegiance to the flag was led by Tim Hughes, Boy Scout Troop 209.
ROLL CALL	
Present- - - -	Council Members Campbell, Golonski, Ramos, Vander Borght and Murphy.
Absent - - - -	Council Members None.
Also Present -	Ms. Alvord, City Manager; Mr. Barlow, City Attorney; and, Mrs. Campos, City Clerk.
301-1 Holiday Meal Delivery	Mr. Flad, Park, Recreation and Community Services Director, made a presentation to Boy Scout Troop 209 of the First United Methodist Church of Burbank and Scoutmaster John McShane, commending them for delivering over 1200 meals on Thanksgiving and Christmas Days to Burbank shut-in seniors without close family members for nearly 10 years. He also commended Renee Roum-Crawford, Social Services Supervisor at the Joslyn Center, for her assistance with coordinating the holiday service for the last 10 years. Mayor Murphy presented a Certificate of Recognition to Scoutmaster McShane, who

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expressed appreciation to the Council for their support.

301-1  
Distinguished  
Act Award

Mayor Murphy introduced Chief Davis, who described the courageous actions by Fire Captain Frank Walbert in attempting to put out a fire and save lives in an apartment house fire while off duty on Saturday, April 5, 2003. He stated his actions exemplified the qualities and professionalism associated with being a member of the Burbank Fire Department, disregarding his own safety to conduct a primary search for potentially trapped occupants even though the smoke and heat conditions made this challenge extremely difficult and hazardous. He invited Mayor Murphy, who presented the Distinguished Act Award to Fire Captain Frank Walbert.

Reporting on  
Council Liaison  
Committees

Mrs. Ramos reported on the Domestic Violence Task Force symposium she attended, where they discussed initiating youth and domestic violence education in schools; education on agency services available to the youth; and added the City Attorney's office was exploring an office hearing procedure for domestic violence cases.

Mr. Vander Borcht commented on the report received from Adam Rocke, Burbank's representative to the Greater Los Angeles County Vector Control District, noting his request for an ordinance to assist in enforcement of measures to avoid the West Nile Virus. He requested staff be directed to agendize the matter as soon as possible for Council discussion.

Mr. Golonski requested the status on the Vector Control District's model ordinance, and also requested a staff liaison be appointed to facilitate communication with the Vector Control District.

406  
Airport  
Authority  
Meeting

Commissioner Wiggins reported on the Airport Authority meeting of July 7, 2003. He stated the Authority held its election and Commissioner Charlie Lombardo was elected President, Chris Holden Vice President, and Carl Povilaitis Secretary. He added the Authority received a staff presentation on the Federal Administration Aviation (FAA) letter regarding the Lockheed Corporation land and Federal funding, and stated the FAA Administrator opined that 55 acres, the majority of the Trust Property, were not eligible for airport grants and requested the Authority refund the Federal funds. He added the FAA requested an appraisal within 30 days to ascertain the value of the property, and that staff would complete the appraisal and present a report to the

Authority with recommendations and possible options for consideration. Next, he reported on the adoption of a second amendment to the Fiscal Year 2002-03 budget to address the additional legal expenses, parking tax and corresponding operating and maintenance reserves in the amount of \$1,111,000, which were offset by additional parking revenue. He also reported the Authority awarded a three-year lease and Concession Agreement to Millionaire FBO which will take over Media Aviation's concession to park and service private aircraft, noting Millionaire FBO has non-exclusive rights for private aircrafts and exclusive rights to the studios' planes which are a part of the complex. He informed the Council the Authority received an update on the schedule analysis which revealed that United Airlines had a 6:40 a.m. departure flight which was in the process of being scheduled for Sundays as well, and American Airlines had similarly scheduled a 6:49 a.m. Sunday departure. He added Mr. Marrero, Airport Executive Director, had written letters to both airlines explaining that scheduling these early Sunday morning flights was an inconvenience, but no response had been received to date from the airlines.

Mr. Golonski requested the City write a strongly worded letter to both airlines regarding scheduling early Sunday departures, and Mayor Murphy requested the letters be prepared for signature by the entire Council at the next meeting.

The Council received the report.

First Period of  
Oral  
Communications

Ms. Murphy called for speakers for the first period of oral communications at this time.

Citizen  
Comment

Appearing to comment were Candida League, regarding a traffic citation she received and requesting the installation of extra signage; R. C. "Chappy" Czapiewski, on events relevant to the Measure A litigation and subsequent appeal; Brenda Monaco, on speed bump installation on Valencia Boulevard which has caused drivers to double their speed on the block where the bumps were not installed; Ron Vanderford, suggesting the Airport sell the excess land which can still be used to construct a 27-gate terminal; Esther Espinoza, commenting on institutional racism; Howard Rothenbach, requesting the status of the Interim Development Control Ordinance (IDCO) in the Airport area; Stan Hyman, congratulating President Lombardo, noting all three Glendale

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commissioners voted against his appointment; and inquiring the exact amount the Redevelopment Agency owes the General Fund; and Mark Barton, on sign regulations.

Staff  
Response

Members of the Council and staff responded to questions raised.

Second Period  
of Oral  
Communications

Ms. Murphy called for speakers for the second period of oral communications at this time.

Citizen  
Comment

Appearing to comment were Deane Phinney, chair of the Child Care Committee, expressing the Committee's support of the Cottages Childcare Demonstration Project, outlining reasons for their support, noting the need for childcare in the City and the benefits of early childhood education; Annabelle Godwin, member of the Child Care Committee, in strong support of the chosen provider, Knowledge Beginnings, for the Cottages Childcare Center; Roland Armstorf, in support of the Cottages Housing and Childcare Demonstration Project, and requesting the Council support the project; Esther Espinoza, in opposition to revisions of the minimum qualifications for education/training on specifications for all unrepresented management and executive classifications, and commenting on the periods of oral communications; Bob Spencer, requesting particulars with regard to the DeBell Clubhouse Replacement and Driving Range Renovation/Expansion Project; Dan Humfreville, in support of his application for the Planning Board, noting his qualifications for the position; Stan Hyman, requesting clarification on the remarketing of the \$25 million Redevelopment Agency Subordinated Taxable Tax Allocation Bonds, inquiring the total debt owed the General Fund by the Redevelopment Agency, requesting Mr. Vander Borcht recused himself from voting on the Youth Endowment Services Fund (YES) Advisory Committee appointment; Howard Rothenbach, noting Burbank is the seventh highest city in the State for indebtedness as reported in a report entitled "Redevelopment: the Unknown Government"; Mark Barton, stating the City is doing well and requesting a response to Mr. Rothenbach's questions; Mike Nolan, commenting on the delay of demolition at Lucky Liquor because workers were not being paid prevailing wages, and on the disbursement of redevelopment funds; Molly Hyman, citing from the "Redevelopment" pamphlet, written by Council Members and a City Attorney, urging the Council to read the report, expressing concern with floating more redevelopment bonds, urging the Council to investigate retirement of debt instead; Ron Vanderford, in

support of increasing the period of non-agenda items oral communications, in opposition to incurring more redevelopment debt; Eden Rosen, in opposition to the DeBell Clubhouse Replacement and Driving Range Renovation, noting the dire state of the economy and the need to expend funds for more worthwhile causes, and in opposition to shortening the final period of oral communications from three minutes to two minutes; and David Piroli, commenting on the periods of oral communications, requesting the process be simplified, and commenting on Burbank's redevelopment debt.

Staff  
Response

Members of the Council and staff responded to questions raised.

Jt. Mtg. with  
Redev. Agency  
1702  
Cottages  
Housing and  
Childcare  
Demonstration  
Project

Mr. Lynch, Senior Project Manager, Community Development Department, reported in July 2001, the Agency Board approved a Disposition and Development Agreement (DDA) with M. David Paul to construct the Housing and Childcare Center Demonstration Project at 2245-2251 North Fairview Street and 2242-2308 North Ontario Street in the Golden State neighborhood near the airport. He stated the project includes 20 small-lot single family homes and an 8,500 square foot childcare center that can accommodate 92 children, and added the DDA called for the developer, M. David Paul, to construct the shell of the childcare center and sell the land and improvements of the center to an entity selected by the Agency for one dollar. In addition, he stated the Agency was to receive a portion of the profits of the sale of the 20 homes and would provide funding to the proposed owner of the childcare center to complete the interior improvements and playground of the childcare center.

Further, he stated the Agency anticipated the entity that would own the childcare center would be the Burbank Housing Corporation (BHC), a non-profit corporation that was formed six years ago to own, manage and rehabilitate affordable housing projects throughout the City in partnership with the Redevelopment Agency. He added in their neighborhood revitalization efforts, BHC operates two after-school programs, including the Achievement Center on Elmwood Avenue and the Activity Center on West Verdugo Avenue and has purchased and rehabilitated two nearby apartment buildings in the Golden State neighborhood where the childcare center is being constructed.

Mr. Lynch also reported before the Agency and BHC could enter into any specific terms for completing the transfer of the ownership of the childcare center, an experienced childcare

operator needed to be identified to make sure that the long-term operation of the Center would meet the goals of the Agency. Subsequently, a Request For Proposal (RFP) for childcare operators was issued, and in October 2002 after an extensive review of the proposals, including several meetings with the City's Childcare Committee, the Agency approved to enter into negotiations with Knowledge Beginnings. He added following the approval, a Management Agreement between BHC and Knowledge Beginnings was prepared, which set forth various terms, including: a five-year operating term; the Scope of Services provided by Knowledge Beginnings, including pre-opening services, and management operating services; insurance; operating expenses and proposed tuition rates; the provision of furniture and equipment; and, the selection priority for the children. Specifically, he stated the Agency wanted to make sure 12 of the 92 childcare spaces would be available for infants (0 to 12 months), since the City currently has a severe shortage of infant care providers, and that 20 percent of the spaces offer affordable, below-market tuition rates. He noted both of these requirements reduce the feasibility or profitability for an operator to run the center without requiring an ongoing subsidy.

He informed the Council the proposed owner of the childcare center, BHC, would be taking on several typical responsibilities, including the payment of property taxes and property insurance; paying for utilities and exterior maintenance; installing the playground equipment; and providing start-up costs, including pre-opening staffing, initial marketing and administration, and operational shortfalls expected for the first two years of operation until the Center reaches a stabilized basis. To defray the costs, he suggested the Elmwood promissory note be amended to provide BHC \$61,000 annually to pay for these ongoing expenses including replacement reserves and annual property taxes in the amount of \$20,000. He noted should the property taxes be reduced or exempted, the Agency's note would be reduced accordingly to \$41,000 per year. He added for the one-time expenses related to start-up costs, staff proposed that BHC, in its agreement with the Agency, borrow \$100,000 from the Agency's Child Care Fund, and begin repaying these funds in year three, when the Center has reached a stabilized basis.

Regarding the interior improvements of the center, he stated BHC went out to bid and received a total of five bids ranging from \$935,447 to \$1,335,000 and noted the amounts were higher than expected but the low bid of \$935,447 was accepted. He added the funding for the project was a combination of redevelopment funds, Federal Community Development Block Grant (CDBG) funds, and State grants as



follows: \$522,447 from the Golden State Project Area; the \$175,000 Community Development Block Grant (CDBG) funds be returned to the CDBG account for other programs in the City; and, the \$200,000 from the Agency's share from home sale proceeds be returned to the Agency's 20 Percent Set-Aside Account for affordable housing. He also stated Proposition 10 funds were not available for such project.

Mr. Lynch stated all the 20 homes would be completed by the end of July 2003; the shell of the child care center would be completed in 30 to 45 days; and that interior improvements would take an additional four months with completion scheduled for December 2003.

Motion It was moved by Mr. Vander Borgh and seconded by Mrs. Ramos that "the following resolutions be passed and adopted:"

1702 RESOLUTION NO. 26,519:  
Agmt. w/BHC A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK  
For Childcare APPROVING AND AUTHORIZING THE REDEVELOPMENT  
Demonstration AGENCY TO EXECUTE AN AGREEMENT WITH BURBANK  
Project HOUSING CORPORATION PERTAINING TO THE  
IMPROVEMENT, USE AND OPERATION OF THE CHILD CARE  
CENTER OF THE HOUSING AND CHILDCARE  
DEMONSTRATION PROJECT.

1702 RESOLUTION NO. 26,520:  
Coop. agmt. w/ A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK  
Redev. Agency APPROVING THE TERMS AND PROVISIONS OF A  
For Childcare COOPERATION AGREEMENT BETWEEN THE CITY AND THE  
Demonstration REDEVELOPMENT AGENCY RELATING TO THE HOUSING AND  
Project CHILDCARE DEMONSTRATION PROJECT.

Redev. Agency Redevelopment Agency Resolution No. R-2072 Approving and  
Reso. Adopted Authorizing an Agreement with Burbank Housing Corporation  
Pertaining to the Improvement, Use and Operation of the Child  
Care Center of the Housing and Childcare Demonstration  
Project was adopted.

Redev. Agency Redevelopment Agency Resolution No. R-2073 Approving the  
Reso. Adopted Terms and Provisions of a Cooperation Agreement between the  
Agency and the City of Burbank Relating to the Housing and  
Childcare Demonstration Project was adopted.

Redev. Agency Redevelopment Agency Resolution No. R-2074 Amending the  
Reso. Adopted Budget for Fiscal Year 2003-2004 in the Amount of \$622,447

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for the Purpose of Funding the Interior Improvements and Pre-Opening Costs for the Child Care Center of the Housing and Childcare Demonstration Project was adopted.

Adopted

The resolutions were adopted by the following vote:

Ayes: Council Members Campbell, Golonski, Ramos, Vander Borgh and Murphy.

Noes: Council Members None.

Absent: Council Members None.

Jt. Mtg. w/  
Redev. Agency  
804-4  
Golden State  
Redev. Project  
Subordinated  
Taxable Tax  
Allocation Bonds

Mr. Hanway, Financial Services Director, requested Council authorization to remarket \$25 million Redevelopment Agency of the City of Burbank (Agency) Golden State Redevelopment Project, Subordinated Taxable Tax Allocation Bonds, issue of 1993. He stated on June 17, 2003, the Agency authorized the appointment of a Financing Team as it relates to the remarketing of the \$25 million Redevelopment Agency of the City of Burbank Golden State Project Area Subordinated Taxable Tax Allocation Bonds, issue of 1993. He explained the bonds were originally purchased by the City and were used to help finance the construction of the Police/Fire facility and that the Agency had consistently included the subordinated bonds on its annual Statement of Indebtedness filed with Los Angeles County, which bear interest at the Local Agency Investment Fund (LAIF) interest rate plus one percent and are due December 1, 2043. He added the subordinated indenture provides provisions for remarketing the bonds, and as a result the remarketed bonds would bear current market interest rates and amortize principal payments beginning on December 1, 2022 and ending December 1, 2043.

Mr. Hanway stated the proposed remarketed tax allocation bonds are anticipated to generate approximately \$24,645,000 in net proceeds assuming the use of a reserve fund surety and a bond rating in the "A" category by Standard and Poor's, which would allow for the remarketed bonds to be insured. He added should the Agency not receive the anticipated bond rating and not be able to obtain a reserve fund surety, net bond proceeds would be significantly less than the anticipated amount. In the event that this happens, he stated staff recommended the City and Agency enter into a loan agreement for the difference between the current \$25 million subordinated debt owned by the City and the net bond proceeds, which agreement would have the same interest rate terms as the current subordinated debt; however, the principal would be due by December 1, 2020.

Mr. Hanway clarified the issuance would not increase any debt to the Agency, but would change the interest allocation to current interest versus LAIF plus one percent. He added bond pricing was scheduled for late September with funding by mid-October 2003 to allow for the completion of the State's budget process. He added the proceeds for the debt would primarily be used for construction of the Development and Community Services Building (DCSB) and clarified that proceeds could only be used for capital projects. He stated other potential projects included: building a soccer field on the Blanchard Trust Property; repaying the debt on the City Hall Annex; and several other projects identified by staff as proceeds became available.

Motion It was moved by Mr. Golonski and seconded by Mr. Campbell that " the following resolutions be passed and adopted:"

804-4 RESOLUTION NO. 26,521:  
Golden State A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK  
Redev. Project REQUESTING THE REPURCHASE BY THE REDEVELOPMENT  
Subordinated AGENCY OF THE CITY OF BURBANK OF ITS AGENCY'S  
Taxable Tax \$25,000,000 REDEVELOPMENT AGENCY OF THE CITY OF  
Allocation Bonds BURBANK GOLDEN STATE REDEVELOPMENT PROJECT,  
SUBORDINATED TAXABLE TAX ALLOCATION BONDS, ISSUE  
OF 1993.

Redev. Agency Redevelopment Agency Resolution No. R-2075 Approving and  
Reso. Adopted authorizing and Directing Execution of Certain Documents  
Relating to the Purchase and Remarketing of the Agency's  
\$25,000,000 Redevelopment Agency of the City of Burbank  
Golden State Redevelopment Project, Subordinated Taxable  
Tax Allocation Bonds, Issue of 1993, and Authorizing and  
Directing Actions with Respect Thereto.

Adopted The resolutions were adopted by the following vote:

Ayes: Council Members Campbell, Golonski, Ramos,  
Vander Borght and Murphy.  
Noes: Council Members None.  
Absent: Council Members None.

8:26 P.M. The Council recessed to permit the Redevelopment Agency to  
Recess hold its meeting. The Council reconvened at 8:26 p.m. with  
all members present.

Motion It was moved by Mr. Golonski and seconded by Mr. Campbell  
that "the following items on the consent calendar be approved

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as recommended.”

Minutes Approved The minutes for the regular meetings of May 13 and May 20, 2003, the adjourned meeting of May 22, 2003, and the regular meeting of May 27, 2003 were approved as submitted.

704  
PSA with Melzer  
Deckert & Ruder  
Architects for  
DeBell

RESOLUTION NO. 26,522:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF BURBANK AND MELZER DECKERT & RUDER ARCHITECTS INC.

907  
404  
Agmt. w/Los  
Angeles County  
For a Probation  
Officer

RESOLUTION NO. 26,523:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING THE GANG ALTERNATIVE PREVENTION PROGRAM (GAPP) AGREEMENT BETWEEN THE CITY OF BURBANK AND THE COUNTY OF LOS ANGELES.

1208-5  
Amended  
Relocation  
Plan for Peyton-  
Grismer

RESOLUTION NO. 26,524:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING AN AMENDED RELOCATION PLAN FOR THE RELOCATION OF RESIDENTS AND OCCUPANTS DISPLACED AS A RESULT OF THE PEYTON GRISMER REVITALIZATION PROJECT.

1007-1  
1009-1  
Establish Title of  
Sign Language  
Interpreter

RESOLUTION NO. 26,525:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK ESTABLISHING THE TITLE AND CLASSIFICATION OF SIGN LANGUAGE INTERPRETER (CTC No. 0875) AND PRESCRIBING CLASSIFICATION CODE NUMBER, SALARY AND SPECIFICATION THEREOF.

1007-1  
Revise  
Qualifications  
for  
Education/  
Training

RESOLUTION NO. 26,526:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK REVISING THE MINIMUM QUALIFICATIONS FOR EDUCATION/ TRAINING ON SPECIFICATIONS FOR ALL UNREPRESENTED MANAGEMENT AND EXECUTIVE CLASSIFICATIONS.

201-1  
Oral

RESOLUTION NO. 26,527:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK

Communications AMENDING RESOLUTION NO. 26,029, AS PREVIOUSLY AMENDED BY RESOLUTION NO. 26,046, AND RESOLUTION NO. 26,087, REGARDING ORAL COMMUNICATIONS AND THE CONDUCT OF CITY COUNCIL MEETINGS.

Adopted The consent calendar was adopted by the following vote:

Ayes: Council Members Campbell, Golonski, Ramos, Vander Borgh and Murphy.

Noes: Council Members None.

Absent: Council Members None.

201-2 Ms. Wolfe, Administrative Analyst, City Manager's office, gave a brief background of the Departmental Work Program Goals and Performance Indicators for Fiscal Year 2003-04, and stated Department Managers would be making presentation on their specific goals and indicators.  
Work Program  
For FY 2003-04  
(Fire, Police, & IT)

Fire Dept. Fire Chief Davis presented the Work Program Goals and Performance Indicators for the Fire Department.

Mr. Golonski requested a summary of statistics with regard to calls for service be included in the Department's summary.

The Council received the report.

Police Dept. Police Chief Hoefel presented the Work Program Goals and Performance Indicators for the Police Department.

The Council received the report.

Information Ms. Wyatt, Information Technology Director, presented the Work Program Goals and Performance Indicators for the Information Technology Department.  
Technology  
Dept.

The Council received the report.

202-6 Mrs. Campos stated the purpose of this report was to request the Council to make appointments from qualified applicants for one vacancy of an unexpired term on each the Planning Board and the YES Fund Advisory Committee, both ending on June 1, 2005. She added at the May 27, 2003 Council meeting, the Council appointed members to various Boards,  
203-5  
Appointments to  
The Planning  
Board and YES  
Fund Advisory

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Committee

Commissions and Committees to fill vacancies that would be created by terms expiring June 1, 2003, noting staff was directed to continue advertising for a vacancy on the Planning Board following the resignation of one of its members, as well as for members to a Charter Review Committee. Mrs. Campos reminded the Council the May 27, 2003 appointments included the appointment of Mr. Mitchell Thomas to the Planning Board, who was currently serving on the YES Committee, and following Mr. Thomas' resignation from the YES Committee, the City Clerk's office began advertising for this vacancy as well. She added the deadline to submit applications for both vacancies was Friday, June 17, 2003, and that a new press release was issued for the Charter Review Committee but no new applications had been received to date.

Staff was directed to contact the 14 applicants for the Charter Review Committee to ascertain their continued interest in serving, in addition to making announcements of the opportunity at Council meetings, advertising on the Channel 6 scroll, placing public service announcement in utility bill inserts, and to present applications to the Council at a future date.

Following a vote of the Council, Lori Tubert was appointed to the Youth Endowment Services Fund Advisory Committee and Daniel Humfreville was appointed to the Planning Board.

406  
Proposed  
Amendments to  
The JPA for the  
BGPA

Mr. Barlow, City Attorney, explained the purpose of amending the airport Joint Powers Agreement (JPA) was to have each party agree in writing to the amended terms, which requires approval of each respective City Council. He added should the member cities desire to consider language that would provide for the staggering of terms, or rotation of presidencies, it would be necessary to amend the language in the current JPA, and an initial shorter period would have to be designated for some of each parties' appointees in order to create a staggered term. He provided the Council with possible options of achieving the amendment and requested the Council discuss the matter and direct staff as desired.

Mayor Murphy expressed her disappointment that all three Glendale Commissioners did not vote for Burbank Commissioner Charlie Lombardo to serve as President to the Authority. She offered to hand-deliver a letter, along with Council Member Golonski, requesting the cities of Glendale and Pasadena to address the inequities in the JPA with regard to staggering of terms and the rotation of commissioners for the presidency.

Staff was directed to prepare draft letters to the cities of

Glendale and Pasadena, previously reviewed by Council Members Campbell and Golonski, and present them at the next Council meeting for full Council approval.

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| 10:15 P.M.<br>Reconvene<br>Redev. Agency<br>Meeting | The Redevelopment Agency meeting was reconvened at this time.   |
| Third Period of<br>Oral<br>Communication            | Ms. Murphy called for speakers for the third period of oral communications at this time.  |
| Citizen<br>Comment                                  | Appearing to comment were Margie Gee, stating the last time the Joint Powers Agreement (JPA) was amended Burbank came out the loser, requesting benches be placed and soap be provided in public restrooms in the parks; David Piroli, commenting that Airport Commissioners are not accountable to the public, suggesting the Airport Commissioners be elected, requesting to know if it were not for the redevelopment project areas, how much tax increment would be going into the General Fund rather than to the Redevelopment Agency; Eden Rosen, requesting more education on the West Nile Virus; and Mike Nolan, requesting when the pay phones on San Fernando Boulevard would be repaired, commenting on construction work being done at the Market City Café at 3:00 a.m., and his interruption during the second period of oral communications. |
| Staff<br>Response                                   | Members of the Council and staff responded to questions raised.   |
| Adjournment   | There being no further business to come before the Council, the meeting was adjourned at 10:40 p.m. to July 16, 2003, at 6:00 p.m., at the Buena Vista Library, 300 North Buena Vista Street, for a joint Council/Burbank Unified School District Board of Education meeting, to discuss the following items: 1) prioritized list of items/needs from the School District which would be restored/implemented if additional funding is identified; 2) exploration and prioritization of possible areas of cost savings/synergies between the City and the School District; 3) discussion of public/private fundraising options/foundations/non-profits; 4) utility rate reduction tied to conservation efforts/tiered rate structure; and, 5) reimbursement related to shared use of facilities, and to   |

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Tuesday, July 22, 2003 at 5:00 p.m. for a Traffic Study Session.

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Margarita Campos, City Clerk

APPROVED AUGUST 19, 2003

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Mayor of the Council  
of the City of Burbank