

THURSDAY, MAY 31, 2001

An adjourned meeting of the Council of the City of Burbank was held at the Fire Training Center, 1845 North Ontario Street, on the above date. The meeting was called to order at 6:01 p.m. by Mr. Kramer, Mayor.

Present- - - - Council Members Golonski (arrived at 6:22 p.m.), Laurell, Murphy (arrived at 6:34 p.m.) Ramos and Kramer.
Absent - - - - Council Members None.
Also Present - Mr. Ovrom, City Manager; Ms. Alvord, Assistant City Manager; Mr. Barlow, City Attorney; and, Mrs. Sarquiz, City Clerk.

Budget Study Session Mr. Kramer said that the purpose of this meeting was to conduct the fourth Budget Study Session which includes discussion of the following: Police Department and Discussion Paper items.

Police Department Mr. Hanway presented the Police Department Budget. He said the total proposed budget is \$28,591,758 a \$1,517,660 increase over the Fiscal Year (FY) 2000-01 budget. He noted the following Department budget highlights: Salaries and Benefits increased by \$1,454,372; Materials, Supplies and Services increased by \$105,357; and, Capital Outlay increase of \$946,401 which will replace the police motorcycles, parking control vehicles and police sedans.

Police Chief Hoefel introduced Police Captain Bowers who discussed the Department's Animal Shelter dog license fee which he noted was increased last year. Captain Bowers said the fee schedule is as follows: altered dog - \$11.00; unaltered dog - \$50.00; and, a special altered fee for those who need financial assistance - \$5.00. He noted that the Department was supportive of maintaining the fees, particularly for unaltered dogs, due to the fact that the Animal Shelter feels strongly that it is necessary to help minimize the animal population.

Chief Hoefel then discussed the following Police Department Work Program items: Maintain index crime rate at least 25 percent below the averages of Los Angeles, Glendale, Pasadena, Santa Monica, Torrance, and Inglewood; To adapt service delivery to the changing community while maintaining current hiring standards, target diversity in officer recruitment with goal of at least 35 percent new sworn personnel being ethnic or gender minority and/or having foreign language skills; Begin a summer youth academy to introduce high school students to law enforcement careers; Implement a Police Cadet program; Formalize a tactical plan for critical incidents at school campuses; Implement at least one additional community policing program; Conduct at least three DUI or

drivers license checkpoints to impact hit and run accidents and alcohol accidents; Complete a strategic plan for the Police Department; In conjunction with the traffic engineer, analyze crossing guard locations to ensure proper deployment; Implement a red light video enforcement system; Expand commitment to domestic violence intervention; Work with State parole to increase our effectiveness in monitoring local parolees; and, Conduct at least two decoy programs targeting alcohol sales to minors.

Discussion
Paper

Mr. Hanway discussed that the revised projected General Fund Balance available surplus at June 30, 2002 is \$247,304. He said that with the adjustment for the Verdugo Fire Communications System of \$67,757 and the adjustment for the Library internet charge of \$30,000, there is a fund balance of \$343,061 for the City Council to use in the FY 2001-02 budget.

He then explained that there were a number of Discussion Paper items (non-funded expenditures/projects) that were requested to be funded using the fund balance of \$343,061. He said there were more Discussion Paper items than available funding, and as such noted that staff was recommending Council approval of the following items: Tournament of Roses additional funding of \$12,450; Media City Center Kid's Spirit Fun Run funding of \$9,500; Citywide newsletter funding of \$40,000; Fire Captain Upgrade cost of \$32,125; League of California Cities Grassroots Network increase of \$11,094; Morale Fund increase of \$9,919 (total City increase is \$14,180); Youth Solution Summit funding of \$50,000; and, Disaster Preparedness funding of \$33,632. He then noted the following non-General Fund Discussion Paper Items: Senior Assistant City Attorney Upgrade cost of \$13,565 (direct charge to Fund 530); and, Left Turn Phasing funding of \$420,000.

Mr. Hanway stated that the following Discussion Paper items were not recommended by staff for funding: Planning Board Proposed Enforcement Program for Conditions of Approval (\$197,810); Work Training Program (\$27,418); Financial Systems Analyst (\$87,204); Information Technology staff upgrades (\$49,778) and capital outlay requests (\$49,043); and, Human Resources Technician Upgrade (\$9,372)

Following Council discussion, staff was directed to include all of the staff recommended Discussion Paper items in the FY 2001-02 budget: Further, staff was directed to decrease the Airport Litigation Account by \$500,000 and put that funding into the street, alley and concrete improvements fund.

Adjournment There being no further business to come before the Council,
the meeting was adjourned at 7:09 p.m.

Judie Sarquiz, City Clerk

APPROVED JULY 24, 2001

Mayor of the Council
of the City of Burbank