

TUESDAY, JANUARY 16, 2001

A regular meeting of the Council of the City of Burbank was held in the Council Chamber of the City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 5:00 p.m. by Mr. Wiggins, Mayor.

CLOSED SESSION

Present- - - - Council Members Kramer, Laurell, Murphy and Wiggins.  
Absent - - - - Council Member Golonski.  
Also Present - Mr. Ovrom, City Manager; Mr. Barlow, City Attorney; Ms. Alvord, Assistant City Manager; Mr. Hess, Administrative Analyst; and, Mrs. Moioffer, Deputy City Clerk.

Oral Communications Mayor Wiggins called for oral communications on Closed Session matters at this time.

Citizen Comment Appearing to comment was Marie Paino, thanking the City for senior transportation services and hoping the Council will add two more vans into service.

5:04 P.M. Recess The Council recessed at this time to the Park and Recreation Conference Room to hold a Closed Session on the following:

- a. Conference with Legal Counsel – Existing Litigation:  
Pursuant to Govt. Code §54956.9(a)  
**Name of Case:** In the matter of the application of Burbank-Glendale-Pasadena Airport Authority – Administrative (Variance) Hearing conducted by Cal Trans.  
**Case No.:** OAH No. L-9701269  
**Brief description and nature of case:** Administrative review of Airport noise variance standards.
- b. Conference with Legal Counsel – Anticipated Litigation (City as potential plaintiff):  
Pursuant to Govt. Code §54956.9(c)  
**Number of potential case(s):** 2
- c. Conference with Legal Counsel – Anticipated Litigation (City as possible defendant):  
Pursuant to Govt. Code §54956.9(b)(1)  
**Number of potential case(s):** 1
- d. Public Employee Performance Evaluation:  
Pursuant to Govt. Code §54957  
**Title of Employee’s Position:** City Manager.

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- e. Public Employee Performance Evaluation:  
Pursuant to Govt. Code §54957  
**Title of Employee's Position:** City Attorney

Regular Meeting  
Reconvened in  
Council  
Chambers

The regular meeting of the Council of the City of Burbank was reconvened at 6:32 p.m. by Mr. Wiggins, Mayor.

Invocation

The invocation was given by Dr. Jerry Jones, Burbank Community Church.

Flag Salute

The pledge of allegiance to the flag was led by Council Member Laurell.

ROLL CALL

Present- - - - Council Members Kramer, Laurell, Murphy and Wiggins.  
Absent - - - - Council Member Golonski.  
Also Present - Mr. Ovrom, City Manager; Mr. Barlow, City Attorney; Ms. Alvord, Assistant City Manager; and, Mrs. Sarquiz, City Clerk.

301-1  
Martin Luther  
King Jr. Day

Mayor Wiggins presented a proclamation to John Brady, President of the Burbank Human Relations Council, in honor of Dr. Martin Luther King Jr. Day, January 15, 2001. Ebony Miller, Burbank High School student, recited a poem she wrote entitled "His Dream Still Exists."

Reporting on  
Closed Session

Mr. Barlow reported on the items considered by the City Council during the Closed Session meeting.

406  
Airport  
Authority  
Meeting of  
January 16,  
2001

Airport Commissioner Ingolf Klengler reported on the items that were on the January 16, 2001 Airport Authority Commission meeting. He began by stating that the Authority approved the January 2, 2001 minutes and the November 2000 Treasurer's Report. Next, he discussed that the Authority approved a Reimbursable Agreement with the Federal Aviation Authority (FAA) for demolition and improvements to the Trekon building located at the west-end of Runway 33. He said this agreement would provide for the FAA to perform the partial demolition and related improvements to the building noting the construction was necessary for safety reasons. Lastly, he said the Authority was presented with the Authority Annual Financial Statements for the 2000 Fiscal Year, and he

presented a copy of the document to the City Council.

The City Council received the report.

Oral  
Communications

Mr. Wiggins called for oral communications at this time.

Citizen  
Comment

Appearing to comment were Irma Loose, asking why the Council approved two of the Authority applications for a new terminal project, and asking the City Attorney a question about the validity of Measure B, a ballot approved by the City related to the Airport in November 2000; Andrew Quadrini, on concern with the recent contractor who performed slurry seal on Burbank streets; R. C. "Chappy" Czapiewski, noting concern that the Traffic and Transportation Committee did not approve of the installation of a crosswalk at Alameda Avenue at the entrance of Providence St. Joseph Medical Center, on concern that the Burbank Airport did not observe Martin Luther King Jr. Day, and presenting the 20<sup>th</sup> Century award to Vice Mayor Bob Kramer noting concern that he did very little to protect aviation history in Burbank; Ted McConkey, stating the Council should take official action to reject open access in the electric industry, and asking if the City thought about whether or not they would have ample electric supply for the new development on the Zelman site; Mark Barton, on a sign placed on the Glendale Federal Building supporting Council Member Stacey Murphy which was against the City rules and regulations, and stating the Council needs to be aware of the implications the Erin Brokovich movie might have on Burbank's water issues; Esther Espinoza, supporting hispanic candidates for Council, and stating the soundproofing of homes near the Airport will not be helpful;

Dr. Theresa Karam, stating the community is interested in what the candidates think about the Airport, and inviting all Council candidates to participate in her television show on February 8, 2001 which will have former Council Member McConkey moderating the program and all questions will be presented to the candidates in advance, and asking the City to contribute \$1,000 to support the television program; Margaret Stephens, stating a City flag should be presented to the deceased members of our community when a meeting is adjourned in their memory, and on concern with the Promenade apartments cable system rates; Ron Vanderford, asking for an update on the radiation at the site on Providencia, supporting the Restore Our Airport Rights (ROAR) initiative, and refuting a column from Will Rogers in the Burbank Leader this past Saturday

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related to the City Treasurer position and race; Howard Rothenbach, on concern with the recent applications from the Airport Authority for a new Airport terminal noting concern they will continue to try and purchase property in the runway safety area, and encouraging the City to support the ROAR initiative; Mike Nolan, on concern with the tree roots on Magnolia Boulevard breaking up the sidewalks noting the trees should be addressed by the City, and on concern with a Charter Amendment which increases the City Managers authority for contract purchases; and David Piroli, on the confidentiality of the Airport sound insulation program participants, on concern with the Airport slowly trying to purchase property in the runway safety area, and on a news story this evening related to the stage 3 power alert in California and the unavailability of natural gas and asking how this will impact Burbank's plans to construct a new power plant powered by natural gas.

Staff  
Response

Members of the Council and staff responded to questions raised.

1504  
Water Quality  
Update

Mr. Lantz, Assistant General Manager, Burbank Water and Power (BWP), reported on the direction from the City Council at the October 10, 2000 City Council meeting for staff to begin presenting weekly updates to the Council and the public on Burbank's water quality. He began by discussing the following activities that have taken place since the last City Council meeting: staff prepared a summary report on bottled water testing which did not reveal any substantially negative finding on the water quality of bottled water, vending machines, or water stores during the sampling period; staff prepared a proposed implementation procedure for "Providing Customers a Water Quality Sampling Service" which will include an application, payment, and samples taken and reported to the customer by appointment; a newsletter on chromium will be distributed through the Burbank Unified School District; and, staff will attend a meeting with the United States Environmental Protection Agency on January 17, 2001 to review progress of resolving the Burbank Operable Unit production problems.

The City Council received the report.

8:22 P.M.  
Recess

The Council recessed at this time. The meeting reconvened at 8:39 p.m. with the same members present.

201-2  
 FY 2000-01  
 Work Program  
 (Police, Fire, &  
 Park, Rec. &  
 Community  
 Svcs. Dept.)

A report was received from Mr. Hess, Administrative Analyst, which stated that on September 19, 2000, the City Council approved its Fiscal Year (FY) 2000-01 Annual Work Program and directed staff to work towards completion of the goals and objectives. The report noted that the Work Program, which contains more than 300 projects or activities, including a number of capital improvement projects, is an effective project-tracking tool that assists the City Council in meeting its goals and objectives.

The report then said that, due to the sheer size of the Work Program, staff is recommending that the City Council conduct a review of the document by dividing departmental review into consecutive Council meetings beginning with the Police Department, the Fire Department and the Park, Recreation and Community Services Department.

Police Chief Hoefel discussed the following Police Department Work Program items: implement a new policing strategy for City parks which he noted was completed by using one full time lead officer and trained officers in overtime; implement at least one additional community policing program which he noted will be a summer youth academy; maintain a Part 1 crime rate per 1,000 population which is at least 25 percent below the average of the cities of Los Angeles, Glendale, Pasadena, Santa Monica, Torrance, and Inglewood; and, adapt service delivery to the changing community while maintaining current hiring standards, target diversity in police officer recruitment with a goal of at least 35 percent of new sworn personnel being of ethnic or gender minority and/or having foreign language skills.

Fire Chief Davis discussed the following Fire Department Work Program items: streamline application process for special events at established assembly occupancies; conduct a Firefighter entrance exam and eligibility list including minority outreach efforts with the Glendale Fire Department; conduct a Fire Engineer Promotional exam; implement a new department uniform standard that will reflect a change in style, color, type and usage; apply for early grading by the Insurance Services in order to potentially upgrade the City's fire insurance classification to the highest rating of Class 1 noting the results are due in June or as late as September; provide State-mandated Standardized Emergency Management System training for all City staff and Community Disaster Volunteers; conduct at least two Community Emergency Response Team classes for community members; and, develop and implement a Regional Occupation Program (ROP) in conjunction with the

School District and Los Angeles County to acquaint young people with the benefits of a fire service career.

Mr. Flad, Park, Recreation and Community Services Director, discussed the following Park, Recreation and Community Services Department Work Program items: complete improvements to Providencia Elementary School including lights for soccer field; complete Golf Course capital improvement projects; continue promotional efforts for the Starlight Bowl providing 10 events for the 2001 summer season and target an average audience of 3,000 per event; continue to implement annual Youth Endowment Services (Y.E.S.) Fund grant application process; establish a fiscal procedure for allocation of the Y.E.S. Fund's current fiscal balance to be designated for the South San Fernando Park project; present four productions at the Burbank Center Stage/Colony Theater and provide over 100 performances at the 99 seat theater; plan and implement a Citywide Mayor's Youth and Teen Summit; complete improvements to Verdugo Park, Robert Lundigan Park, Mountain View Park, and Tennis Center signage; prepare a brochure highlighting and describing the City's inventory of Art in Public Places project/pieces; purchase second Mobile Recreation van; implement auditor's recommendations for fiscal controls at the Starlight Bowl; continue to implement annual Y.E.S. Fund grant application process; complete implementation and train departmental personnel regarding usage of the automated Computerized Street Tree Inventory System; improve directional signage, accessibility and mapping of the Verdugo Mountains hiking trails; seek funding for the development of an overnight campground in the Verdugo Mountains; implement computerization of the picnic reservation system; prepare and distribute a Request for Proposal and Request for Qualification soliciting proposals for the operation of the Golf Pro at DeBell Municipal Golf Course and negotiate an agreement with the selected operator; complete construction of Compass Tree Park; complete the Community Development Block Grant funded Joslyn Adult Center Billiard Room expansion project; and, staff/departmental relocation from the Municipal Services Building to the Glendale Federal Bank building.

The City Council reviewed the Work Program items pertaining to the Police Department, the Fire Department and the Park, Recreation & Community Services Department.

1212-1  
1300  
801-2

Mr. VanHazelen, Fleet and Building Manager, reported that in 1998, the Public Works Department initiated a competitiveness review study conducted by Spectrum Consultants, Inc., of the

Fleet Mgmt.  
Info. System

Public Works, Burbank Water and Power (BWP), and Fire Department fleet's operations. He said the study, completed in 1999, noted that the City of Burbank owns and operates a vehicle and miscellaneous equipment fleet of 1,122 units, with an operating budget of approximately \$5,000,000, and an annual replacement budget averaging \$1,700,000. He said the study further noted that the approximate replacement value of the City's vehicle and miscellaneous equipment fleet is approximately \$30 million.

He then said that staff from Public Works, the Fire Department and BWP, reviewed the Spectrum report and developed a combined list of recommendations to enhance their fleet operations, as follows: 1) Perform a Citywide vehicle utilization study to determine the optimum type and quantity of vehicles required by each department based on their job requirements; 2) Purchase a comprehensive fleet-management software system to improve operational efficiency, provide data on fleet costs, and to develop a replacement schedule based upon life-cycle costs; 3) Increase employee available productive hours to 75 percent of available hours; 4) Create a Fleet Management Committee to develop more uniform fleet policies, investigate regional and national cooperative purchasing agreements, share repair facilities and personnel, and solicit feedback from the customer departments; and , 5) Review staffing levels and operations to improve operational efficiencies.

Mr. VanHazelen explained that the Spectrum study has demonstrated that the potential total annual savings, achieved by implementing a modern fleet management system, can vary from five to ten percent of the total operating budget, or between \$250,000 and \$500,000 annually for the City. He said these savings are achieved through a combination of improved shop labor utilization, reduction of the fleet size, and parts inventory and operational cost reductions. He then noted that the cost recovery period, for the estimated \$500,000 expenditure for the vehicle utilization study and fleet management system, realistically could occur over a 12 to 24 month period.

Motion

It was moved by Mr. Laurell and seconded by Mrs. Murphy that "the following resolution be passed and adopted:"

1212-1  
1300  
801-2  
Fleet Mgmt.

RESOLUTION NO. 25,918:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK AMENDING THE FISCAL YEAR 2000-2001 BUDGET FOR THE PURPOSE OF APPROPRIATING FUNDS AND AUTHORIZING

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Info. System THE CITY MANAGER TO SOLICIT PROPOSALS FOR THE PURCHASE OF A CITYWIDE FLEET MANAGEMENT INFORMATION SYSTEM.

Adopted The resolution was adopted by the following vote:

Ayes: Council Members Kramer, Laurell, Murphy and Wiggins.

Noes: Council Members None.

Absent: Council Member Golonski.

Motion It was moved by Mrs. Murphy and seconded by Mr. Kramer that "the following items on the consent agenda be approved as recommended."

Minutes Approved The minutes for the regular meetings of November 7, November 14, November 21, and November 28, 2000 were approved as submitted.

1011-6  
801-2  
MOU with  
Burbank Fire  
Fighters RESOLUTION NO. 25,919:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BURBANK AND THE FIRE FIGHTERS, LOCAL NO. 778, CHIEF OFFICERS UNIT AND AMENDING ANNUAL BUDGET FOR FISCAL YEAR 2000-2001.

1011-2  
801-2  
MOU with  
Burbank  
Firefighters  
Assoc.  
Adopted RESOLUTION NO. 25,920:  
A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BURBANK AND THE BURBANK FIREFIGHTER'S ASSOCIATION FOR FISCAL YEAR 2000-2001, AND AMENDING THE FISCAL YEAR 2000-2001 BUDGET.  
The consent agenda was adopted by the following vote:

Ayes: Council Members Kramer, Laurell, Murphy and Wiggins.

Noes: Council Members None.

Absent: Council Member Golonski.

Public Comment Mr. Wiggins called for the second period of oral communications at this time.

Citizen Comment Appearing to comment were Mark Barton, on concern with the water testing process as well as naming the types of water tested, and stating his belief Burbank has good water quality;



Andrew Quadrini, asking whether Charter Communications controls the decibel level of commercials noting concern they are too loud; Esther Espinoza, on the Council candidates for the February 27, 2001 Election, and on the importance of having diverse representatives on the Council; Ted McConkey, stating the electric issue was volatile and noting the City must focus on whether or not they can supply power to the new development in the community; Howard Rothenbach, on concern with the possible use of City eminent domain for acquisition of properties in the runway safety area, and supporting the ROAR initiative; Mike Nolan, on concern with the City's collection of the continued Rate Stabilization Fund and on the history of the Utility Users Tax; and Ron Vanderford, on his support for a new power plant noting it will help the air pollution, and supporting the ROAR initiative.

Staff  
Response

Members of the Council and staff responded to questions raised.

301-2  
Memorial  
Adjournment

There being no further business to come before the Council, the meeting was adjourned at 10:20 p.m. in memory of Jim Brickey.

Judie Sarquiz, City Clerk

APPROVED FEBRUARY 20, 2001

Mayor of the Council  
of the City of Burbank